



NOTICE OF MEETING Landscape Architects Technical Committee

LATC MEMBERS

Pamela S. Brief, Chair
Patricia M. Trauth, Vice Chair
Martin Armstrong
Susan M. Landry
Jon S. Wreschinsky

***Action may be
taken on any
item listed on
the agenda.***

**The Landscape Architects Technical Committee
(LATC or Committee) will meet at
at 10 a.m., on October 21, 2025**

The in-person location for this meeting is:

**Merritt College
12500 Campus Drive
Oakland, CA 94619
Building H – Landscape Horticulture**

AGENDA

10 a.m. to 5 p.m.
(or until completion of business)

Action may be taken on any item listed below.

- A. Call to Order – Roll Call – Establishment of a Quorum
- B. Chair's Procedural Remarks and Committee Member Introductory Comments
- C. Public Comment on Items Not on the Agenda

The Committee may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).

- D. Update from the Department of Consumer Affairs (DCA) and Discussion of Same
- E. Budget Update from DCA Budget Office and Discussion of Same
- F. Review, Discussion, and Possible Action to Approve July 24, 2025, LATC Meeting Minutes
- G. Merritt College Landscape Horticulture Tour with Molly Sealund, Coordinator, Landscape Horticulture Department and Discussion of Same
- H. Program Manager's Report
 - 1. Update on Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs and Discussion of Same
 - 2. Review, Discuss, and Possibly Take Action to Make a Recommendation to the Board Regarding Strategic Plan Item 1.5: Research the Possibility of Establishing Continuing Education (CE) Requirements for Renewal
 - 3. Review, Discuss, and Possibly Take Action to Make a Recommendation to the Board Regarding Strategic Plan Item 3.1: Increase Outreach to Schools and Professional Associations to Improve Communication
- I. Review, Discuss, and Possibly Take Action to Make a Recommendation to Approve UC Los Angeles Extension Certificate Program Site Review Team Recommendation, Martin Armstrong, LATC Committee Member, VT Chair
 - 1. VTR
 - 2. UCLA Extension Certificate Program Response
 - 3. VT Recommendation
- J. Update and Discuss Council of Landscape Architectural Registration Boards (CLARB) Current Events and Committees
 - 1. Annual Meeting Update
- K. Discussion and Possible Action on Election of Officers

L. Legislation Update and Discussion

1. [AB 1341 \(Hoover\)](#) Contractors; Discipline: Building Law Violations

M. Review and Discuss Zone Zero Defensible Space Regulation, LATC Chair,
Pamela Brief

N. Review, Discussion, and Possible Action Regarding Future Committee Meeting
Dates

O. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public.

FOR OBSERVATION ONLY: WEBCAST: The LATC plans to webcast this meeting on the Department of Consumer Affairs' website at <https://thedcapage.blog/webcasts>. Using the Webcast link will allow only for observation with closed captioning. Webcast availability cannot, however, be guaranteed due to resource limitations or technical difficulties. The meeting will not be cancelled if Webcast is unavailable. If you wish to participate, please plan to participate via the Webex option listed above.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at their discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to individuals with disabilities. To request a disability-related accommodation or modification in order to participate, please contact:

Person: Heather Davis

Telephone: (916) 575-7235

Email: Heather.Davis@dca.ca.gov

Telecommunication Relay Service: Dial 711

Mailing Address:

Landscape Architects Technical Committee

2420 Del Paso Road, Suite 105

Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Due to potential technical difficulties, please consider submitting written comments by October 4, 2025, to latc@dca.ca.gov for consideration.

For further information prior to the meeting, please contact:

Person: Heather Davis

Telephone: (916) 575-7235

Email: Heather.Davis@dca.ca.gov

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Meeting notices and related materials are available online at:

https://www.latc.ca.gov/about_us/meetings/ (Government Code section 11125(a)).

Protection of the public shall be the highest priority for the Committee in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5620.1).