

## **SUMMARY REPORT**

### **CALIFORNIA ARCHITECTS BOARD** **Landscape Architects Technical Committee**

June 25, 2014  
Sacramento, California

#### Landscape Architects Technical Committee (LATC) Members Present

Andrew Bowden, Chair  
David Allan Taylor, Jr., Vice Chair  
Nicki Johnson  
Stephanie Landregan  
Katherine Spitz

#### Staff Present

Doug McCauley, Executive Officer, California Architects Board (Board)  
Vickie Mayer, Assistant Executive Officer, Board  
Trish Rodriguez, Program Manager, LATC  
Rebecca Bon, Legal Counsel, Department of Consumer Affairs (DCA)  
Hattie Johnson, Enforcement Officer, LATC  
Matthew McKinney, Enforcement Officer, LATC  
Kourtney Nation, Examination Coordinator, LATC  
Justin Sotelo, Examination/Licensing Analyst, Board

#### Guests Present

Christine Anderson, Chair, University of California Extension Certificate Program Task Force  
Cheryl Buckwalter, Association of Professional Landscape Designers  
John Nicolaus, California Council/American Society of Landscape Architects (ASLA)  
Raul Villanueva, Personnel Selection Consultant, DCA, Office of Professional Examination Services (OPES)

#### **A. Call to Order – Roll Call – Establishment of a Quorum**

##### **Chair's Remarks**

##### **Public Comment Session**

LATC Chair Andrew Bowden called the meeting to order at 10:00 a.m. and Vice Chair David Allan Taylor, Jr. called roll. Five members of LATC were present, thus a quorum was established. Mr. Bowden noted that Agenda Item D (Election of LATC Officers) would be addressed after lunch.

#### **B. Approve March 20, 2014 LATC Summary Report**

Trish Rodriguez noted that the date in the last paragraph on page two of the Summary Report should be corrected to read November 22, 2013 rather than November 22, 2014.

Stephanie Landregan commented that page four of the Summary Report, should state that she recently attended an ICOR (Interprofessional Council on Regulation) meeting not a “President’s Council meeting.”

- **Stephanie Landregan moved to approve the March 20, 2014 LATC Summary Report as amended.**

**David Allan Taylor, Jr. seconded the motion.**

**The motion carried 5-0.**

### **C. Program Manager’s Report**

Ms. Rodriguez presented the Program Manager’s Report. She informed the members that staff continue to use the Workaround System preceding the expectation of the BreEZe project. She shared that Release 2 of the BreEZe project is currently working on user acceptance testing and deployment is estimated in September. She stated that staff continue to work on the negative budget change proposal and will submit the proposal to the DCA Budget Office in the near future. She shared that outreach presentations are being planned for the fall semester. She updated the Committee on recent rulemaking activity, explaining that regulatory packages for the amendment to California Code of Regulations (CCR) section 2610 (Application for Examination) and section 2649 (Fees) are moving along and are currently pending review at DCA. She informed the Committee that the website has been updated to reflect the re-appointment of Mr. Taylor and the upcoming Landscape Architect Registration Examination (LARE) dates through December 2015. She updated the members on the status of the Occupational Analysis (OA), stating that it has been completed and that the OPES would be presenting the results under Agenda Item E. She also notified the members that the LATC will be asked to approve the Intra-Agency Contract to begin examination development based on the new OA at their next meeting. She updated the members on enforcement efforts, noting that staff continue to work on aligning LATC’s Disciplinary Guidelines with those of the Board and plan to have those done by the end of the year. She also noted that there has been a large improvement in the reduction of LATC’s pending complaints due to the recent increase in temporary enforcement staff. She concluded her report by stating that she did not attend the recent Board meeting in San Francisco but she invited Katherine Spitz to share an update on Board items pertaining to the LATC.

Ms. Spitz noted that there were two items discussed at the recent Board meeting that were of interest to the LATC; Board’s consideration of integrating intern requirements with education and a pending bill that would allow architects to provide a peer review in lieu of a state agency review.

Doug McCauley explained that the Board is very interested in promoting integration of education, internship and examinations; thereby allowing architecture students to complete the internship process and take subdivisions of the Architect Registration Examination while in school. He stated that the goal of this process is for students to obtain their license to practice immediately following graduation.

Mr. McCauley also explained The American Institute of Architects, California Council (AIACC) proposed legislation regarding peer reviews in the architect profession. He stated that this bill was dropped by the AIACC on June 23, 2014.

**E. Occupational Analysis (OA) Report**

- 1. Review and Approve Results of the OA Presented by Office of Professional Examination Services (OPES)**
- 2. Discuss Upcoming Linkage Study Conducted by OPES**

Ms. Rodriguez informed the Committee that Raul Villanueva from OPES would be presenting the results of the 2014 OA of the landscape architect profession.

Mr. Villanueva presented the results using a PowerPoint presentation. He divided the presentation into three parts: licensee demographics, current task and knowledge ratings, and the contents of the proposed California Supplemental Examination (CSE) test plan.

Ms. Landregan inquired as to why the CSE tests strictly knowledge as opposed to knowledge, skills, and abilities. She suggested that the LATC consider including graphic illustrations and questions on the application of knowledge in the CSE.

Mr. McCauley and Ms. Rodriguez mentioned that any exam development discussion must be saved for a closed session meeting and alternative exam types could be considered during the next strategic planning session.

- **Stephanie Landregan moved to approve the results of the OA.**  
**Katherine Spitz seconded the motion.**  
**The motion carried 5-0.**

**F. Review and Consider Request for Re-Licensure**

Mr. Taylor reported that he and Nicki Johnson reviewed the re-licensure request packet for Marshall Rullman prior to the meeting. He stated that the LATC recently received a re-licensure request from Mr. Rullman, a former licensee whose license expired in 2009. He explained that it was difficult to verify if Mr. Rullman met the project management requirement for re-licensure from the work samples he submitted to the LATC. Mr. Taylor noted that the re-licensure packet demonstrated sufficient experience and that at a minimum he would recommend that Mr. Rullman take and pass the CSE to become re-licensed.

Ms. Johnson stated that she also evaluated Mr. Rullman's application and recommended that LATC waive the requirement for him to take LARE sections 2 (Inventory and Analysis), 3 (Design) and 4 (Grading, Drainage and Construction Documentation), and that he pass section 1 (Project and Construction Management) of the LARE, and pass the CSE to qualify for re-licensure.

Mr. Taylor agreed with Ms. Johnson's evaluation of Mr. Rullman's application for re-licensure. He noted that the supporting documents submitted by Mr. Rullman did not demonstrate competency in the area of Project and Construction Management.

- **David Allan Taylor, Jr. made a motion to deny Marshall Rullman’s request for re-licensure without examination; however, LATC waives the requirement for him to take LARE sections 2, 3, and 4, and he must pass LARE section 1 and the CSE in order to qualify for re-licensure.**

**Nicki Johnson seconded the motion.**

**The motion carried 5-0.**

**G. Review and Approve Recommendation Regarding Fiscal Year (FY) 2013/2014 through FY 2014/2015 Strategic Plan Objective to Prepare 2016 Sunset Review Report**

Mr. McCauley presented the draft Sunset Review Report. He explained that this will be the fourth time the LATC has gone through a Sunset Review and at this point in time there is no discussion questioning whether landscape architects need to be licensed. Mr. McCauley also noted that the LATC has done a tremendous job of explaining the practice of landscape architecture and how it has an impact on public health, safety, and welfare. He suggested that a Sunset Review task force be created to work with LATC staff during the Sunset Review process.

Ms. Landregan suggested that the LATC include information regarding Assembly Bill (AB) 1881 into the current Sunset Report. She noted that she believes the LATC will be petitioned by ASLA and various water agencies to consider continuing education for licensees to stay current with AB 1881.

- **Katherine Spitz moved to approve the establishment of a Sunset Review Task Force including David Allan Taylor, Jr. and Stephanie Landregan.**

**Stephanie Landregan seconded the motion.**

**The motion carried 5-0.**

**D.\* Election of LATC Officers**

Mr. Bowden asked the members to submit nominations for LATC Chair. Mr. Taylor nominated himself for the position. Mr. Bowden then asked the members to cast their votes for Chair, and the members unanimously voted for Mr. Taylor.

Mr. Bowden asked the members to submit nominations for LATC Vice Chair. Ms. Spitz nominated herself for the position. Mr. Bowden then asked the members to cast their votes for Vice Chair, and the members unanimously voted for Ms. Spitz.

Mr. Taylor assumed Chair duties and Ms. Spitz assumed Vice Chair duties.

**H. Report on Council of Landscape Architectural Registration Boards (CLARB)**

- 1. Review and Approve Recommended Position on CLARB’s Committee on Nominations Election Ballot**
- 2. Update on CLARB’s 2014 Board of Directors Election, and Possible Action**

Ms. Landregan provided an update on the upcoming CLARB elections.

- **Andrew Bowden moved to vote for Fredrick Kniesler and Tim Schmalenberger for the 2014 CLARB Committee on Nominations Election.**

**Katherine Spitz seconded the motion.**

**The motion carried 5-0.**

Ms. Landregan updated the Committee on CLARB's recent activity. She noted that CLARB would be holding a webcast the next day to update its member boards on recent activity. She also noted that CLARB is in support of the International Federation of Landscape Architects (IFLA) and its effort to craft an international standard for licensure of landscape architects.

**I. Discuss and Possible Action on University of California Berkeley Extension Certificate Program Curriculum Change**

Ms. Rodriguez stated that the LATC recently received a voluntary annual report from the University of California, Berkeley Extension Certificate Program. She reported that the voluntary annual report included an explanation of recent curriculum changes. Ms. Rodriguez noted that a review of the reported curriculum changes found that the current program is compliant with the LATC's regulations on extension certificate program requirements.

- **Stephanie Landregan moved to approve the University of California, Berkeley Extension Certificate Program's curriculum change as provided in the voluntary annual report.**

**Nicki Johnson seconded the motion.**

**The motion carried 5-0.**

**J. Review Tentative Schedule and Confirm Future LATC Meeting Dates**

LATC meetings tentatively scheduled:

August 27, 2014 – Sacramento

October 29, 2014 – Southern California (TBD)

**K. Adjourn**

- **David Allan Taylor, Jr. adjourned the meeting.**

The meeting adjourned at 1:41 p.m.

*\*Agenda items were taken out of order to accommodate the flow of subject matter discussion and guest speakers. The order of business conducted herein follows the transaction of business.*