

**NOTICE OF MEETING**  
**Landscape Architects Technical Committee**

**LATC MEMBERS**

Patricia Trauth, Chair  
Marq Truscott, Vice Chair  
Andy Bowden  
David Allen (DJ) Taylor, Jr.

**May 4, 2018**

*Action may be  
taken on any  
item listed on  
the agenda.*

**2420 Del Paso Road  
Sequoia Conference Room, Suite 109  
Sacramento, CA 95834  
(916) 575-7230**

The Landscape Architects Technical Committee (LATC) will hold a meeting, as noted above.

**Agenda**

**9:30 a.m. – 3:00 p.m.**

**(or until completion of business)**

- A. Call to Order – Roll Call – Establishment of a Quorum
- B. Chair's Procedural Remarks and LATC Member Introductory Comments
- C. Public Comment on Items Not on the Agenda  
*The Committee may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).*
- D. Review and Possible Action on November 2, 2017 LATC Meeting Minutes
- E. Program Manager's Report - Update on LATC's Administrative/Management, Examination, Licensing, and Enforcement Programs
- F. Review and Possible Action on Proposed Amendments to California Code of Regulations (CCR) Title 16, Division 26, Article 1, Section 2615 (Form of Examinations) and Proposed Amendments to CCR Section 2620 (Education and Training Credits)
- G. Discuss and Possible Action on LATC's Certification of Experience Form to Incorporate Proposed Amendments to CCR, Title 16, Division 26, Article 1, Section 2620 (Education and Training Credits)
- H. Review and Possible Action to Approve 2018-19 Intra-Departmental Contract With Office of Professional Examination Services (OPES) for California Supplemental Examination (CSE) Development

- I. Discuss and Possible Action on 2017-2018 Strategic Plan Objectives to:
  - 1. Revamp the LATC's Website to be More User-Friendly for Consumers
  - 2. Prepare for Sunset Review Process to Demonstrate the LATC's Effectiveness
- J. Review and Possible Action on Proposed Amendments to LATC's *Disciplinary Guidelines* and CCR, Title 16, Division 26, Article 1, Section 2680 (Disciplinary Guidelines)
- K. Review of Future LATC Meeting Dates
- L. Adjournment

The notice and agenda for this and other meetings of the LATC can be found on the LATC's website: [latc.ca.gov](http://latc.ca.gov). For further information regarding this agenda, please see below, or you may contact Tremaine Palmer at (916) 575-7233.

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public. This meeting may be webcast. Webcast availability cannot be guaranteed due to limitations on resources or technical difficulties. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend the physical location.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to the Committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting:

**Person:** Tremaine Palmer

**Telephone:** (916) 575-7233

**Email:** [tremaine.palmer@dca.ca.gov](mailto:tremaine.palmer@dca.ca.gov)

**Telecommunication Relay Service:** Dial 711

**Mailing Address:**

Landscape Architects Technical Committee

2420 Del Paso Road, Suite 105

Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

***Protection of the public shall be the highest priority for the LATC in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5620.1).***