



**CALIFORNIA ARCHITECTS BOARD
LANDSCAPE ARCHITECTS PROGRAM**

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SUMMARY REPORT
CALIFORNIA ARCHITECTS BOARD
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

May 19, 2000
Sacramento, California

A. Call to Order – Roll Call – Establishment of a Quorum

Chair Richard Zweifel called the meeting to order at 9:10 a.m. on May 19, 2000 and called the roll.

Technical Committee Members Present

Richard Zweifel, Chair
Sandra Gonzalez, Vice Chair
Linda Gates
Dennis Otsuji
David Tatsumi

Staff Present

Stephen P. Sands, Executive Officer
Don Chang, Legal Counsel
Gretchen Kjose, Program Manager
Gary Johnson, Examination Coordinator
Hilary Prentiss, Enforcement Coordinator
Mary Anderson, Licensing Coordinator

Guests

Raymond Cheng, CAB member
Alexis Slafer, University of California at Los Angeles (UCLA), Landscape Architecture Extension Certificate Program
Heather Clendenan, University of California at Berkeley (UCB), Landscape Architecture Extension Certificate Program
Nick DeLorenzo, President, CCASLA, San Diego Chapter
Terry Barker, Treasurer, CCASLA, San Diego Chapter
Cassandra Nguyen, CCASLA, Sierra Chapter
Daryl Martin, CCASLA, Sierra Chapter
Peter Severynen, CCASLA, Southern California Chapter
Dave Mitchell, Secretary, CCASLA, Northern California Chapter
Marq Truscott, CCASLA, Sierra Chapter
Betty Pharris, CCASLA, Executive Director, San Diego Chapter
Greg Hauser, CCASLA, President, Sierra Chapter
Larry Sheehan, CCASLA, President, San Diego Chapter
Scott Reese, CCASLA, President, Southern California Chapter

B. Chair's Remarks

Richard Zweifel announced that his term on the LATC expires June 1, 2000. He expressed his appreciation to staff, fellow LATC members, and Raymond Cheng and added that he looks forward to assisting the LATC on future projects.

Raymond Cheng, California Architects Board (CAB) member and liaison to the LATC commented that during the last sunset session, he helped establish the LATC as an entity that could function independently under the umbrella of the CAB. Mr. Cheng relayed that it appears the general public lacks an understanding of the relationship between the CAB and the LATC and suggested that all LATC documents include CAB's name in order to clarify the connection between the CAB and LATC.

C. Review of the March 27, 2000 LATC Summary Report

The meeting minutes from the March 27, 2000 LATC meeting were reviewed. Dennis Otsuji indicated that David Tatsumi was referred to as Dennis Tatsumi in agenda item H and asked that the name be corrected.

- ◆ **David Tatsumi moved to approve the summary report with the correction of his name.**
- ◆ **Sandra Gonzalez seconded the motion.**
- ◆ **The motion carried unanimously**

D. Public Comment Session

No public comments were received at this time.

E. Program Manager's Report

Gretchen Kjose presented the program manager's report.

Ms. Kjose relayed that the Consumer's Guides, the Spring LATC newsletter, and the firescape publication were mailed on April 14, 2000 to all licensees, building officials and interested parties, and that the response has been very positive. Since their distribution, the LATC has received numerous requests for additional copies and has sent over 1500 copies to building officials and licensees.

Ms. Kjose reported that the examination review regulations took effect on May 5, 2000. She also advised that the citation and disciplinary guidelines regulations have been sent to the director of the Department of Consumer Affairs (DCA) who has until June 16, 2000 to review and approve them. Once approved, they will be forwarded to the Office of Administrative Law for final review, approval and adoption.

Ms. Kjose informed the Committee that Senate Bill 1863, DCA's Omnibus Bill, was passed by the Senate Committee on Business and Professions on April 24, 2000 and the Senate Appropriations Committee on May 15, 2000. She explained that this bill includes language to amend Business and Professions Code section 5642 to delete the requirement that a branch office have a licensee in residence; to repeal section 5643 and amend section 5681 to eliminate temporary certificates and the corresponding fee; and to amend section 5651 to delete references to the specific scope of knowledge required for the licensing examination and clarify the requirements for reciprocity. The bill will be sent to the Assembly on May 24, 2000.

Ms. Kjose reported that the Strategic Plan has been revised to incorporate changes the Committee recommended at their March meeting, and that the draft Strategic Plan would be presented for approval today.

Ms. Kjose informed the Committee that the Landscape Architect Registration Examination (LARE) would be given on June 12-14, 2000 in Burlingame and Riverside and that there are a total of 218 candidates registered. Ms. Kjose said that 36 individuals have applied for reciprocity and will be sent the California Supplemental Examination as soon as it receives final Committee approval. She also reported that 11 individuals from the December 1999 LARE applied for red-line reviews of their failed graphic performance sections, and that the reviews were conducted on May 9, 2000, at the DCA, Division of Investigation office in Pomona.

F. Meeting with the California Council of the American Society of Landscape Architects

Mr. Zweifel welcomed the Board of Directors of the California Council of the American Society of Landscape Architects (CCASLA). This joint meeting was part of the LATC's Strategic Plan to strengthen the partnership with professional organizations. Issues discussed included the new California Supplemental Examination; the role of professional organizations in encouraging and providing continuing education; and improving communication and interaction between the LATC and CCASLA. Both Mr. Zweifel and Nick DeLorenzo, CCASLA president, agreed that the meeting was a great first step toward building a stronger relationship between the two organizations.

G. Budget Briefing

Ms. Kjose provided an overview of the budget process and advised the Committee that the budget information included in today's presentation was current through March 31, 2000. Ms. Gonzalez and Mr. Otsuji commented that the former Landscape Architects Board conducted annual budget reviews and this practice is very helpful and informative for Committee members.

H. Review and Preliminary Approval of Proposed Regulations to Amend Title 16, Division 26, California Code of Regulations, Section 2649 – Fees

Ms. Kjose advised that effective October 1, 2000, the Council of Landscape Architectural Registration Boards (CLARB), the agency responsible for developing the LARE, will increase the cost to purchase the exam. Ms. Kjose indicated that in order to ensure that the cost to purchase the examination is offset with the fees charged, California Code of Regulations, section 2649, must be amended to reflect the increase. She also pointed out it needs to be amended to

delete fees that were in effect from January 1, 1999 through June 30, 1999, as they are obsolete and no longer needed.

- ◆ **Sandra Gonzalez moved to give preliminary approval of the proposed regulatory change.**
- ◆ **David Tatsumi seconded the motion.**
- ◆ **The motion carried unanimously.**

I. Review and Approval of the 2000 Strategic Plan

Ms. Kjose provided a brief synopsis of the chronology of the LATC's strategic planning process, concluding with the fact that the draft plan has been updated to include revisions that were recommended by the LATC at their last meeting. Mr. Zweifel inquired about the status of the upcoming market conditions assessment and Ms. Kjose responded that staff is currently soliciting bids from facilitators. Ms. Kjose provided a copy of the CAB's Strategic Plan and asked the Committee if its Strategic Plan should be formatted in the same manner. The LATC agreed that the format should be similar in order to emphasize the link between the CAB and the LATC.

- ◆ **Sandra Gonzalez moved to approve the 2000 Strategic Plan with the inclusion of the CAB name on the cover.**
- ◆ **Linda Gates seconded the motion.**
- ◆ **The motion carried unanimously.**

J. Review and Approval of the Revised Candidate Handbook

Ms. Kjose stated that the Candidate Handbook has been revised to incorporate several changes in the examination program that have occurred since the handbook was developed. The LATC made minor clarifying edits and suggested that the name and address of CCASLA and all local chapters be included as a source of information for students and licensure candidates.

- ◆ **Linda Gates moved to approve the Candidate Handbook with the inclusion of the edits discussed.**
- ◆ **Dennis Otsuji seconded the motion.**
- ◆ **The motion carried unanimously.**

K. Review and Approval of the Policies and Procedures for Re-licensure Requests

At its March 27, 2000 LATC meeting, staff was asked to consult with legal counsel to determine whether a time frame could be established after which anyone requesting re-licensure would be required to take the licensing examination. They also asked whether the LATC could require an individual to take certain sections of the examination in the event areas of competence are not clearly demonstrated by the person's work samples.

Ms. KJose reported that, based upon her conversation with Don Chang, LATC's legal counsel, a regulation would be required to set a time beyond which the licensing examination would have to be taken. She also indicated that the Committee has the authority to require an individual to pass certain sections of the examination if it so chooses.

Staff recommended that the LATC re-licensure policy be amended to specify that:

- If a license has been expired for more than five years and the individual is not licensed in another state, he/she must pass the national licensing examination and the California Supplemental Examination; or
 - If the license has been expired for more than five years and the individual is licensed in another jurisdiction, he/she must pass the California Supplemental Examination.
 - If the license has been expired for more than three but less than five years, the individual may apply for re-licensure without taking the national licensing examination. If the individual fails to establish that he/she is competent to practice in all areas of the profession, the LATC may require him/her to pass the national licensing examination or certain sections of the national licensing examination to demonstrate competency. The individual must also pass the California Supplemental Examination.
- ◆ **David Tatsumi moved to approve staff's recommendation.**
- ◆ **Sandra Gonzalez seconded the motion.**
- ◆ **The motion carried unanimously.**

L. Discussion of Approved Extension Certificate Programs

At the March 27, 2000 LATC meeting, Ms. Gonzalez volunteered to revisit the procedures for approving extension certificate programs so that if the Landscape Architects Accreditation Board (LAAB) chooses to accredit the programs, evaluation procedures will be in place. She reported that she researched the Self-Evaluation Report (SER) and the current regulations that specify the requirements for approved extension certificate programs and indicated that, while some of the components of the current regulatory requirements are appropriate, others are not addressed in the SER.

Ms. Gonzalez remarked that site visits are not a regulatory requirement, but they have been an invaluable source of evaluation information in the past. Mr. Zweifel agreed and said that, in his

opinion, site visits were critical for obtaining an accurate assessment of the certificate programs. Ms. Gonzalez provided a basic outline of the SER sections that need to be further evaluated and suggested that the LATC establish an education subcommittee to more specifically evaluate the existing regulations, update the SER and make specific recommendations on how to proceed with program approvals. She further recommended that the subcommittee evaluate, how and on what basis, the curriculum requirements were established. Mr. Zweifel was asked to chair the education subcommittee and he agreed to do so.

M. Closed Session – Discussion of California Landscape Architects Licensing Examination
[Closed Session Pursuant to government Code Section 11126(c)(1)]

The Committee went into closed session pursuant to Government Code section 11126(c)(1) to discuss the California Supplemental Examination.

N. Election of Officers

The Committee held elections for chair and vice-chair of the LATC. David Tatsumi was nominated as chair and Sandra Gonzalez as vice-chair.

- ◆ **Linda Gates moved to elect David Tatsumi as chair and Sandra Gonzalez as vice-chair.**
- ◆ **Dennis Otsuji seconded the motion.**
- ◆ **The motion carried unanimously.**

O. Announcement of Future Meetings

The Committee set their next meeting for August 11, 2000 in San Diego, California. A tentative location of San Francisco and date of November 16, 2000 was selected for the following meeting.

Mr. Otsuji indicated that the national ASLA convention is to be held September 28 –30, 2000 in St. Louis, Missouri. Ms. Kjose advised that an out-of-state travel request for one LATC member to attend this meeting is pending approval of the budget.

P. Adjournment

The meeting adjourned at 2:30 p.m.