

## NOTICE OF MEETING

**January 17-18, 2017**  
**Department of Consumer Affairs (DCA) – HQ2**  
**1747 North Market Boulevard, Emerald Room**  
**Sacramento, CA 95834**  
**(916) 575-7230 (LATC)**

The Landscape Architects Technical Committee (LATC) will hold a meeting, as noted above. The notice and agenda for this meeting and other meetings of the LATC can be found on the LATC's website: [latc.ca.gov](http://latc.ca.gov). For further information regarding this agenda, please see reverse or you may contact Tremaine Palmer at (916) 575-7230.

The LATC plans to webcast this meeting on its website. Webcast availability cannot, however, be guaranteed due to limited resources or technical difficulties. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at the physical location. For meeting verification, call (916) 575-7230 or access the LATC website at [latc.ca.gov](http://latc.ca.gov).

**Agenda**  
**January 17, 2017**  
**10:30 a.m. – 3:30 p.m.**  
**(or until completion of business)**

- A. Call to Order – Roll Call – Establishment of a Quorum
- B. Chair's Procedural Remarks and LATC Member Introductory Comments
- C. Public Comment on Items Not on Agenda  
*(The Committee may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting [Government Code sections 11125 and 11125.7(a)].)*
- D. Review and Possible Action on November 4, 2016 LATC Meeting Minutes
- E. Program Manager's Report on Administration, Examination, Licensing, and Enforcement
- F. Council of Landscape Architectural Registration Boards (CLARB)
  - 1. Update on Landscape Architect Registration Examination (LARE) Administration
  - 2. Update and Ratify LATC's Nomination for CLARB 2016-2017 Board of Directors and Committee on Nominations Elections

*(Continued)*

- G. Discuss and Possible Action on Strategic Plan Objective to Review Title 16, California Code of Regulations (CCR) Section 2620 (Education and Training Credits) to Expand Credit for Education Experience to Include Degrees in Related Areas of Study
- H. Discuss and Possible Action to Recommend to the Board to Adopt Originally Proposed Language or Approve Modified Text to Amend Reciprocity Requirements of Title 16, CCR Section 2615 (Form of Examinations)
- I. Review and Possible Action to Amend Title 16, CCR Section 2620.5 (Requirements for an Approved Extension Certificate Program) and Add CCR Sections 2620.2 (Extension Certificate Programs – Application for Approval), 2620.3 (Suspension or Withdrawal of Approval), and 2620.4 (Annual Reports)
- J. Discuss and Possible Action on Draft *Consumer’s Guide to Hiring a Landscape Architect*
- K. Review Tentative Schedule and Confirm Future LATC Meeting Dates
- L. Recess

**Agenda**  
**January 18, 2017**  
**8:30 a.m. – 5:00 p.m.**  
**(or until completion of business)**

- M. Call to Order – Roll Call – Establishment of a Quorum
- N. Strategic Planning Session
- O. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the LATC are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the LATC prior to the Committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125 and 11125.7(a)].

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Tremaine Palmer at (916) 575-7230, emailing [tremaine.palmer@dca.ca.gov](mailto:tremaine.palmer@dca.ca.gov), or sending a written request to the LATC. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

*Protection of the public shall be the highest priority for the LATC in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code section 5620.15)*