

## **SUMMARY REPORT**

### **CALIFORNIA ARCHITECTS BOARD Landscape Architects Technical Committee**

August 27, 2014  
Sacramento, California  
&

Various Teleconference Locations

#### Landscape Architects Technical Committee (LATC) Members Present

David Allan Taylor, Jr., Chair (via teleconference)  
Katherine Spitz, Vice Chair (via teleconference) Andrew Bowden (via teleconference)  
Nicki Johnson  
Stephanie Landregan (via teleconference)

#### Staff Present

Doug McCauley, Executive Officer, California Architects Board (Board)  
Vickie Mayer, Assistant Executive Officer, Board  
Rebecca Bon, Legal Counsel, Department of Consumer Affairs (DCA)  
Trish Rodriguez, Program Manager, LATC  
Jacqueline French, Special Projects Analyst, LATC  
Matthew McKinney, Enforcement Officer, LATC  
Kourtney Nation, Examination Coordinator, LATC

#### Guest Present

Marcus McCarther, Special Assistant to the Director, DCA Executive Office

#### **A. Call to Order – Roll Call – Establishment of a Quorum Chair’s Remarks Public Comment Session**

Chair David Allan Taylor, Jr. called the meeting to order at 10:03 a.m. and Vice Chair Katherine Spitz called the roll. Five members of LATC were present, thus a quorum was established.

Mr. Taylor inquired if there were any members of the public present and the Committee members at each teleconference location responded there were none present. Mr. Taylor asked whether the members had anything to discuss prior to addressing the public comment letters. Rebecca Bon, DCA Legal Counsel, instructed members to address the letters as public comments as though the persons corresponding were present to address the Committee. Stephanie Landregan introduced Attachment A.1, a letter from Rona Karp, requesting that a three-year Masters of Architecture degree accredited by the National Architectural Accrediting Board, suffice in meeting the one-year minimum education requirements by the LATC. She further introduced Attachment A.2, a letter from Rod Gould, City Manager of Santa Monica, regarding

licensure requirements for compliance with Assembly Bill (AB) 1881 requesting the LATC implement additional licensing requirements. Ms. Landregan recommended the letters be included on the agenda of a future LATC meeting and Mr. Taylor concurred. Doug McCauley suggested the letters could be addressed during the next Strategic Planning session wherein the Committee can determine where they may fit into the work plan and priorities for the year.

**B. Approve June 25, 2014 LATC Summary Report**

- **Stephanie Landregan moved to approve the June 25, 2014 LATC Summary Report.**

**Katherine Spitz seconded the motion.**

**The motion carried 5-0.**

**C. Program Manager's Report**

Trish Rodriguez presented the Program Manager's Report. Ms. Rodriguez stated LATC staff has primarily been working on the Sunset Review Report. She informed the members the DCA BreEze Team is working on a Request for Change in regards to using the LATC's Workaround System. She further advised approval of the request by the DCA Change Control Board, anticipated in October 2014, would be the next step. She stated staff completed the Business and Professions Code Section 139 Report, as well as the annual Workload and Revenue Report. She updated the members on recent rulemaking activity, explaining the regulatory package for California Code of Regulations (CCR) section 2610 (Application for Examination) changing the 70-day filing requirement to 45 days to allow candidates more time to register for the Landscape Architect Registration Examination (LARE) was approved by DCA and has been forwarded to Agency for review and approval, the next step in the process.

Ms. Landregan requested an update on the new regulatory proposal to amend CCR section 2620.5 (Requirements for an Approved Extension Certificate Program). Ms. Rodriguez stated staff is working closely with the Chair of the University of California Extension Certificate Task Force to develop justifications for each of the changes in the new proposal. Ms. Landregan queried whether her understanding that the rule-making process needs to start all over is accurate. Ms. Rodriguez replied that the process starts over since it was disapproved by the Office of Administrative Law. Ms. Landregan requested an update be provided at the next meeting.

Ms. Rodriguez stated the Committee would be asked to approve the Intra-Agency Contract to begin examination development under Agenda Item D. She mentioned a focus group will be working on the linkage study September 8-9, 2014; comparing the knowledge tested for on the national examination with that which was identified by the recently completed Occupational Analysis (OA). She mentioned that examination development would commence in December 2014 based on the recent OA. She referred the members to the survey attached to her report regarding an outreach presentation conducted on August 7, 2014, at the University of California, Berkeley Extension.

**D. Review and Approve Intra-Agency Contract Agreement with the Department of Consumer Affairs Office of Professional Examination Services for California Supplemental Examination Development**

Ms. Rodriguez referred the Committee to the Intra-Agency Contract Agreement contained in the meeting packet, with the Office of Professional Examination Services (OPES), to commence examination development following the completion of the upcoming linkage study. She noted that the linkage study will begin September 2014 and asked for LATC approval of the Agreement.

- **Stephanie Landregan moved to approve the Intra-Agency Contract Agreement with the OPES for examination development.**

**Andrew Bowden seconded the motion.**

**The motion carried 5-0.**

**E. Review Recommended Position on the Council of Landscape Architectural Registration Boards' Board of Directors Election and Possible Action**

Ms. Landregan presented the election for the Council of Landscape Architectural Registration Boards' (CLARB) Board of Directors nominations slate in which the LATC must cast a vote. She noted that as an attendee of the upcoming CLARB election meeting, Nicki Johnson would be the LATC delegate with authority to cast a second vote in the event of a run-off for CLARB Secretary.

- **Andrew Bowden moved to vote for Jerany Jackson as CLARB President; Randy Weatherly as CLARB President-Elect; Karen Cesare as CLARB Vice President; and Vaughn Rinner as CLARB Secretary.**

**Katherine Spitz seconded the motion.**

**The motion carried 5-0.**

Mr. Taylor entertained a motion for an alternate candidate for Vaughn Rinner in the event of a run-off for CLARB Secretary.

- **Andrew Bowden moved to vote for Phil Meyer as CLARB Secretary in the event of a run-off.**

**Nicki Johnson seconded the motion.**

**The motion carried 5-0.**

**F. Review and Approve Draft 2014 Sunset Review Report**

Mr. McCauley reviewed the draft 2014 Sunset Review Report with the Committee. He noted the Report is due to the Legislature November 1, 2014, and the LATC legislative hearing will be in mid-March.

Mr. McCauley expanded on the Licensing Program section of the Report. He noted most DCA boards verify criminal backgrounds of applicants through the Department of Justice by way of fingerprinting and he expects the Board, as well as the LATC, will soon be required to do the same by the Legislature.

Mr. McCauley mentioned LATC currently does not require continuing education (CE) for licensees. Ms. Landregan addressed the CE issue raised in the public comment letter received from the City of Santa Monica in regards to AB 1881. She stated the LARE does not test for irrigation and the majority of the universities are not required by the Landscape Architectural Accreditation Board to teach irrigation. She noted it is a requirement by the State of California for licensees to know how to prepare an irrigation plan and water budget. She suggested LATC include in the Sunset Review Report the need to consider CE requirements to address water conservation and irrigation issues as it pertains to AB 1881. Mr. McCauley suggested the Committee members could direct staff to draft language to be included in the Report to address receiving the letter, as well as reviewing whether requiring CE would be a possible course of action. The members agreed and directed staff to draft language to be reviewed by the LATC's Sunset Review Task Force.

- **Stephanie Landregan moved to approve the draft 2014 Sunset Review Report delegating authority to the LATC Chair and Executive Officer to make any necessary changes to the Report.**

**Nicki Johnson seconded the motion.**

**The motion carried 5-0.**

#### **G. Review Tentative Schedule and Confirm Future LATC Meeting Dates**

The next LATC meeting is tentatively scheduled for November 13, 2014 at California Polytechnic State University, Pomona.

#### **H. Adjourn**

- **David Allan Taylor, Jr., adjourned the meeting.**

The meeting adjourned at 11:38 a.m.