

**CALIFORNIA ARCHITECTS BOARD  
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE  
PROPOSED LANGUAGE**

**California Code of Regulations, Title 16, Division 26**

Amend Section 2620.5 to read as follows:

**§ 2620.5 Requirements for an Approved Extension Certificate Program**

An extension certificate program shall meet the following requirements:

- (a) The educational program shall be established in an educational institution which has a four-year educational curriculum and either is approved under [a regional accrediting body](#) ~~Section 94900 of the Education Code~~ or is an institution of public higher education as defined by Section 66010 of the Education Code.
- (b) There shall be a written statement of the program's philosophy and objectives which serves as a basis for curriculum structure. Such statement shall take into consideration the broad perspective of values, missions and goals of the profession of landscape architecture. The program objectives shall provide for relationships and linkages with other disciplines and public and private landscape architectural practices. The program objectives shall be reinforced by course inclusion, emphasis and sequence in a manner which promotes achievement of program objectives.

The program's literature shall fully and accurately describe the program's philosophy and objectives.

- (c) The program shall have a written plan for evaluation of the total program, including admission and selection procedures, attrition and retention of students, and performance of graduates in meeting community needs.
- (d) The program shall be administered as a discrete program in landscape architecture within the institution with which it is affiliated.
- (e) There shall be an organizational chart which identifies the relationships, lines of authority and channels of communication within the program and between the program and other administrative segments of the institution with which it is affiliated.
- (f) The program shall have sufficient authority and resources to achieve its educational objectives.
- (g) The program's director shall be a [California licensed](#) landscape architect.

- (h) The program director ~~faculty~~ shall have the primary responsibility for developing policies and procedures, planning, organizing, implementing and evaluating all aspects of the program. The faculty shall be adequate in type and number to develop and implement the program approved by the Board.
- (i) The program curriculum shall provide instruction in the following areas related to landscape architecture including public health, safety and welfare:
  - (1) History, design theory, ~~art~~ and critique ~~communication~~
  - (2) Natural and ~~and~~ cultural, ~~and~~ social systems, and principles of sustainability
  - (3) Public policy and regulation
  - (4) Design, site design and planning as a process in shaping the environment
  - (5) Plant material and their application
  - (6) Construction documentation, materials, ~~and~~ techniques and implementation
  - (7) Professional practice methods
  - (8) Professional ethics and values
  - (9) Computer applications ~~systems~~ and advanced technology

The program's areas of study ~~curriculum~~ shall not be revised until it has been approved by the Board.

- (j) The program shall consist of at least 90 quarter units or 60 semester units.
- (k) The program shall maintain a current syllabus for each required course which includes the course objectives, content, ~~and~~ the methods of evaluating student performance, and clearly identifies where the public health, safety, and welfare issues are addressed.
- (l) The curriculum shall be offered in a timeframe which reflects the proper course sequence. Students shall be required to adhere to that sequence, and courses shall be offered in a consistent and timely manner in order that students can observe those requirements.
- (m) A program shall meet the following requirements for its instructional personnel:
  - (1) At least one half of the program's instructional personnel shall hold a professional degree or certificate from an approved extension certificate program in landscape architecture.
  - (2) At least one half of the program's instructional personnel shall be licensed by the Board as landscape architects.
- (n) The program shall submit an annual report in writing based on the date of the most recent Board approval. The report shall include:
  - (1) Any changes in curriculum, personnel, administration, fiscal support, and physical facilities that have occurred since the last report;

(2) Current enrollment; and

(3) Progress toward complying with the recommendations, if any, from the last approval.

The Board may choose to further evaluate changes to any of the reported items or to a program.

The Board shall review the program at least every seven years for approval. The Board may shorten the current approval based on the information received in the programs' annual reports.

**Note: Authority cited: Section 5630, Business and Professions Code. Reference: Section 5650, Business and Professions Code.**