



SUMMARY REPORT - FINAL

CALIFORNIA ARCHITECTS BOARD **Landscape Architects Technical Committee**

November 22, 2010
Sacramento, California

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Various Teleconference Locations

LATC Members Present

Christine Anderson, Vice Chair
Andy Bowden (via teleconference)
David Allen Taylor, Jr. (via teleconference)

LATC Member Absent

Stephanie Landregan, Chair

Staff Present

Doug McCauley, Executive Officer, California Architects Board (CAB)
Vickie Mayer, Assistant Executive Officer, CAB
Don Chang, Legal Counsel, Department of Consumer Affairs (DCA)
Trish Rodriguez, Program Manager, Landscape Architects Technical Committee (LATC)
Carmen Alexander, Examination Coordinator, LATC
Marina Karzag, Special Projects Coordinator, LATC
Terri Villareal, Enforcement Coordinator, LATC
Angelica Franco, Licensing Coordinator, LATC

Guests Present

Pamela Berstler, Legislative Chair, California Chapter, Association of Professional Landscape Design (APLD) (via teleconference)
Denise De Anza, University of San Diego School of Law's Center for Public Interest Law (via teleconference)

A. Call to Order – Roll Call – Establishment of a Quorum

Chair's Remarks

Public Comment Session

The LATC Chair Stephanie Landregan was absent, therefore, Christine Anderson, the LATC Vice Chair, called the meeting to order at 10:05 a.m. Ms. Anderson then called roll. Three members of the LATC were present, thus a quorum was established.

Ms. Anderson noted that Ms. Landregan recused herself from participating in the discussions on Agenda Item C, Review and Approve Recommended Changes to California Code of Regulations (CCR) section 2620.5 – Requirements for an Approved Extension Certificate Program, due to a conflict of interest, and therefore, would not be participating in today’s meeting.

There were no public comments.

B. Approve September 1, 2010, LATC Meeting Summary Report

Committee members did not have any comments on the September 1, 2010, LATC Meeting Summary Report.

- **Andrew Bowden moved to approve the September 1, 2010, LATC Meeting Summary Report.**
- **David Taylor seconded the motion.**
- **The motion passed 3-0.**

C. Review and Approve Recommended Changes to California Code of Regulations Section 2620.5 – Requirements for an Approved Extension Certificate Program

The Committee reviewed the proposed regulatory language and discussed several minor edits.

Mr. Bowden suggested adding “California licensed” before the term “landscape architect” under CCR section 2620.5(g).

Vickie Mayer noted a couple of changes suggested by Legal Counsel, Don Chang, which included adding the word “program” in front of “director” under subdivision (h) and deleting the word “substantial” from the second to last sentence under subdivision (n).

Ms. Anderson noted an additional change to subdivision (n) suggested by Mr. Chang, so it would read as, “The program shall submit an annual report in writing based on the date of the most recent Board approval. The report shall include:...”

Ms. Mayer asked Ms. Anderson if the proposed changes to CCR section 2620.5 will help with the review of the programs’ reports. Ms. Anderson responded that they would but the next step for the LATC is to create a procedural manual for the programs that only reflect the requirements stated in regulation. Mr. Chang clarified that this procedural manual would be suggestive unless it was mandated by law.

- **Andrew Bowden moved to approve the proposed regulatory language for CCR section 2620.5 with changes as noted.**
- **David Taylor seconded the motion.**
- **The motion passed 3-0.**

Ms. Anderson noted that the Board will be reviewing the proposed regulatory language at its December 15-16, 2010, meeting, which will keep the regulations on track in order to begin the

review of the extension certificate programs. Trish Rodriguez noted that the LATC worked with the extension certificate programs on the proposed regulatory language in order to make sure any changes would be manageable within their current programs.

D. Review Tentative Schedule and Confirm Future LATC Meeting Dates

LATC meetings tentatively scheduled:

January 26-27, 2011, Berkeley

Adjourn

- **Andrew Bowden moved to adjourn.**
- **David Taylor seconded the motion.**
- **The motion passed 3-0.**

The meeting adjourned at 10:35 a.m.