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SUMMARY REPORT

CALIFORNIA ARCHITECTS BOARD  
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

February 17, 2004  
Sacramento, California

MEETING ATTENDED BY:

Committee Members Present

Linda Gates, Chair  
Christine Anderson  
Stephanie Landregan  
Anna Mendiola  
Dennis Otsuji

Staff Present

Doug McCauley, California Architects Board (CAB) Executive Officer  
Mona Maggio, Landscape Architects Technical Committee (LATC) Program Manager  
Mary Anderson, Examination Coordinator  
Patricia Fay, Licensing Coordinator  
Justin Sotelo, Enforcement/Special Projects Analyst  
Terri Villareal, Enforcement Coordinator

Guests

Cynthia Choy Ong, CAB Board Secretary  
Matt Blackstone, Center for Public Interest Law (CPIL)

**A. Call to Order – Roll Call – Establishment of a Quorum**

Chair Linda Gates called the meeting to order at 10:10 a.m. LATC Program Manager Mona Maggio called roll. A quorum was established. The meeting was conducted by way of a telephone conference call with sites at the California Architects Board in Sacramento as well as Danville, San Diego, Glendale, Long Beach, and Sausalito.

**B. Chair's Remarks**

Ms. Gates announced that she, Stephanie Landregan and Ms. Maggio would attend the Council of Landscape Architectural Registration Boards' (CLARB's) 2004 Spring Regional Meeting on February 26 – 28, 2004, in Chicago.

**C. Public Comment Session**

Matt Blackstone with CPIL introduced himself to the LATC.

**D. Review and Discuss Amendments to the Council of Landscape Architectural Registration Boards (CLARB) Letter of Understanding Regarding Use of Computerized Testing Format in California**

Ms. Maggio reported that on or about January 12, 2004 the LATC received a Letter of Understanding (LOU) from CLARB. The LOU is in regards to CLARB's change in the methodology of the administration of the Landscape Architect Registration Examination (LARE). She stated that beginning in August 2004 the multiple-choice sections of the exam sections A, B and and D will be administered via a computer-administered methodology. The graphic performance sections will continue to be administered by the LATC in the paper/pencil format. Ms. Maggio stated that CLARB has developed its own examination eligibility requirements; however, California laws mandate that the LATC maintain the responsibility of determining a candidate's eligibility to sit for the examination. At its January 23, 2004 meeting, the LATC reviewed the LOU prepared by CLARB. The LATC determined that additional time should be spent on reviewing the LOU and appointed Anna Mendiola and Christine Anderson to the LOU task force. The task force provided suggested edits to staff. Staff in turn edited the LOU with the task force's suggestions, as well as wording from the Board's contract with the National Council of Architectural Registration Boards (NCARB) and LOU's from other states with eligibility requirements. Only states with eligibility requirements were presented LOU's from CLARB. Ms. Maggio asked the LATC to approve the draft of the LOU and delegate authority to Chair Linda Gates and Vice-Chair Stephanie Landregan to approve the LOU should there be additional edits after the Board's review at its meeting on March 17, 2004.

◆ **Ms. Landregan moved to approve the LOU and delegate authority to Chair Linda Gates and Vice-Chair Stephanie Landregan to approve the LOU should there be additional edits after the Board's review at its meeting on March 17, 2004.**

◆ **Mr. Otsuji seconded the motion**

◆ **Motion was unanimous**

**E. Review and Discuss Strategy for Working With CLARB to Resolve Issues Concerning Changes to the Administration of the Landscape Architectural Registration Examination (LARE)**

Ms. Maggio and Ms. Gates shared with the LATC that they would be meeting with Clarence Chaffee, Executive Director of CLARB and Dickson DeMarche, President of CLARB on Friday evening at the 2004 Spring Regional Meeting. The purpose was to "smooth over" any issues regarding the poll we sent to member jurisdictions and issues surrounding the change in the exam methodology.

**F. Review and Discuss Agenda for the 2004 CLARB Regional Meeting and Committee Meetings**

Ms. Maggio presented this item. The LATC reviewed the agenda for the 2004 CLARB Regional Meeting and Committee Meetings.

### **G. Discuss and Make Nominations For Election to CLARB 2005 Board of Directors**

Ms. Maggio requested that the LATC review the slate of nominees for election to CLARB 2005 Board of Directors. Nominations are due to the Nomination Committee in June 2004 and the elections will be held during the 2004 Annual Meeting. The nominees are: Greg Sturtevant of Idaho, for the Office of First Vice-President/President Elect; Karl G. "Gil" Berry, for the Office of Second Vice President; and Frank Basciano, James W Figurski, and Dennis C. Wilkinson for the office of Secretary. Ms. Gates reported that Mr. Figurski is currently the Director for Region V and should he be elected to the Office of Secretary, then Region V would have to elect a new Director. Ms. Gates conveyed that she would ask Ian Wasson from British Columbia if he would be interested in becoming the Director for Region V if so she would nominate him. Ms. Landregan stated that she would be interested in serving as Alternate Regional Director for Region V should that position become available.

**Ms. Landregan moved to approve the nominees for the CLARB Board of Directors.**

**Ms. Anderson seconded the motion.**

**Motion was unanimous.**

### **H. Discuss the UCLA Extension Department of the Arts Invitation to Participate in ArtsDay LA**

Ms. Maggio announced that the LATC was invited by the University of California, Los Angeles (UCLA) Extension to participate in ArtsDay LA on May 22, 2004. This event will highlight the varied arts offerings from UCLA Extension in the areas of interior design, architecture, visual arts, at history, graphic design, landscape architecture, creative wiring and screenwriting. Justin Sotelo, Stephanie Landregan and Anna Mendiola will represent the LATC and Board at this event.

### **I. Adjournment**

Meeting adjourned approximately 11:45.