



Spring 2003

Volume 4, Issue 1

The LATC Reflects Back On A Productive Year and Braces for Another

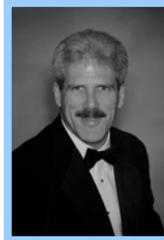
The year 2002 was one of growth and productivity for the Landscape Architects Technical Committee (LATC) and the practice of landscape architecture in California. As of June 2002, the LATC had a full service staff on board, enabling the LATC to tackle more outreach and practice issues. LATC members and volunteers continued to play an active role in regional and national committees and associations concerned with the practice of landscape architecture. Such involvement included positions on Council of Landscape Architectural Registration Board's (CLARB) Board of Directors, Model Law Committee and Strategic Planning Committee, participation as item writers and graders for the Landscape Architects Registration Examination (LARE); members of Council of Educators of Landscape Architecture and American Society of Landscape Architects (ASLA).

Outreach was a key theme for 2002 and will continue to remain a high priority in the coming year. The LATC conducted a survey of public agencies throughout the state. Parks and Recreation Department Officials, Planning Directors, Building Officials, and Public Works Directors assisted the LATC in understanding the realm and trends of the practice of landscape architecture in the public sector. The surveys provided the LATC with valuable insight into the areas that need to be addressed with public officials and possible opportunities for outreach. The surveys also reinforced the value of licensure to public projects. The surveys were sent along with the three consumer guides prepared by the LATC to assist

continued on page 2

LATC Chair Linda Gates Re-appointed to the LATC

In January 2003, the Senate Rules Committee re-appointed **Linda Gates** to the LATC. Gates is a principal with David Gates & Associates, a landscape architectural firm in Danville, California. She has extensive experience as a Project Manager for urban design and master planning projects in both the private and public sectors. Her experience also includes park/recreation planning, community planning, public outreach, and project administration. Ms. Gates is a graduate of the University of California, Berkeley. She is currently serving as LATC Chair and her term on the Committee will expire on June 1, 2006. ❖



Interview with CLARB President, William P. "Chip" Winslow, III

William P. "Chip" Winslow, III was appointed President of the Council of Landscape Architectural Registration Boards (CLARB) on September 14, 2002 at CLARB's Annual Meeting in New Orleans, Louisiana. Winslow began his pursuit of a landscape architectural career as a student at Kansas State University, where he now serves as a Professor in the Department of Landscape Architecture/Regional and Community Planning. He has served as a member of the Kansas State Board of Technical Professions from 1992. Prior to being elected as First Vice President/President Elect in 2002, he served CLARB as Second Vice President, Secretary, Region IV Director, as a Uniform National Examination (UNE) / Landscape Architect Registration Examination (LARE) Grader, and participated in CLARB's various committees. Winslow is also the recipient of the American Society of Landscape Architects (ASLA), Prairie Gateway Chapter – Alton "B" Thomas Award for Service to the Profession.

The following is excerpted from an interview in which Winslow was asked to describe the goals, priorities, and action items for his term.

What are your top priorities as CLARB president this year?

The top priority this year is completing the Strategic Plan, which is in the final stages. We will need to get the final draft to the membership to allow them to respond to the input that was gathered at the Annual Meeting. The Strategic Plan will cover all aspects of what CLARB will be for the next five to ten years.

Another key to CLARB's future is our involvement and cooperation with allied organizations in the Landscape Architecture Body of Knowledge (LABOK) study to help determine the overall body of knowledge for the profession and to identify the knowledge that all graduates of accredited programs should possess. The study, which is being conducted by the Chauncey Group, International, will examine all walks of the profession including landscape architects that are on the fringe. This type of study is important to help ensure the education and licensure systems continue to protect the public's health, safety, and welfare. We hope to have the study available later this year. In addition to participation in the LABOK study, CLARB is also participating as a member of the Presidents Council, a committee of presidents of allied landscape architecture organizations including: ASLA, Council of Educators in Landscape Architecture (CELA),

continued on page 3

Year in Review - continued from page 1

consumers with selecting a landscape architect for their residential, public or private development projects. These consumer guides were also sent to the National Association of Residential Property Managers, California Building Industry Association and California Association of Realtors. Additionally, the LATC distributed these consumer guides along with licensure posters to over 765 landscape architectural firms and businesses.

Additionally, the LATC completed the Focus Group Meetings Report. The focus groups were designed to serve as the first stage in the Market Conditions Assessment project identified in the 2000 LATC Strategic Plan. The goal of the focus group research was to identify potential market trends, and regulatory and enforcement issues, which might warrant further research and eventual action by the LATC. Focus group participants were selected to ensure the inclusion of professionals who practice in a cross-section of California regions and communities (e.g., the Bay Area, San Diego, Central Valley, Los Angeles, etc.). The majority of participants have practiced in their areas of expertise for 15 years or more. Participants also provided feedback on the role of LATC, implications for the education and preparation of landscape architects, and the landscape architectural examination. LATC members will use the Focus Group findings to identify potential issues that affect the regulation of the practice of landscape architecture and ultimately the protection of the public health, safety, and welfare.

Along with the growth and development of the LATC as an organization, California also saw a 25% growth in the number of candidates sitting for the LARE from June 2001 to June 2002. Additionally, the LATC anticipates a continued increase in the number of licensed landscape architects in 2003.

As with most other regulatory agencies, the LATC is dealing with constraints and limitations presented by the California State budget crisis. The LATC is continually evaluating cost-effective methods to achieve our goals of outreach and education of consumers about the practice of landscape architecture.

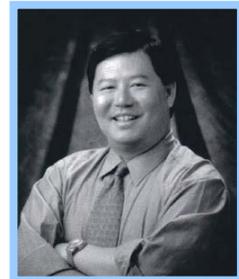
A major theme throughout 2002 and continuing through 2003, is that of Sunset Review. The LATC will go before the Joint Legislative Sunset Review Committee in late 2003 and will be submitting a report in conjunction with the presentation. The former Board of Landscape Architects was sunsetted by the legislature in 1997 and the LATC is working diligently with the California Architects Board and ASLA/California Council of ASLA to address many of the key issues and concerns raised at that time. Additionally, the LATC looks to highlight many of the accomplishments and organizational improvements that have been achieved over the last five years through the collaboration with the California Architects Board. The LATC staff will be working in conjunction with the Board and ASLA throughout the coming year in preparing the Sunset Review Report and presentation. ❖



Stephanie Landregan

LATC Welcomes New Committee Member

In November 2002, Herb J. Wesson, Jr., Speaker of the California State Assembly appointed **Stephanie Landregan** to the LATC. Ms. Landregan is Chief Landscape Architect for the Mountains Recreation and Conservation Authority where she works with the agency to design and provide public access to open space in Los Angeles and Ventura Counties. Landregan is active in the American Society of Landscape Architects, and is currently serving as President of the Southern California Chapter. She also teaches for the UCLA Extension Certificate Program in landscape architecture. Landregan graduated from the University of Kentucky in Arts and is a graduate of the UCLA Extension Certificate Program in landscape architecture. Her term expires on June 1, 2006.



David Tatsumi

While the LATC welcomes our newest member aboard, we also would like to thank former Committee member, David Tatsumi for his years of service to the LATC. As an original member of the LATC, Tatsumi has played an integral role in the development of the LATC and its partnership with the Board over the past six years. He served the LATC as chair in 2000 and as vice chair this past year. Tatsumi is currently serving on the CLARB Model Law and Certification Committees, and has agreed to serve the LATC as a member of the Sunset Review Task Force as we prepare for the Joint Legislative Sunset Review Committee hearings in November 2003. ❖

CLARB Interview - continued from page 1

Landscape Architectural Accreditation Board (LAAB), Landscape Architecture Foundation (LAF), and the Canadian Society of Landscape Architects (CSLA). The Presidents Council works together for a common goal regarding the various issues that affect the practice of landscape architecture. The Presidents Council helps open lines of communication for the future by involving the presidents-elect of the various organizations in order to establish continuity.

Other ongoing priorities that CLARB will address this year include establishing the next review cycle for the LARE to keep the LARE more current and reflective of the practice, the possibility of utilizing a computerized exam for sections of the LARE, and the analysis of intern process.

CLARB Interview - continued on page 3

What do you see as the most difficult challenges facing CLARB in the future?

A key issue that CLARB will need to continue to address is the issue of mobility for qualified licensees. CLARB was originally founded as a group wanting a common examination to facilitate mobility of qualified individuals. Today global practice is more of a concern (with two provinces in Canada and Puerto Rico as recognized licensing jurisdictions) and CLARB will need to continue to find ways to help facilitate the mobility of practice. The adoption of a Model Law and Regulations has been a step in the right direction and CLARB will need to continue working with the member jurisdictions to establish common requirements and expectations that will allow qualified landscape architects the mobility that the profession needs to best serve the public. To achieve this goal, CLARB will need to continue working to establish the CLARB Council Record and Certificate as the "Gold Standard" for licensure to help jurisdictions cut down on paperwork and redundant processes and minimize barriers to licensure in multiple jurisdictions.

Another challenge that faces CLARB and the practice of landscape architecture is the uncertainty of the future of landscape architecture education. The state of education is uncertain due to technology, budgets, and retirement of educators. CLARB is participating in a task force established at the 2002 ASLA National Meeting dealing with education for the Profession. The task force consists of members from CLARB, CELA, LAAB, LAF, CSLA and ASLA and deals with issues affecting education and landscape architecture educators. The task force hopes to pull together resources to examine the future of the practice. Additionally, CLARB needs to look at granting credit for alternative education beyond traditional LAAB approved programs in landscape architecture (i.e., Extension Certificate Programs approved by California). The process will take time and require open lines of communication.

What do you see as the direction for mandatory continuing education for landscape architects in the U.S.?

More and more states are adopting some form of mandatory continuing education (20 states currently require anywhere from 5 to 18 hours annually). CLARB needs to work with the membership to standardize these requirements to better facilitate mobility of licensees. The current situation is confusing and poses a potential barrier to licensees obtaining reciprocity in other jurisdictions. CLARB's model regulation on continuing education is much simpler than many of the various requirements and CLARB must continue to work with jurisdictions to reference these standards. CLARB has a committee working on how we can help states interpret the details of the requirements. CLARB does not want to see these requirements become barriers to interstate practice. When establishing these requirements the focus needs to be on the public health, safety, and welfare. Additionally, CLARB is working with the Inter-professional Council for Regulation (ICOR) consisting of CLARB, National Council of Architectural Registration Boards (NCARB), and National Council of Examiners for Engineering and Surveying (NCEES) to establish common ground and communication on the issue of mandatory continuing education. Just as in practice, communication is key in the regulatory world. As many boards are now multidisciplinary, streamlining the requirements can only benefit the public.

Do you see any major impediments to interstate practice?

Again, the issue of mobility is a concern. CLARB's vision is national standards to allow licensure quickly through the certificate system that is already in place. CLARB can help save states money by using CLARB to help facilitate licensure and reciprocity processes. Some states have local exam requirements in addition to the LARE and this can also cause an impediment to interstate practice. Our goal is for the LARE to accurately address issues that ensure minimum competencies that effect all jurisdictions to minimize the need for the additional exams. CLARB does not fault the individual jurisdictions for wanting to ensure competency on these state specific issues, but we would like to see the barriers and delay of licensure minimized. As mentioned previously, the establishment of the CLARB Certificate as the "Gold Standard" to allow mobility and ease the reciprocity is ultimately CLARB's goal.

What is your view of the status of landscape architectural education within the U.S. and Canada?

In general, we have an excellent education system; however, many issues face today's educators as we look to the future. Specifically, the system's ability to produce the appropriate number of qualified individuals to meet society's needs. Essentially the supply of students is not meeting the demands of the public. Early studies have indicated that the profession is growing faster than the education system can provide qualified individuals for licensure. This is a problem due to limited resources, including budget and personnel. The educators that were the founders of the landscape architecture movement are nearing retirement and the challenge to replace them with qualified quality individuals is emerging. Also, as mentioned earlier, CLARB is looking at how to make the exam more accessible to narrow the gap between graduation and licensure.

CLARB provides a variety of services to its member boards, certificate holders and exam candidates. In what area of CLARB services would you most like to see improvement implemented?

Hopefully nothing is broken – our goal is to provide services to foster a seamless effort in reciprocity and licensure. We need to facilitate licensure and individual boards' exchange of information. Encourage individual jurisdictions to utilize the CLARB Council Record for their application process and provide annual monitoring of those certificate holders. Continuing education issues need to be addressed with this as well. Seamless reciprocal relationships help the public. Individual jurisdictions should work with, at minimum, their neighboring jurisdictions to ensure that requirements are comparable to facilitate interstate practice. The state of the economy and the various state budget crises pose a challenge to CLARB being able to carry out business as usual.

How can California assist CLARB?

California needs to keep doing what it has been doing. California's outreach efforts, consumer guides, and Web site serve as models for the other jurisdictions for how to educate the public on the practice of landscape architecture. Additionally, California has the largest number of licensees and has been regulated the longest; therefore, California should provide insight to the other jurisdictions and offer guidance on common issues that we all face. California needs to continue to be actively involved in national discussions and decisions. ❖

Sustainable Environmental Design Education Program

Provided by the California Integrated Waste Management Board (CIWMB)

The California Integrated Waste Management Board (CIWMB) is currently developing the Sustainable Environmental Design Education (SEDE) program through a contract with the California Polytechnic State University in San Luis Obispo (Cal Poly). Cal Poly's College of Architecture and Environmental Design is developing the SEDE program, which is scheduled to be available by April 2003.

The goal of the SEDE program is to develop cross-disciplinary educational materials about how to design sustainable buildings and landscapes that are compatible with their surrounding environments. The program will focus on educating students in college-level building and landscape architecture degree programs, as well as current practitioners through industry continuing education programs. The new and revised educational materials will be developed based on information obtained from a national survey and needs assessment.

The CIWMB is developing the SEDE program because sustainable building and landscape design is key for reducing waste and pollution, conserving water and energy, and creating new and expanded markets for recycled-content products. The CIWMB believes that actively promoting sustainable environmental design to current practitioners and students preparing to enter the building and landscape architecture professions is the best way to ensure that sustainability becomes an integral design element in future buildings and landscape installations.

In the future, the CIWMB also will advocate with the government agencies responsible for licensing architects, and associations that administer continuing education requirements to include questions and coursework pertaining to sustainable environmental design principles with the goal of making sustainable environmental design a standard industry practice.

The SEDE program supports the Governor's sustainable building goals, as outlined in Executive Order D-16-00, and reinforces the importance of creating a sustainable design curriculum that addresses the needs of post secondary education in both the building and landscape architecture disciplines.

If you have any questions about the SEDE program, please contact the CIWMB contract manager, Michael R. Leason, of the Board's Organic Materials Management Section, at (916) 341-6584 or by email at mleason@ciwmb.ca.gov. Interested parties may also contact Cal Poly's lead researcher on the project, Margot McDonald, Associate Professor in the Architecture Department, at mmcdonal@calpoly.edu.

The following resources will also provide useful information related to sustainable environmental design:

CIWMB

- Green Building Design and Construction, www.ciwmb.ca.gov/GreenBuilding/
- Organics Outlook, www.ciwmb.ca.gov/Organics/
- Sustainable Building Task Force, www.ciwmb.ca.gov/GreenBuilding/TaskForce/

Cal Poly

- College of Architecture and Environmental Design, www.caed.calpoly.edu

- Sustainable Environments Emphasis Group, <http://suntzu.larc.calpoly.edu/sustainable/>
- Renewable Energy Institute, www.calpoly.edu/~rgp/Research/rei.html

Other

- The Sustainability Project of Santa Barbara, www.thesustainabilityproject.org/ ❖

ENFORCEMENT ACTIONS

The California Architects Board (Board) is responsible for investigating complaints against licensees and those engaged in unlicensed activity. The LATC assists the Board in this endeavor. The Board also retains the authority to make final decisions on all enforcement actions taken against its licensees.

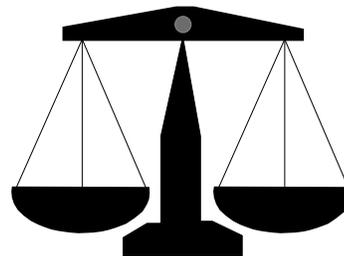
Listed below is a brief description of recent enforcement actions taken against individuals who were found to be in violation of the Landscape Architects Practice Act.

Every effort is made to ensure that this information is correct. Before making any decision based upon this information, you should contact the LATC. Further information on specific violations may also be obtained by contacting the LATC at (916) 445-4954 or latc@dca.ca.gov.

Citations

The Board issued an administrative citation that included a \$500 civil penalty to Richard J. Fulton, an unlicensed individual for a violation of Business and Professions Code section 5640 (Unlicensed Person Engaging in Practice – Sanctions). The action was taken based on evidence that Fulton prepared landscape architectural layout plans and construction details that were not limited to the selection, placement, or use of plants. In addition, the plans bore a title block, which read "Richard J. Fulton, Landscape Architecture, Backyard Adventures – Curb Appeal, License #745202." License #745202 is Fulton's C-53 Swimming Pool Contractors License, issued by the Contractors State License Board on January 27, 1998, which later became inactive on November 21, 2001. The inclusion of said license number in the title block with Fulton's name and the term "landscape architecture" is a device which indicates to the public that he is a licensed landscape architect or qualified to engage in the practice of landscape architecture. The citation became effective on October 7, 2002. Fulton paid the civil penalty satisfying the citation.

The Board issued an administrative citation that included a \$500 civil penalty to Baxter Martin, landscape architect license number LA 4029 (Expired July 31, 2001) for a violation of Business and Professions Code section 5671 (Negligence, Willful Misconduct in Practice). The Board's investigation revealed that Martin failed to deliver the preliminary plans in the three weeks specified in the contract and took over four months to deliver incomplete plans to the client. The citation became effective on December 20, 2002. ❖



2002 Wayne Grace Memorial Student Design Competition Once Again Students Show How Landscape Architects Impact Quality of Life

Submitted by the Council of Landscape Architectural Registration Boards (CLARB)



The Landscape Architectural Registration Boards Foundation (Foundation) proudly announced the winners of the 2002 Wayne Grace Memorial Student Design Competition as Arienne Smith and Alex McDonald from California Polytechnic State University, Jason Smit, Isabel Fernandez Vera and Andrew Bleckley from Clemson University, and Roxi Thoren from the University of Virginia.

The purpose of this annual design competition is to gather outstanding examples of landscape architectural work which clearly demonstrate how the practice of landscape architecture and licensing affects the quality of life. Each student or group of students received a cash award of \$1,000 from the Foundation when the results were officially announced in September at CLARB's annual meeting in New Orleans, Louisiana.

Kenneth J. Backman, Chair of the Judging Committee, remarked that the judges were impressed with the overall quality and design expertise demonstrated by all of the student entries, yet four entries clearly stood apart from the rest. "These students demonstrated an excellent understanding of the health, safety and welfare aspects of landscape architecture. It is an outstanding accomplishment to see so early in their careers."

James Penrod, a competition judge who is also CLARB's Director of Examinations, added that the winning students' ability to recognize, disseminate and respond to the health, safety and welfare issues present in their work will benefit them in their careers. "Even now, they have demonstrated that they

are better designers. It is very likely that they will be better interns, do better on the licensure examination, and if this work is any indication, their designs will be more accessible and more usable."

A special full-color insert focusing on aspects of the winning entries that show how our quality of life is enriched by the work of landscape architects and protected by landscape architectural licensure is available through CLARB, to any group interested in distributing it to students or clients at conferences, meetings or public hearings.

The winning entries will be displayed in their entirety in the "Student Resources" section of CLARB's Web site www.clarb.org.

The continuation of the competition and promotion of the results are excellent examples of projects the Foundation is willing to undertake to advance the professional development of landscape architects in training and deepen the understanding of the importance of landscape architectural licensure.

Foundation President Jim Verdone explains that without the generosity and annual financial support of Foundation friends, contributors and benefactors, these activities could not be continued. Verdone adds that even if you are not associated with CLARB, the Foundation would graciously accept your contribution and put it to very good use advancing the education of landscape architects. Contributions to the Foundation should be sent to 144 Church Street NW, Suite 201, Vienna, Virginia 22180. Advice for Future Entrants. To advise

students who are interested in entering the competition this year, the judges offer some insight as to the content that separates an award-winning entry from the rest. Judge Lu Gay Lanier, an educator and practitioner who has previously helped graduate students enter the competition, points out that all award-winning projects were based on universal applications. "The solutions can be applied in different cultures, or different political and geographic environments; these entries are models for similar projects."

Lanier adds, "It is not only about a visually pleasing series of drawings, it is also about communicating the project's affect on public health, safety and welfare." Judges Backman and Penrod agreed, saying that several entries spent most of the essay portion talking about the design process at the expense of the required discussion about health, safety and welfare. The judges clearly feel that communication skills should not be taken lightly by students; a better-written and more comprehensive essay would have benefited several entries.

Official guidelines for the Wayne Grace Memorial Student Design Competition are available online at www.clarb.org. A print copy is available by calling (703) 319-8380 or emailing your request to info@clarb.org. The competition is open to any student, or team of students, currently enrolled in an undergraduate or graduate Landscape Architectural Degree Program. Up to four cash prizes of \$1,000 each will be awarded. The deadline for submissions for this year's competition is April 30, 2003. ❖

UCLA Extension Landscape Architecture Program "25 Years of Changing Landscapes and Changing Lives"

Provided by Alexis Slafer, Program Director, UCLA Extension Landscape Architecture Program

Landscape architects and supporters of the profession are invited to join UCLA Extension in celebrating its quarter-century anniversary, "25 Years of Changing Landscapes and Changing Lives," on Saturday, May 3rd at the beautiful Huntington Gardens in San Marino. The event features a talk by renowned landscape architect Peter E. Walker, FASLA, known for his 40 years of experience in exploring the relationships among art, culture, and context, as he reformed the landscape and challenged traditional concepts of design. Also included are presentations on the history of the program and recognition of key contributors, the premiere of the video "25 Years of Changing Landscapes and Changing Lives," an exhibition of program memorabilia, and a wine and hors d'oeuvres reception. The event offers an opportunity for alumni to reconnect and for all members of the profession to gather together in a celebration of the field.

Please join us for this important event, which runs from 5:00 p.m. to 9:00 p.m. Although The Huntington Library and Art Collections are closed to the public, the Botanical Gardens will be open to attendees for strolling from 5:00 p.m. to 6:00 p.m. For celebration and event information, please contact Alexis Slafer at (310) 825-9414 or email at aslafer@unex.ucla.edu. ❖

“Honoring the Past, Creating the Future”

CC/ASLA State Conference - March 28-29, 2003

The American Society of Landscape Architects California Council held its annual state conference: “Honoring the Past, Creating the Future” at Balboa Park, in San Diego on March 28 - 29, 2003. The conference featured four distinct educational tracks with noted speakers from throughout the state. The educational tracks were:

- **Design:** Smart Growth, Site Scale-Collaboration, Campus Master Planning, and Therapeutic Gardens;
- **Historical:** Historical projects on Landscape Architecture from the four CC/ASLA chapters;
- **Nuts and Bolts:** Leadership, Sustainability-LEEDS, Plants and the California Landscape, and Sustainable Landscapes; and
- **Forward Thinking:** Native Plants, Public Art, Water Management, and Fire Management.

In addition, there were sessions regarding the purpose and future plans of CC/ASLA and the status of the Joint Legislative Sunset Review Committee hearings to be held in November 2003 from the Landscape Architects Technical Committee (LATC) on Friday, March 28, 2003.

Throughout the year, the LATC together with the ASLA, CC/ASLA and its local chapters will commemorate 50 years of licensure under the Landscape Architects Practice Act, established in 1953.

The LATC held its spring meeting in San Diego in conjunction with the annual conference on March 27, 2003. ❖

Advertising Reminder



Effective April 28, 2002, advertising requirements under **California Code of Regulations section 2671 (Public Presentments and Advertising Requirements.)** were amended. The current language reads as follows:

- (a) A landscape architect shall include his or her name and the words "landscape architect" in all forms of advertisements or presentments made to the public in connection with the rendition of landscape architectural services for which a license is required by the Landscape Architects Law, including, but not limited to, any advertisement, card, letterhead or contract proposal.
- (b) For purposes of a group practice which contains or employs two or more landscape architects, the requirements of subsection (a) of this section shall be deemed satisfied as to such group practice if the name of the landscape architect who is a partner, principal, officer or employee of the group practice and the words "Landscape Architect" are included in its advertisements or presentments made to the public. ❖

Practice Act Reminders

Contract Requirements and Suggestions

As you may be aware, when agreeing to provide professional services, a detailed written contract must be provided to every client. The Landscape Architects Practice Act, Business and Professions Code section 5616, specifies that the written contract must include the following:

- A description of services to be provided by the landscape architect to the client.
- A description of any basis of compensation applicable to the contract, including the total price that is required to complete the contract, and method of payment agreed upon by both parties.
- A notice which reads: "Landscape architects are licensed by the State of California."
- The name, address, and license number of the landscape architect and the name and address of the client.
- A description of the procedure the landscape architect and client will use to accommodate additional services.

However, even though a written contract exists, the LATC often receives complaints from consumers who are still unclear as to what to expect from their landscape architect. Complaints range from confusion as to who owns the design plans, who will oversee the construction phase, how hours are being billed and in what increments, among others. To avoid these pitfalls, you may want to consider including the following additional items in your contracts to minimize the chance of having a complaint lodged against you.

- List the title and address of the landscape project
- Clarify who pays consultant fees, if they are required
- Clarify the costs that are not included in the basic fee and specify your hourly rates
- Indicate whose approval is required before additional costs are incurred
- Identify the schedule of when and what fees must be paid, including the payment at completion of the project
- Indicate the amount of the retainer fee and where it will be applied
- Provide a procedure for either party to terminate the agreement before design services are completed and a procedure for handling disputes between parties should the need arise
- Require written approval before proceeding with the next phase of work
- Identify the client's responsibilities during the life of the contract
- Be clear as to who owns the landscape architectural documents
- Get the signature of both parties on the agreement and the date the agreement was signed.

Finally, be sure to get everything in writing and take accurate notes when verbal exchanges take place.

For the most up to date version of the Landscape Architects Practice Act, please visit the LATC's Web site at www.latc.dca.ca.gov. ❖

EXAMINATION NEWS

The Landscape Architect Registration Examination (LARE) sections C and E were administered on December 9-10, 2002, at the Riverside Convention Center in southern California and the Sacramento California Exposition and State Fair facilities in northern California. A total of 203 candidates took the examination. Results are listed below. As a result, two candidates have now passed all sections and are eligible for licensure and 20 candidates will be eligible for licensure once they have passed the California Supplemental Examination.

December 2002 Examination

All Candidates

Section	Section Format	# of Candidates	#/% Passed	#/% Failed
C – Planning and Site Design	G	147	45/31%	102/69%
E – Grading, Drainage & Stormwater Management	G	154	30/19%	81%

First Time Candidates

Section	Section Format	# of Candidates	#/% Passed	#/% Failed
C – Planning and Site Design	G	51	14/27%	37/73%
E – Grading, Drainage & Stormwater Management	G	54	7/13%	47/87%

Retake Candidates

Section	Section Format	# of Candidates	#/% Passed	#/% Failed
C – Planning and Site Design	G	96	31/32%	65/68%
E – Grading, Drainage & Stormwater Management	G	100	23/23%	74/77%

G = Graphic Format

Student Licensure Presentations

Former LATC member David Tatsumi met with landscape architectural students at California State Polytechnic University, Pomona on November 21, 2002 and February 24, 2003. Mr. Tatsumi made a presentation on each date and explained the process of becoming licensed in California. LATC publications were distributed and students were given the opportunity to present questions to Mr. Tatsumi.

On February 6, 2003, LATC Chair Linda Gates made a licensure presentation at an American Society of Landscape Architects student chapter meeting on the University of California, Davis campus. Approximately 25 students attended. The students were also given the opportunity to present questions regarding examination and licensure requirements.

The LATC continues to hold student outreach a high priority. Visits to campuses further ensure that students are pursuing an appropriate path towards licensure and that they become more aware of what their responsibilities will be as a licensed professional. ❖

Landscape Architects Technical Committee

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Sandra Gonzalez
Stephanie Landregan

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Pat Fay
Licensing Coordinator
Patricia_Fay@dca.ca.gov

You may also contact a staff member by calling
(916) 445-4954 or faxing (916) 324-2333.

California Architects Board
Landscape Architects Technical Committee
400 R Street, Suite 4000
Sacramento, CA 95814

UPCOMING EVENTS

May 2003	LARE Review Sessions	Sacramento, Los Angeles
June 9-11, 2003	LARE	Sacramento, Southern California
July 17, 2003	LATC Meeting	Sacramento
October 2, 2003	LATC Meeting	San Luis Obispo

Meeting dates are tentative and subject to change. Please verify the dates above with our office or on the web site

Coming Soon ❖ April 19-27, 2003



National
Landscape Architecture
Week



What's Inside

- 1 Interview with CLARB President
- 1 LATC Year in Review
- 2 LATC Welcomes New Committee Member
- 4 Sustainable Environmental Design Education Program
- 5 2002 Wayne Grace Memorial Student Design Competition
- 5 UCLA Extension Landscape Architecture Program – 25th Anniversary
- 6 CC/ASLA State Conference
- 7 Examination News