NOTICE OF MEETING

March 20, 2014
8:30 a.m. – 5:00 p.m.
Landscape Architects Technical Committee
2420 Del Paso Road, Sequoia Room
Sacramento, CA 95834

The Landscape Architects Technical Committee (LATC) will hold a meeting as noted above. The agenda items may not be addressed in the order noted and the meeting will be adjourned upon completion of the agenda which may be at a time earlier than that posted in this notice. The meeting is open to the public and held in a barrier free facility according to the Americans with Disabilities Act. Any person requiring a disability-related modification or accommodation to participate in the meeting may make a request by contacting John Kresha at (916) 575-7230, emailing latc@dca.ca.gov, or sending a written request to LATC, 2420 Del Paso Road, Suite 105, Sacramento, California, 95834. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

A. Call to Order – Roll Call – Establishment of a Quorum
   Chair's Remarks
   Public Comment Session

B. Approve November 7, 2013 LATC Summary Report

C. Program Manager's Report

D. Discuss and Possible Action on Legislation Regarding Assembly Bill 186 (Maienschein) [Military Spouses]

E. Budget Update

F. Annual Enforcement Report

G. Review and Approve Intra-Agency Contract for National Examination Review and Linkage Study

H. Report on Council of Landscape Architectural Registration Boards (CLARB) and Presentation on New Landscape Architect Registration Examination

I. Review and Possible Action on University of California, Los Angeles (UCLA) Extension Certificate Program Site Review Team's Recommendation Regarding UCLA's Annual Report and Proposed Curriculum Change From Four to Three Years

J. Discuss and Possible Action on 2013/15 Strategic Plan Objective to Review Reciprocity Requirements of Other States to Determine Possible Changes to California Requirements to Improve Efficiencies

K. Review and Possible Action on Response to Public Request for Consideration of Licensed General Contractor Experience Towards Landscape Architect Experience Requirements

L. Update on BreEZe Enterprise System by Department of Consumer Affairs

M. Review and Possible Action on Annual Environmental Scan Conducted for Fiscal Years 2013-2015 Strategic Plan

N. Review Schedule and Confirm Future LATC Meeting Dates

O. Adjourn

Please contact Trish Rodriguez at (916) 575-7230 for additional information related to the meeting. Notices and agendas for LATC meetings can be found at *www.latc.ca.gov*.

Agenda Item A

CALL TO ORDER-ROLL CALL-ESTABLISHMENT OF A QUORUM

Roll is called by the Landscape Architects Technical Committee (LATC) Vice Chair or, in his/her absence, by an LATC member designated by the LATC Chair.

LATC MEMBER ROSTER

Andrew Bowden, Chair

David Allan Taylor, Jr., Vice Chair

Nicki Johnson

Stephanie Landregan

Katherine Spitz

CHAIR'S REMARKS

LATC Chair Andrew Bowden, or in his absence, the Vice Chair will review the scheduled LATC actions and make appropriate announcements.

PUBLIC COMMENT SESSION

Members of the public may address the Committee at this time. The Committee Chair may allow public participation during other agenda items at their discretion.

The LATC received correspondence from several individuals expressing opposition to the proposed modification of the University of California Los Angeles (UCLA) Extension Certificate Program curriculum from four years to three years.

ATTACHMENTS:

1. Letter Dated March 11, 2014 from Thomas Lockett, Steven Lang, Alexis Slafer, Jerry Hastings, and Rae Price
2. Letter Dated March 12, 2014 from Rae Price

Concerned Supporters of the
UCLA Extension Landscape Architecture Program

March 11, 2014

To: Department of Consumer Affairs
California Architects Board
Landscape Architects Technical Committee:
Andrew Bowden, Chair
David A. Taylor, Jr., Vice Chair
Nicki Johnson
Stephanie Landregan
Katherine Spitz

Re: The Landscape Architecture Program at UCLA Extension
Response to the Proposed Change to a Three-year Curriculum

The Landscape Architecture Program at UCLA Extension is a unique model for landscape architecture education. The Program exists to provide the educational foundation for professional practice in landscape architecture to a broad and diverse community.

This letter is written in opposition to the proposed change in the curriculum sequence of the Landscape Architecture Program at UCLA Extension from four to three years.

Since its inception in 1977, this program has grown into a very well regarded school of landscape architecture, something that many said could never happen, due to its innovative structure of providing a formal, but alternative education for individuals interested in entering the field of landscape architecture but who were unable to attend traditional, daytime programs. Starting as a three-year program, with an exceptional faculty, it evolved over the next 36 years. During the early years of the program's existence, it became apparent that in order to approach equivalency to traditional fulltime program(s) an additional year of instruction was needed. The decision to add a year was based on factual analysis. Making that change dramatically increased the level of instructional rigor and significantly improved the external perception of the program.

We, the undersigned, who have witnessed the continually evolving stature of the program, know firsthand that the four-year sequence works and that the three-year sequence did not. We cannot endorse this untested change at the risk of jeopardizing the opportunities of future graduates. We have been informed that this change is being proposed as a response to a financial situation: we are told that the program has increasingly found itself suffering from declining enrollments and non-sustainable class sizes. Undoubtedly the current economic situation is largely to blame. It is clear that not only is the general economy in a recession, but the profession of landscape architecture is suffering disproportionately. However, evidence has not been presented to suggest that reducing the length of the curriculum sequence will reverse the program's current low enrollments. It has been our experience that landscape architecture has rebounded from

previous recessions to become stronger, more relevant and in higher demand. We feel that the underlying value and demand for the services of landscape architects today is unchanged. However, as landscape architecture has seen in economically difficult times in the past *"poaching"* has increased from allied professions—such as architecture and civil engineering. This inevitable turn of events forces landscape architects to compete in a significantly tougher marketplace; therefore, it is more important than ever that our program provide the strongest possible educational foundation for our students and graduates.

Cumulatively we, the undersigned, have more than a hundred years of experience (ranging from 1977 to the present) that includes founding, managing, evolving, teaching and participating in this successful "experiment." We are very proud of our involvement and contributions to that success! The proposal to change to a three-year curriculum appears to be a hasty reaction and flies in the face of 36 years of development, evolution and knowledge – and all in the interest of anticipated, but unsubstantiated, fiscal benefits.

The Landscape Architecture Program has a professionally focused four-year curriculum that is structured as a series of design studios with concurrent offerings of technical and breadth courses. Each course within an instructional sequence introduces increasingly complex issues and constraints, while developing essential knowledge, sensitivity and skills in areas critical to a landscape architect. Courses are offered in a set sequence so that the acquisition of knowledge and skills progresses in the most logical method possible.

Although the statement has been made that the Landscape Architects Technical Committee (LATC) is in favor of the proposal, a review of the *LATC Visiting Team Report*, for the site visit held on April 21-24, 2013, shows that in their *Summary of Recommendations and Suggestions* on page 46, in Recommendation 1.2, they were in fact not convinced about the advisability of this change. They state:

> "The team recognizes the desire of the program to transition to a three-year program. This program should be addressed as part of a more cohesive, strategic look at the proposal to move to a three-year program upon completion of the written long-range plan as noted in recommendation 1.1. This proposal should seek guidance from a focus group that includes representatives from constituent groups such as alumni, current students, administration, instructors, the Guidance Committee, the professional community, etc. and include several studies including a cohesive look at the overall curriculum, course learning outcomes and a transition plan to ensure that the quality of the program is maintained. Upon completion of the work of the focus group, and prior to implementation, the program will need to document its findings for the LATC either in the annual update or as an "other [special] report" as outlined in the annual reporting procedures."

We would like to acknowledge that the work of the three-year curriculum study committee was thoughtful in terms of course linkages, consistent syllabi and portfolio evaluations. While not the first effort of its kind, the work is useful, especially if considered for incorporation into the existing four-year program. The idea of intensifying the courses over three years (which is questionable given the course descriptions, as presented) would make the program impossible to complete for many students, who struggle to meet the requirements as they are currently constituted. We have always marveled at how the students do it! Students have difficulty balancing their school,

work and personal commitments. These time constraints already prevent many from taking the current two courses per quarter that are currently required. The proposed three-year curriculum shows three courses required in several quarters. And, with the elimination of the current dual track of course offerings, the time required to complete the program will probably increase. With current course fees ranging from approximately $700 to $1,000, some students are hampered by limited financial abilities to pay multiple course fees per quarter. Proposals we've seen acknowledged that while the total program costs due to course fees will be less over the program's three years, the costs per quarter will increase. We are concerned that the increased costs on the short term will prove so prohibitive that many students will not be able to take advantage of any long-term savings. We also worry that the time to complete the program due to its excessive demands on a quarterly basis will stretch far beyond the envisioned three-year sequence, thus undermining the proposal's stated purpose. It would be beneficial to see data showing how many students were able to complete the current program within the designed four-year sequence. We suspect, based on informal discussions, that the number of those graduates would be low, raising doubts that future students would be able to complete a more intense and expensive (on a quarterly basis) three-year sequence. We question the premise that the reduction of one-year to the curriculum will make the program significantly more attractive to a larger population of potential students. Neither a business plan nor a detailed analysis for this proposal has been shown to us to convince us otherwise.

A brief historical background of the program may prove helpful. In 1977, a group of landscape architects, supported by the Southern California Chapter of ASLA and the California State Board of Landscape Architects, proposed that an alternative professional education program was necessary to allow a broader cross section of individuals to enter the profession. Since then, the program has been committed to that goal and has dedicated its efforts to insuring that the Landscape Architecture Program at UCLA Extension embody all of the same values and knowledge provided by more traditional forms of landscape architecture education. The Professional Guidance Committee was formed to determine curriculum, pedagogical methods, assist in instructor selection and act as a liaison to the professional community.

Responding to an expressed need, a reassessment of the program's initial goals and academic mission was conducted in the 1980s. In response to this assessment significant changes took place based upon suggestions and recommendations from the members of the Guidance Committee, instructors and students. These changes resulted in a new - and by all accounts welcome - level of excellence, rigor and accountability. As a result, the length of the curriculum became more academically rigorous and increased from three to four years, with a minimum admission requirement of a bachelor's degree (with a conditional admission option for those otherwise well-qualified). At that time the course sequence was modified: support courses appeared earlier, pre-requisite courses were re-evaluated, advanced design studios were introduced to complement the technical course sequence and elective requirements were increased. Since that time, the curriculum sequence, as well as individual courses, and extracurricular opportunities have been reviewed, initiated and/or modified to insure that the program meets the needs of the students and prepares them to enter the profession. The current four-year curriculum emphasizes design and design process, with students required to complete all course requirements, including three years of sequential design courses, prior to commencing their thesis, which represents the culmination of their academic preparation. Coursework in environmental studies, professional skills and knowledge and emerging technology are acquired along with history, landscape literature, human factors and ethics courses. Together, these courses provide a well-rounded curriculum for the students.

The program is capable of producing superior professionals due to the maturity, motivation and diversity of the student body, the experience and dedication of the professionals who instruct, and the highly refined, comprehensive and dynamic curriculum. As social, political, and environmental pressures increase locally, as well as nationally and internationally, landscape architects must be better trained and more competent than ever before, and the program has consistently risen to these important challenges.

The Landscape Architecture Program at UCLA Extension is a unique model of an extension professional school and has demonstrated significant success as shown by the achievements of its graduates and its excellent reputation within the professional community. We fail to see how reducing the length of this program can possibly have a positive impact on the new professionals that emerge from it.

Thomas A. Lockett, FASLA, CLARB
CA License #1551
Principal – *Land Images*
CA State Board of Landscape Architects Member
1995 to 1997
Member of Founding Faculty
Instructor 1977 to 2006
Program Head 1987 to 1994
Guidance Committee Member 1994 to present

Steven N. Lang, ASLA
CA License # 1771
Principal – *MIG, Fullerton, CA*
Guidance Committee Member 2006-2007
Instructor 2000 to Present
LATC Member (& Chair) 2007-2009
LATC Educational Subcommittee Member
2005 to 2009

Alexis Joan Slafer, ASLA, CLARB
CA License #2563 - Graduate, Class of 1982
Principal – *Alexis Joan Slafer, ASLA*
Program Advisor 1987 to 1994
Instructor 1994 to 2012
Program Head/Program Director 1994 to 2008
LATC Educational Subcommittee Member
2005 to 2009

Jerry P. Hastings, ASLA
CA License #1577
Principal – *Jerry Hastings, ASLA*
Guidance Committee Member 1992 to 2002
Instructor 1979 to 2013
Program Head 1986 to 1987

Rae Price, FASLA
CA License #
Principal – *Peridian International, Inc.*
CA State Board of Landscape Architects Member
1985 to 1991
Guidance Committee Member 1987 to 1992

Cc: Wayne Smutz, PhD, Dean, UCLA Extension
Linda Venis, PhD, Director, UNEX Dept of the Arts
Stephanie Landregan, Land. Arch. Program Director
Carol Robinson, Chair, Guidance Committee

PERIDIAN
INTERNATIONAL, INC.

Attachment A.2

March 12, 2014

The Department of Consumer Affairs
Landscape Architects Technical Committee

Landscape
Architecture
& Planning

Re: The Landscape Architecture Program at UCLA Extension

I am writing this letter in regards to the proposed modification of the curriculum of the Landscape Architecture Program at the UCLA Extension as it relates to providing adequate education training and credentials as the prerequisites for taking the Landscape Architects Licensing Examination using the Certificate given at graduation as recognized currently by your Committee.

Having been a member of The California State Board of Landscape Architects from 1985 to 1991, being appointed by Governor George Deukmejian, and initially approving the Certificate program for UCLA, I have a strong concerns of the proposed reduction of class time and curriculum at UCLA.

This program was approved by the Board on the basis that certain minimum requirements must be met in order to have the program adequately train and educate to prepare candidates for the practice and the licensing examination by the State as a basis to help protect the public in the performance of their future work as it affects the public. It was determined by the Board, at the time of the Certificate Program approval, that a minimum of four years was required of the Certificate Program at UCLA in order to provide the training necessary to achieve minimum education competency in the practices of the profession based on an approved curriculum program. This education requirement, added with the required tenure of working under the direction of a licensed professional, was to provide the necessary prerequisites to taking the examination to become a License Landscape Architect.

With all the new evolving technology, and the understanding of the new technology being required, new demands are now being made on the practitioner. I believe more education time may be needed, not less, in order to be adequately informed to perform the tasks now being required.

I urge you **not to approve** the cut back on the educational requirements of the Certificate Program at UCLA.

Sincerely,

Rae L. Price FASLA principal, Peridian International Inc.

28th Street Marina, 2600 Newport Blvd., Suite 130, Newport Beach, CA 92663
(949) 675-2445 Phone • (949) 675-9992 Fax
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Agenda Item B

APPROVE NOVEMBER 7, 2013 LATC SUMMARY REPORT

The Landscape Architects Technical Committee (LATC) is asked to approve the attached November 7, 2013, LATC Meeting Summary Report.

SUMMARY REPORT

CALIFORNIA ARCHITECTS BOARD
Landscape Architects Technical Committee

November 7, 2013
Sacramento, California
&
Various Teleconference Locations

Landscape Architects Technical Committee (LATC) Members Present
Stephanie Landregan, Chair (via teleconference)
Andrew Bowden, Vice Chair (via teleconference)
Nicki Johnson
Katherine Spitz (arrived at 10:16 a.m. via teleconference)
David Allan Taylor, Jr. (via teleconference)

California Architects Board (Board) Member Present
Fermin Villegas, Board Liaison

Staff Present
Doug McCauley, Executive Officer, Board
Vickie Mayer, Assistant Executive Officer, Board
Gary Duke, Legal Counsel, Department of Consumer Affairs (DCA)
Rebecca Bon, Legal Counsel, DCA
Trish Rodriguez, Program Manager, LATC
John Keidel, Special Projects Coordinator, LATC
Gretchen Kjose, Examination Coordinator, LATC
Matthew McKinney, Enforcement Officer, LATC

Guests Present
David Binsacca, University of San Diego Center for Public Interest Law (via teleconference)
Pamela Galera, California Council/American Society of Landscape Architects (ASLA), Southern California Chapter ASLA (via teleconference)
Amelia Lima, Association of Professional Landscape Designers, San Diego (via teleconference)

A. Call to Order – Roll Call – Establishment of a Quorum
Chair's Remarks
Public Comment Session

Chair Stephanie Landregan called the meeting to order at 10:10 a.m. and Andrew Bowden called the roll. Four members of LATC were present, thus a quorum was established.

H.* Election of LATC Officers for Fiscal Year 2013/2014

Ms. Landregan directed the Committee to hold the election of LATC officers to allow the new Chair and Vice Chair to assume their respective duties for the remainder of the meeting. She asked the members to submit nominations for Chair, and both Mr. Bowden and David Allan Taylor, Jr. nominated themselves for the position. Ms. Landregan then asked the members to cast their votes for Chair, and the voting resulted in a tie with two votes for each candidate. Due to the tied vote, Ms. Landregan directed the Committee to return to Agenda Item A to address the Public Comment Session, allowing time for member Katherine Spitz to arrive to cast the deciding vote for Chair, as well as conduct the vote for Vice Chair.

A. Call to Order – Roll Call – Establishment of a Quorum
Chair's Remarks
Public Comment Session

Ms. Landregan called for public comment and the Committee members introduced the public present at their respective teleconference locations. Gary Duke introduced Rebecca Bon as the new DCA Legal Office Counsel for LATC, succeeding Don Chang. Trish Rodriguez introduced Gretchen Kjose as a newly hired retired annuitant who will temporarily fill the Examination Coordinator position. Ms. Rodriguez noted that Ms. Kjose was a former LATC Program Manager and the Committee welcomed Ms. Kjose back to the LATC.

Ms. Landregan introduced Attachment A, a letter from Matthew Collar, requesting the LATC to consider his experience as a "B - General Contractor" for training credit towards taking the Landscape Architects Registration Examination (LARE). Mr. Duke reminded the members that no action on the requests mentioned in Mr. Collar's letter could be made at today's meeting. He said that the topics mentioned in Mr. Collar's letter call into question several scope of practice issues, and recommended the Committee defer the letter to Ms. Bon for a response.
Doug McCauley suggested the letter could be addressed as an agenda item at a future meeting, or during the next Strategic Planning session. Ms. Landregan requested a legal opinion from Ms. Bon responding to Mr. Collar's letter and to have the legal opinion presented to the Committee at the January 16, 2014 meeting.

H.* Election of LATC Officers for Fiscal Year 2013/2014

Ms. Landregan noted that Ms. Spitz arrived to the meeting at 10:16 a.m. and directed the Committee to return to Agenda Item H to complete the election of LATC officers. Ms. Spitz cast her vote for Mr. Bowden as Chair, resulting in three votes for Mr. Bowden and two votes for Mr. Taylor. Ms. Landregan then asked the members to cast their votes for Vice Chair, and the members unanimously voted for Mr. Taylor.

- **Katherine Spitz made a motion to ratify the elections of Andrew Bowden as LATC Chair and David Allan Taylor, Jr. as LATC Vice Chair.**

  Nicki Johnson seconded the motion.

  The motion carried 5-0.

Mr. Bowden assumed Chair duties and Mr. Taylor assumed Vice Chair duties.

B. Approve August 20, 2013 LATC Summary Report

Mr. Bowden called for comments on the August 20, 2013 LATC Summary Report.
Ms. Rodriguez noted that on page five of the Summary Report under Agenda Item D, the phrase "he said that the CSE [California Supplemental Examination] is updated approximately every six years for currency," should instead read, "he said that the OA [occupational analysis] is updated approximately every six years for currency." Additionally, Ms. Johnson noted that Fermin Villegas should be added as being present on page one.

The Committee concurred with both suggested revisions.

- **Stephanie Landregan moved to approve the August 20, 2013 LATC Summary Report with the corrections on pages one and five, as noted.**

  David Allan Taylor, Jr. seconded the motion.

  The motion carried 4-0-1 (Katherine Spitz abstained).

C. Program Manager's Report

Ms. Rodriguez presented the Program Manager's Report. She informed the members that Release 1 of the BreEZe project was implemented on October 9, 2013, and a BreEZe update is tentatively scheduled for the January 16, 2014 LATC meeting. She stated that staff continue to work on the negative budget change proposal to reduce LATC's spending authority by $200,000, and she anticipates having a budget update for the Committee at the next meeting. She shared that outreach presentations are scheduled at the University of Southern California in November 2013, and staff will continue to contact schools to schedule presentations. She updated the Committee on recent rulemaking activity, explaining that at the September 12, 2013 Board meeting, the Board approved the proposed amendments to California Code of Regulations (CCR) section 2610 (Application for Examination), and the regulatory package is being prepared to submit to the Office of Administrative Law (OAL). She also said that a new regulatory package to amend CCR section 2620.5 (Requirements for an Approved Extension Certificate Program) is being prepared by staff. She added that, at the September 12, 2013 Board meeting, the proposed amendments to CCR section 2649 (Fees) were approved by the Board, and noted that these amendments would temporarily reduce license renewal fees from $400 to $220 from July 1, 2015 through June 30, 2017, once adopted by OAL. She informed the Committee that the frequently asked questions on the LATC website were recently updated, and encouraged the members to review them. She said that the August 2013 LARE administration results were released in October 2013, and staff continue to process applications for the upcoming December LARE administration. She updated the members on the status of the OA, stating that a survey was recently distributed to licensees and the completed surveys are being collected. She explained that, once the OA survey data is tabulated, it will be used in several upcoming OA workshops and the final validation report will be provided to the LATC. She updated the members on enforcement efforts, noting that staff continue to work towards reducing the pending enforcement caseload. She concluded her report by noting that a proposed timeline for the processing of the rulemaking file for CCR section 2620.5 is attached to the meeting packet.

Ms. Landregan asked if the recent approvals of both the University of California (UC) Berkeley and the UC Los Angeles (UCLA) Extension Certificate Programs would be affected by the resubmission of the rulemaking file for CCR section 2620.5. Ms. Rodriguez responded that both

extension certificate programs were recently approved based on existing law, and the resubmission of this rulemaking file should not affect the programs' approvals. Mr. Bowden asked if the dates and milestones listed on the proposed timeline are subject to change. John Keidel responded that the dates and milestones on the timeline are estimates based on typical review timeframes, and actual dates may vary. Ms. Spitz commented that the public may perceive the rulemaking file is being processed slowly and asked if the process could be expedited. Mr. McCauley responded that the rulemaking file may be processed faster than indicated on the proposed timeline; however, rulemaking amendments are a sequential process, and each of the control agencies required to review the rulemaking file have a stipulated timeframe in which to conduct their reviews. He summarized that the rulemaking process can take a substantial amount of time and the attached timeline provides realistic expectations. Ms. Rodriguez noted that both extension certificate programs are approved through 2020, meaning that there is ample time remaining to process the proposed amendments to CCR section 2620.5 before the programs will be due for another site review by the LATC. The Committee thanked Ms. Rodriguez for her presentation.

D. Report on Council of Landscape Architectural Registration Boards Election Results

Ms. Landregan provided an update on the recent Council of Landscape Architectural Registration Boards (CLARB) elections. She announced that she was elected CLARB President and former LATC member Christine Anderson was elected CLARB Treasurer, and noted California as having a significant presence on the CLARB Board of Directors (BOD). She commented that it is beneficial for California to have a strong presence on the BOD because the majority of landscape architects in the United States are licensed in California. She also noted that Karen Kiest was elected CLARB Region V Director, succeeding Ms. Anderson. She commended Ms. Anderson for her performance during her tenure as Region V Director.

Ms. Landregan continued her update by reporting that LATC participated in the 2013 CLARB Annual Meeting via teleconference. She recalled that, at the meeting, the Council on Licensure, Enforcement and Regulation (CLEAR) provided a very informative presentation that addressed how licensing boards can be effective. She noted that the CLEAR presentation received the highest rated reviews of any presentation ever given at a CLARB meeting, and she expressed strong interest in having CLEAR provide the same presentation to the LATC and the Board.

Mr. Bowden called attention to the August 2013 LARE Section 4 results listed in Attachment D.3, highlighting that California had a 71% pass rate versus the national pass rate of 55%. He commented that California examinees are performing well on Section 4 and hopes that other sections of the LARE have similar pass rates in the future. Ms. Landregan suggested that the Committee share LARE pass rate information with California landscape architecture educational programs, and notify them that California is behind the national average on Section 1 and 2. She explained that the topics covered in Section 1 and 2 of the LARE should be taught during classroom instruction, and suggested LATC request the assistance of educational programs in improving instruction for these sections. Mr. Bowden concurred with Ms. Landregan's suggestion, and asked Ms. Rodriguez how the LATC could communicate such information to California schools. Ms. Rodriguez agreed that staff could prepare a letter to schools per Ms. Landregan's suggestion, and noted that such a letter could also serve as a reminder to the schools of the mission and purpose of LATC. Additionally, Ms. Rodriguez suggested that LARE pass rate information could be included in future outreach PowerPoint presentations. Ms. Landregan recommended that the LATC Chair sign the letter to the schools, and Mr. Bowden agreed. Ms. Spitz asked if sample tests for the LARE could be generated based on

the test results data that has been gathered thus far. Ms. Landregan confirmed that there is an adequate amount of test data available to generate sample tests and questions, and that she is preparing a CLARB PowerPoint presentation for the ASLA Board of Trustees regarding the revised LARE. Ms. Landregan offered to share the CLARB PowerPoint presentation with the Committee at the January 16, 2014 LATC meeting, and Mr. Bowden accepted the suggestion. The Committee thanked Ms. Landregan for her update.

E. Discuss and Possible Action on 2013/15 Strategic Plan Objective to Review Reciprocity Requirements of Other States to Determine Possible Changes to California Requirements to Improve Efficiencies

Ms. Rodriguez stated that the LATC Strategic Plan contains an objective to "Review reciprocity requirements of other states to determine possible changes to California requirements to improve efficiencies." She commended Ms. Kjose for efficiently gathering the state eligibility and reciprocity information in Attachment E.1.1. Ms. Rodriguez explained that 27 states do not have education as a prerequisite for licensure, and there are 10 states with similar education, experience, and examination requirements as California for reciprocity purposes. Ms. Kjose said that, in addition to the ten states that have similar licensure requirements as California, three other states (Minnesota, Ohio, and Tennessee) also require CLARB certification for reciprocity purposes.

Mr. Bowden asked Ms. Landregan if CLARB is making efforts to standardize reciprocity requirements across states. Ms. Landregan explained that CLARB created the Council Record to encourage standardization among states; however, since the Council Record is expensive to maintain, it is not currently accepted in a standardized way among licensing boards. She said that as CLARB President, she would like to propose asking all states to agree to standardized reciprocity requirements, while recognizing that each state has the right to set their own standards. She continued that such a proposal would still allow each state to mandate supplemental requirements for licensure such as the CSE for California candidates, or the Alaska permaculture class for Alaska candidates. She indicated that New York and Florida have more restrictive requirements for reciprocity than California, and if CLARB were to obtain a standardized reciprocity agreement, these two states would probably propose six years as a minimum requirement for licensed experience. Ms. Rodriguez said that a CLARB representative recently informed her that the topic of standardized reciprocity is tentatively scheduled to be addressed at the next CLARB annual meeting, and recommended the Committee consider this when taking action on this agenda item.

Ms. Landregan suggested that the reciprocity information in Attachment E.1.1 should be modified to increase its usefulness. She recommended that the column labeled "Initial Education/Experience Requirements" include a field for "Years of Education" and a field for "Years of Experience." Additionally, she suggested adding a column for "State-Specific Requirements," and a column indicating whether the state requires a degree to obtain reciprocity. Ms. Rodriguez acknowledged Ms. Landregan's suggestions, and asked the Committee to confirm they are directing staff to continue working on this objective despite CLARB's efforts towards standardizing reciprocity requirements. Mr. Bowden confirmed that staff should continue working on this objective because the LATC cannot ensure CLARB will obtain standardized reciprocity, and it is important for the Committee to have state reciprocity information available. Ms. Spitz commented that this agenda item is being discussed partly because of a recent letter that was sent to the LATC from an individual in Washington who requested LATC to consider allowing his licensed experience in another jurisdiction to supplement deficiencies in qualifying

for reciprocity in California. She said that allowing reciprocity by such means is worth considering, and both Ms. Johnson and Mr. Taylor concurred. Ms. Landregan also agreed that it is worth considering having licensed experience supplement educational deficiencies for reciprocity; however, there could be other options to consider that would not require a regulation amendment. She inquired if there is a way for the LATC to review unusual licensure requests without needing to amend the law, or if evaluating such requests would be considered capricious and arbitrary. Mr. Duke responded that CCR section 2620 (Education and Training Credits) has very specific requirements and a regulation amendment would likely be required to allow for more flexibility in evaluating reciprocity applications. Mr. Bowden agreed that it is worth considering modifying reciprocity requirements, as well as considering the request of Mr. Collar discussed earlier in the public comment session. Ms. Kjose noted that 27 states allow people to obtain licensure through experience only, and this is a substantial amount. Ms. Landregan said that in recent years, the education element of licensure has become more important as the topics of grading, drainage, survey, and low-impact development have evolved. She asked Ms. Bon to review the experience requirements in CCR section 2620, specifically the sequence and type of experience required for reciprocity, to determine if there is a way to allow for more flexibility in reciprocity requirements without needing to substantially amend the law. Mr. Bowden asked when the Committee could re-examine this topic and Ms. Rodriguez said that it will be added to the agenda for the January 16, 2014 meeting.

F. Discuss and Possible Action on 2013/15 Strategic Plan Objective to Review the Table of Equivalents for Training and Experience and Consider Expanding Eligibility Requirements to Allow Credit for Teaching Under a Licensed Landscape Architect

Ms. Rodriguez stated that the LATC Strategic Plan contains an objective to "Review the table of equivalents for training and experience and consider expanding eligibility requirements to allow credit for teaching under a licensed landscape architect." She summarized that ten states allow training credit for teaching experience. Ms. Kjose explained that most of the ten states that allow the training credit require the teaching experience to be gained in a Landscape Architectural Accreditation Board (LAAB) accredited program; however, none of the states require the teaching experience to be under the supervision of a licensed landscape architect. She also noted that several states grant one year of training credit for teaching experience. Mr. Bowden questioned what measures could be taken to ensure that instructors are qualified to teach landscape architecture if a licensed landscape architect does not supervise them. He said that if a person teaches a drawing class, which is an elective, it would be questionable to allow LARE training credit for teaching landscape architecture, even if the program were accredited by LAAB. Ms. Kjose said that only one state had definitive language available that clearly specified which courses would grant training credit for teaching. Mr. Bowden expressed interest in finding out how people who do not meet the education requirement for licensure as a landscape architect are allowed to teach landscape architecture in the ten states that were mentioned. Ms. Landregan stated that the University of Southern California is the only landscape architecture school in California that does not have licensed landscape architects on their faculty. She said that allowing training credit for teaching under a licensed landscape architect could serve as an affirmation that research is another form of practice, and it could encourage the hiring of licensed landscape architects in the educational field. She commented that she was completely opposed to the idea of allowing such training credit in the past; however, she changed her opinion on the subject after researching the issue. Mr. Bowden asked how licensed faculty members could verify the experience of another teacher if they are not always present in the classroom with the teacher they intend to certify. Ms. Landregan responded that

currently, licensees certify the experience of individuals even though they are not always in the same office with them, and that licensed faculty members could certify experience in a similar manner. Mr. Taylor added that there are also syllabi, curricula, and learning outcomes that the licensed faculty member could evaluate to determine if the teacher was performing successfully in the classroom. Ms. Landregan suggested that this topic should be addressed at a future meeting to further discuss the questions posed during today's conversation, and recommended inviting educators to partake in the dialogue. Mr. Bowden asked if it would be possible for the Education Subcommittee to review allowing training credit for teaching under a licensed landscape architect. Ms. Rodriguez suggested that, since the Education Subcommittee has not convened in several years, the summary reports for the meetings could be reviewed to see if training credit for teaching experience was ever discussed, and staff could report the findings to the Committee at the next meeting. She said that meeting participation from educators and students could be increased if this agenda item were to be addressed during a Committee meeting held in Southern California, since the majority of landscape architecture schools in the State are located in that region. Mr. Bowden concurred with Ms. Rodriguez's suggestions and directed staff to: 1) determine if the LATC meeting subsequent to January 16, 2014 can be held in Southern California; 2) add the topic of allowing LARE training credit for teaching under a licensed landscape architect to the agenda for the LATC meeting subsequent to January 16, 2014; and 3) review the Education Subcommittee summary reports to see if allowing training credit for teaching experience under a licensed landscape architect was ever discussed by the Education Subcommittee, and include the findings when this agenda item is addressed.

G. Discuss and Possible Action for University of California Los Angeles Extension Certificate Program Curriculum Change from Four to Three Years

As the Program Administrator for the UCLA Extension Certificate Program, Ms. Landregan recused herself from participation in discussion and voting on Agenda Item G due to a conflict of interest. As a member of the UCLA Guidance Committee, Mr. Bowden also recused himself from participation in discussion and voting on Agenda Item G due to a conflict of interest. Mr. Taylor temporarily assumed Chair duties.

Ms. Rodriguez said that LATC received a letter from the UCLA Extension Certificate Program dated October 17, 2013, requesting LATC to allow the program to change their curriculum from four to three years and obtain LATC approval. She reminded the Committee that a site review of the UCLA Extension Certificate Program was conducted on April 22-24, 2013 by the UCLA site review team appointed by the UC Extension Certificate Program Task Force. She said that after receiving the letter from UCLA in October, she notified Christine Anderson, Task Force Chair, who felt that the proposed curriculum change would be very practical. Ms. Rodriguez explained that approving the change to a three-year curriculum could be accomplished by reconvening the UCLA site review team via teleconference to review any supporting documentation, and suggested the Committee direct staff to reconvene the site review team to review the program's request. Ms. Johnson expressed support for the proposed curriculum change as it could expedite the pathway to licensure for students. Mr. McCauley asked if the proposal would decrease the number of units required to graduate, as current law requires 90 quarter or 60 semester units to receive approval, and Ms. Rodriguez verified that UCLA would still meet these requirements. Ms. Rodriguez noted that UCLA offered to prepare a voluntary annual report in January 2014 that would address the proposed curriculum change and any other recommendations in the site review team's report from April 2013. She said the site review team should have an opportunity to review their previous recommendations after reviewing the voluntary annual report and consider any additional recommendations. Mr. Taylor asked when the site review team should

reconvene. Ms. Rodriguez explained that UCLA proposes to change to a three-year curriculum starting in fall semester 2014; therefore, the curriculum change would need to be approved and implemented before summer 2014 to allow students to register for classes in time for the fall.

- **Katherine Spitz made a motion to reconvene the UCLA site review team consisting of Christine Anderson, Jon Wreschinsky, and Joseph Ragsdale, to review the UCLA Extension Certificate Program's proposed curriculum change from four to three years, based on the letter from Stephanie Landregan dated October 17, 2013.**

  Nicki Johnson seconded the motion.

  The motion carried 3-0. Andrew Bowden and Stephanie Landregan recused themselves.

Ms. Rodriguez said she would advise Ms. Anderson of the motion made by the Committee today, and reminded the members that the UCLA site review team will not be able to reconvene until the UCLA Extension Certificate Program submits a voluntary annual report in January 2014. Mr. Taylor returned Chair duties to Mr. Bowden.

I. Review Tentative Schedule and Confirm Future LATC Meeting Dates

LATC meetings tentatively scheduled:

January 16, 2014 - Sacramento

Ms. Rodriguez said she would poll the Committee members to determine availability for meetings after January 16, 2014. The Committee briefly discussed who will attend the December 5-6, 2013 Board meeting, and Mr. Bowden said he could tentatively attend the Board meeting on December 5, 2013. Ms. Spitz mentioned that ASLA and LATC should be aware of potential repercussions from Assembly Bill 637 (Atkins), and noted that this was a topic discussed at the September 12, 2013 Board meeting. Ms. Landregan suggested that future LATC meetings include an update on the Board meeting that preceded the LATC meeting. Mr. McCauley suggested that, for future LATC meetings, an update could be added to the Program Manager's Report indicating the date and location of the most recent Board meeting, highlights from the meeting, who attended the meeting on behalf of the LATC, and the Board's Notice of Meeting could be attached to the Program Manager's Report. Mr. Bowden agreed with Mr. McCauley's suggestions and directed staff to add a Board meeting update to future Program Manager's Reports.

J. Adjourn

- **Andrew Bowden adjourned the meeting.**

The meeting adjourned at 12:18 p.m.

* *Agenda items were taken out of order to hold the election of LATC officers at the beginning of the meeting. The order of business conducted herein follows the transaction of business.*

Agenda Item C

PROGRAM MANAGER'S REPORT

The Program Manager's Report provides a synopsis of current activities and is attached for the LATC's review.

ATTACHMENTS:
1. Program Manager's Report
2. CC/ASLA Bill Tracking List
3. Student Survey Results
4. California Architects Board February 26, 2014 Meeting Notice
5. California Accredited Schools of Architecture Roster of Attendees

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

Program Manager's Report
March 2014

ADMINISTRATIVE/MANAGEMENT

Applicant Tracking System (ATS)/Workaround System (WAS)

Manual processes are still in place, using the temporary WAS until the transition to BreEZe in 2015. The BreEZe team will meet with staff in March to conduct an analysis of the database and determine options for including it in the BreEZe data conversion activities.

BreEZe Project

The BreEZe project's Release 1 was implemented on October 9, 2013. The Department of Consumer Affairs' (DCA) Office of Information Services completed BreEZe Legacy Cutover initiatives for Release 1 Boards, Bureaus and Programs. The Office of Information Services will continue to update LATC as BreEZe implementation moves forward. LATC is part of the Phase 3 release with an anticipated implementation in December 2015.

BreEZe provides the DCA organizations a web-enabled enterprise system that supports all applicant tracking, licensing, renewal, enforcement, monitoring, cashiering, and management capabilities, and allows the public to file complaints and look up licensee information and complaint status through the internet. BreEZe will support the DCA's highest priority initiatives of job creation and consumer protection by replacing the DCA's aging legacy business systems with an integrated software solution that utilizes current technologies to facilitate increased efficiencies in the DCA boards' and bureaus' licensing and enforcement programs.

An update from a member of the BreEZe team will be provided during today's meeting.

Budget

At the May 22, 2013, LATC meeting, the Committee voted to authorize staff to prepare a negative budget change proposal (BCP) to reduce the LATC budget spending authority by $200,000 for FY 2015/16. Staff is preparing a Concept Paper required for the negative BCP, for submission to the Department of Finance via DCA Budget Office, in mid-April 2014.

An update from a member of the DCA Budget Office will be provided during today's meeting.

Outreach

Between November 2013 and March 2014, there have been three presentations to schools and an additional request was received from UC Berkeley.

Stephanie Landregan provided a presentation regarding the new LARE and licensing requirements on November 22, 2013 at the **University of Southern California** during their Professional Practices class. On February 25, 2014, Linda Gates, former LATC Chair, provided a similar update to the Professional Practice class at **University of California (UC) Davis** and brought along a former UC Davis graduate who recently passed the LARE, which was well received and appreciated by the students. Another presentation was provided on March 10, 2014, by Stephanie Landregan at **California State Polytechnic University, Pomona**. LATC received a request from **UC Berkeley** on March 3, 2014 for a representative to speak to the professional practice class on April 24, 2014 from 6-8pm. Staff is reaching out to various landscape architects to volunteer their time toward this effort.

Regulatory Changes

California Code of Regulations (CCR) section 2610 (Application for Examination) – This section currently requires candidates who wish to register for the Landscape Architect Registration Examination (LARE) to file their application with the LATC 70 days prior to their requested examination date. This requirement was established in 1998 when the licensing examination was partially administered by the LATC and it allowed the LATC preparation time for the administration. In December 2009, the Council of Landscape Architectural Registration Boards began administering all five sections of the LARE, and in 2012 eliminated the graphic portion of the examination, reducing the lead time for applications to be reviewed by LATC prior to the examination date. At the August 20, 2013 LATC meeting, the Committee approved staff's recommendation to change the 70-day filing requirement to 45 days to allow candidates more time to register for the LARE.

Following is a chronology, to date, of the processing of the regulatory proposal for CCR section 2610:

August 20, 2013	Proposed regulatory changes approved by LATC
September 12, 2013	Final approval by the Board*

** Staff submitted a Notice of Proposed Changes in the Regulations to OAL on March 18, 2014 and anticipates the Notice being published by OAL on March 28, 2014.*

CCR section 2620.5, Requirements for an Approved Extension Certificate Program - The LATC established the original requirements for an approved extension certificate program based on university accreditation standards from the Landscape Architectural Accreditation Board (LAAB). These requirements are outlined in CCR section 2620.5. In 2009, LAAB implemented changes to their university accreditation standards. Prompted by the changes made by LAAB, LATC drafted updated requirements for an approved extension certificate program and recommended the Board authorize LATC to proceed with a regulatory change. The Board approved the regulatory change and adopted the regulations at the December 15-16, 2010 Board meeting. The regulatory proposal to amend CCR section 2620.5 was published at the Office of Administrative Law (OAL) on June 22, 2012.

In 2012, the LATC appointed the University of California Extension Certificate Program Task Force, which was charged with developing the procedures for the review of the extension certificate programs, and conducting reviews of the programs utilizing the new procedures. The

Task Force held meetings on June 27, 2012, October 8, 2012, and November 2, 2012. As a result of these meetings, the Task Force recommended additional modifications to CCR section 2620.5 to further update the regulatory language with LAAB guidelines and LATC goals. At the November 14, 2012 LATC meeting, the LATC approved the Task Force's recommended modifications to CCR section 2620.5, with an additional edit. At the January 24-25, 2013 LATC meeting, the LATC reviewed public comments regarding the proposed changes to CCR section 2620.5 and agreed to remove a few proposed modifications to the language to address the public comments. The Board approved adoption of the modified language for CCR section 2620.5 at their March 7, 2013 meeting.

Following is a chronology to date, of the processing of LATC's regulatory proposal for CCR section 2620.5:

November 22, 2010	Proposed regulatory changes approved by LATC
December 15, 2010	Final approval by the Board
June 22, 2012	Notice of Proposed Changes in the Regulations published by OAL (Notice re-published to allow time to notify interested parties)
August 6, 2012	Public hearing, no public comments received
November 30, 2012	40-Day Notice of Availability of Modified Language posted
January 9, 2013	End of public comment period
January 24, 2013	LATC approved modified language to address public comment
February 15, 2013	Final rulemaking file to DCA Legal Office
March 7, 2013	Final approval of modified language by the Board
May 31, 2013	Final rulemaking file to OAL
July 17, 2013	Decision of Disapproval of Regulatory Action issued by OAL*
August 20, 2013	LATC voted not to pursue a resubmission of rulemaking file to OAL
February 21, 2014	Staff met with University of California Extension Certificate Program Review Task Force Chair to discuss justifications for proposed changes

** Staff will analyze proposed modifications to develop a new regulatory proposal with sufficient justification that will meet OAL standards, and submit to OAL.*

CCR section 2649 (Fees) – At the January 24-25, 2013 LATC meeting, DCA Budget Office staff provided a budget presentation to the LATC. In this presentation, the LATC fund balance of 19.5 months in reserve was discussed in context with Business and Professions Code (BPC) section 128.5 (Reduction of License Fees in Event of Surplus Funds), which requires funds to be reduced if an agency has 24 months of funds. As a result of this discussion, LATC asked staff to consult with DCA administration to determine if license fees could be reduced for one renewal cycle and to explore additional ways of addressing the fund balance to comply with BPC section 128.5. Staff met with DCA Budget Office staff and legal counsel to explore options and a license renewal fee reduction from $400 to $220 was recommended in addition to a negative BCP to reduce LATC's spending authority by $200,000. At the May 22, 2013 LATC meeting, the members approved a regulatory change proposal to implement the proposed temporary fee reduction, reducing license renewal fees for one renewal cycle beginning in FY 2015/2016 from $400 to $220. The proposed language to amend CCR section 2649 was approved at the August 20, 2013 LATC meeting.

Following is a chronology, to date, of the processing of the regulatory proposal for CCR section 2649:

August 20, 2013	Proposed regulatory changes approved by LATC
September 12, 2013	Final approval by the Board
February 7, 2014	Notice of Proposed Changes in the Regulations published by OAL*

** A regulatory hearing will be held on March 24, 2014 to address the proposed amendments to CCR section 2649.*

Retention Schedule

The State Records Program (CalRIM) assists state agencies in achieving an efficient records management program; providing leadership and oversight by establishing guidelines including the management of electronic records. CalRIM approves and maintains all State agency Record Retention Schedules (RRS). The LATC submitted an updated RRS, number LA-13, to the DCA Business Services Office (BSO) in November 2013. BSO approved the updated RRS and submitted it to CalRIM for approval on December 4, 2013. CalRIM approved the RRS on December 5, 2013 with no modifications and issued approval number 2013-292. The new RRS was approved by the Office of the Secretary of State and became effective on December 9, 2013.

Strategic Plan Objectives

Reciprocity Requirements - The LATC's Strategic Plan for fiscal years 2013/14 through 2014/15 contains an objective to review reciprocity requirements of other states to determine possible changes to California requirements to improve efficiencies. This objective was discussed at the November 7, 2013 LATC meeting. As a result of this discussion, staff was directed to 1) summarize state reciprocity data by identifying the specific number of years required by each state for education, 2) determine whether a degree is mandatory, and 3) identify the number of years of experience required for initial licensure. The Committee also asked for state specific requirements for reciprocity. This topic will be discussed at today's meeting (Agenda Item J).

Training Credit for Teaching under a Licensed Landscape Architect - The Strategic Plan includes an objective to review the Table of Equivalents for training and experience credit and consider expanding eligibility requirements to allow credit for teaching under a licensed landscape architect. This objective was discussed at the November 7, 2013, LATC meeting and staff were directed to 1) determine if a future LATC meeting could be held in southern California, invite schools to provide input, 2) add the topic of allowing LARE training credit for teaching under a licensed landscape architect to a future meeting agenda, and 3) review the Education Subcommittee summary reports to see if allowing training credit for teaching experience under a licensed landscape architect was previously considered by the Education Subcommittee, and include the findings when this agenda item is addressed again by the LATC. This topic will be addressed at a future LATC meeting.

Website

Committee Members Page – At the November 7, 2013 LATC meeting, Andrew Bowden was elected as Chair, and David Allan Taylor, Jr. was elected as Vice Chair. The "Committee Members" webpage was updated accordingly to reflect their new positions. Nicki Johnson's biography was also updated to reflect current employment information.

EXAMINATION PROGRAM

Landscape Architect Registration Examination (LARE)

The exam results for the December 2-14, 2013, administration of the LARE were mailed on January 28, 2014. Pass rates for the December LARE are included with Agenda Item H. Upcoming LARE administration dates are as follows:

March 31 – April 12, 2014
August 18 – 30, 2014
December 1 – 13, 2014

California Supplemental Examination (CSE) and Occupational Analysis (OA)

At the November 14, 2012 LATC meeting, the Office of Professional Examination Services (OPES) provided an overview of the intra-agency contract (IAC) process and OA standard project plan. LATC approved staff to enter into an IAC with OPES to conduct a new OA.

At the January 24, 2013 LATC meeting, the Committee approved both the IAC for exam development and IAC for OA with OPES.

On March 20-21, 2013, the LATC and OPES held the first of the scheduled workshops for exam development. The initial workshop focused on review of the items currently in the question bank for the CSE. Workshops for this session continued through June 4, 2013 with a focus on having half of the workshop attendees of landscape architects licensed for five years or less and half licensed over five years to ensure a fair and defensible test is developed. The last workshop was held on June 3-4, 2013. A new exam was launched in September 2013.

On October 22, 2013, OPES initiated the OA process by distributing the OA questionnaire to licensees with valid email addresses. The questionnaires were due back to OPES by November 12, 2013. A focus group was convened on May 30, 2013 kicking off the first of five workshops. The OA concluded with the final two workshops held on January 23-24, 2014 and February 27-28, 2014. The workshops focused directly on the results of the OA questionnaire and performed tasks such as evaluating the demographic characteristics of the questionnaire results and determining whether it reflects the broader population of licensees. The findings of the OA will be used to define the content of the CSE and form the basis for determining "minimum acceptable competence" as it related to safe practice at the time of initial licensure. OPES will also begin to develop a description of practice and prepare a validation report. The final validation report is scheduled for submittal in April 2014. Additionally, an Intra-Agency Contract was developed to conduct the review of the national examination and linkage study and will be presented in Agenda G later in the meeting.

ENFORCEMENT PROGRAM

Disciplinary Guidelines

As part of the Strategic Plan established by the LATC at the January 2013 meeting, the LATC set an objective of collaborating with the Board in order to review and update LATC's disciplinary guidelines. The Board's Regulatory and Enforcement Committee (REC) is currently tasked with reviewing and recommending updates to the Board's Disciplinary Guidelines. The REC met on April 25, 2013, and identified additional questions pertaining to the guidelines. The REC is expected to meet again on April 24, 2014 to review their findings and make recommended edits to the document. The Board will then consider them for approval at the subsequent Board meeting. Once the Board approves the revised Disciplinary Guidelines, the LATC will be able to review the new publication and draft similar updates to LATC's 2000 Disciplinary Guidelines, and present it to the LATC for approval. Upon LATC approval, it will be necessary to amend CCR section 2680 (Disciplinary Guidelines) to reference the updated publication date.

Complaint Statistics

(2nd Quarter 2013 & 2012)	2013			2012		
	October	November	December	October	November	December
Complaints Opened	2	3	1	2	1	0
Complaints to Expert	2	0	1	0	1	0
Complaints to DOI	0	0	0	0	0	0
Complaints Pending DOI	0	0	0	0	0	0
Complaints Pending AG	0	0	0	0	0	0
Complaints Pending DA	0	0	0	0	0	0
Complaints Pending	28	26	25	30	30	29
Complaints Closed	0	5	2	2	1	1
Settlement Cases (§5678.5) Opened	0	0	0	1	1	0
Settlement Cases (§5678.5) Pending	4	4	3	4	5	5
Settlement Cases (§5678.5) Closed	0	0	1	0	0	0
Citations Final	0	0	0	0	0	0

ADMINISTRATIVE

Personnel

The limited term Staff Services Analyst position in the Exam Unit ended on July 30, 2013, and the position has been temporarily filled by a Retired Annuitant SSA, Gretchen Kjose. Ms. Kjose's experience includes her former role as LATC Program Manager. She also served as EO for the Board of Occupational Therapy between 2001 and 2005. Recruitment efforts are underway to fill the position on a full-time basis.

The Licensing/Administration Coordinator position was vacated on November 22, 2013, and filled by John Kresha on January 6, 2014.

Training

All state employees or appointed members who drive a vehicle on official State business must complete the Department of General Services approved Defensive Driver Training course at least once every four years. Staff and Committee members were asked to complete the training on February 6, 2014.

California Architects Board (Board) Meeting Update

On February 26, 2014, the Board held a meeting at California State Polytechnic University, Pomona and invited several architectural schools to participate in discussion of the alternate path to licensure model, presented by Executive Office, Doug McCauley and Board Vice President Pasqual Gutierrez. The alternative path to licensure model presented is a program which would integrate experience and examination opportunities along with the degree program and allow for licensure upon graduation. Further discussion at future board meetings will follow.

Andrew Bowden, LATC Chair was present at the meeting.

CC/ASLA

AB 793 **(Gray D) Renewable energy: publicly owned electric utility: hydroelectric generation facility.**

Current Text: Amended: 7/9/2013 pdf html

Status: 9/13/2013-Failed Deadline pursuant to Rule 61(a)(14). (Last location was INACTIVE FILE on 9/3/2013)

Is Urgency: N

Location: 9/13/2013-S. 2 YEAR

Summary: The California Renewables Portfolio Standard Program, referred to as the RPS program, requires a retail seller of electricity, as defined, and local publicly owned electric utilities to purchase specified minimum quantities of electricity products from eligible renewable energy resources, as defined, for specified compliance periods, sufficient to ensure that the procurement of electricity products from eligible renewable energy resources achieves 20% of retail sales for the period from January 1, 2011, to December 31, 2013, inclusive, 25% of retail sales by December 31, 2016, and 33% of retail sales by December 31, 2020, and in all subsequent years. The RPS program, consistent with the goals of procuring the least-cost and best-fit eligible renewable energy resources that meet project viability principles, requires that all retail sellers procure a balanced portfolio of electricity products from eligible renewable energy resources, as specified, referred to as portfolio content requirements. This bill would provide that a local publicly owned electric utility is not required to procure additional eligible renewable energy resources in excess of specified levels, if it receives 50% or greater of its annual retail sales from its own hydrodelectric generation meeting specified requirements.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 1193 **(Ting D) Bikeways.**

Current Text: Amended: 1/23/2014 pdf html

Status: 2/6/2014-Referred to Com. on T. & H.

Is Urgency: N

Location: 2/6/2014-S. T. & H.

Summary: Existing law defines "bikeway" for certain purposes to mean all facilities that provide primarily for bicycle travel. Existing law categorizes bikeways into 3 classes of facilities. This bill would additionally provide for a classification of Class IV bikeways, as specified. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	SUPPORT				

AB 1331 **(Rendon D) Clean and Safe Drinking Water Act of 2014.**

Current Text: Amended: 1/7/2014 pdf html

Status: 1/7/2014-From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on N.R. & W.

Is Urgency: N

Location: 1/7/2014-S. N.R. & W.

Calendar: 3/25/2014 9:30 a.m. - Room 112 SENATE NATURAL RESOURCES AND WATER, PAVLEY, Chair

Summary: Existing law, the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group

CC/ASLA	WATCH

AB 1445 **(Logue R) California Water Infrastructure Act of 2014.**

Current Text: Amended: 2/14/2014 pdf html

Status: 2/18/2014-Re-referred to Com. on W.,P. & W.

Is Urgency: Y

Location: 2/18/2014-A. W.,P. & W.

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 1551 **(Holden D) Professional engineers and land surveyors: documents.**

Current Text: Introduced: 1/27/2014 pdf html

Status: 2/6/2014-Referred to Com. on B.,P. & C.P.

Is Urgency: N

Location: 2/6/2014-A. B.,P. & C.P.

Summary: Existing law provides for the licensing and regulation of professional engineers and land surveyors by the Board for Professional Engineers and Land Surveyors in the Department of Consumer Affairs. Existing law requires engineering documents, defined to include plans, calculations, specifications, and reports, to be prepared by, or under the responsible charge of, a licensed engineer and to include his or her name and license number. Existing law requires all land surveying documents to be prepared by, or under the responsible charge of, a licensed land surveyor or civil engineer authorized to practice land surveying and to include his or her name and license number. This bill would prohibit a person from using a licensed engineer's documents, without the written consent of the licensed engineer, as specified. The bill would also prohibit a person from using a licensed land surveyor's maps, plats, reports, descriptions, or other documentary evidence without the written consent of the licensed land surveyor, as specified. The bill would prohibit a licensed engineer or land surveyor from unreasonably withholding consent to use these documents. The bill would make legislative findings and declarations that the bill's provisions are declaratory of existing law. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 1603 **(Stone D) Outdoor Environmental Education and Recreation Program.**

Current Text: Introduced: 2/5/2014 pdf html

Status: 2/14/2014-Referred to Com. on W.,P. & W.

Is Urgency: N

Location: 2/14/2014-A. W.,P. & W.

Summary: Existing law establishes the Office of Education and the Environment in the Department of Resources Recycling and Recovery for the purpose of implementing a statewide environmental education program. This bill would establish the Outdoor Environmental Education and Recreation Program in the Department of Parks and Recreation, for purposes of increasing the ability of underserved and at-risk populations to participate in outdoor recreation and educational experiences by awarding grants to education programs that are available to the public and are operated by public entities or nonprofit organizations. The bill would create the Outdoor Environmental Education and Recreation Fund in the State Treasury and provide that, upon appropriation by the Legislature, moneys in the fund shall be used for awarding grants pursuant to the program. The bill would authorize the Director of Parks and Recreation to accept, and

require the director to deposit into the fund, voluntary private donations made for support of the program. The bill would express the Legislature's intent that the fund be capitalized with moneys from the General Fund and donations. This bill contains other related provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 1605 **(Buchanan D) Parks and recreation: state park system.**

Current Text: Introduced: 2/5/2014 pdf html

Status: 2/6/2014-From printer. May be heard in committee March 8.

Is Urgency: N

Location: 2/5/2014-A. PRINT

Summary: Existing law provides that all parks, public camp grounds, monument sites, landmark sites, and sites of historical interest established or acquired by the state, or that are under its control, constitute the state park system, excluding the State Fair Grounds in Sacramento and Balboa Park in San Diego. This bill would make technical, nonsubstantive changes to those provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 1999 **(Atkins D) Income taxes: California Economic Development and Historic Preservation Tax Credit Act.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be heard in committee March 23.

Is Urgency: N

Location: 2/20/2014-A. PRINT

Summary: The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill would state that it is the intent of the Legislature to enact the California Economic Development and Historic Preservation Tax Credit Act, the purpose of which is to create jobs and revitalize communities by providing an incentive for the renovation and restoration of historic properties.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2104 **(Gonzalez D) Common interest developments: water-efficient landscapes.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be heard in committee March 23.

Is Urgency: N

Location: 2/20/2014-A. PRINT

Summary: Existing law requires a local agency to adopt a specified updated model ordinance regarding water-efficient landscapes or a water-efficient landscape ordinance that is at least as effective in conserving water as the updated model ordinance. Existing law allows certain water providers to take specified actions regarding water conservation. This bill would provide that, with respect to the above-described provisions, governing documents include architectural or landscaping guidelines or policies and decisions by the board of directors applicable to a specific homeowner. The bill would apply these provisions to a prohibition on the replacement of existing turf with low water-using plants, as provided. This bill contains other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2150 **(Rendon D) Department of Parks and Recreation.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be heard in committee March 23.

Is Urgency: Y

Location: 2/20/2014-A. PRINT

Summary: Existing law places responsibility of the state park system, which includes all parks, public camp grounds, monument sites, landmark sites, and sites of historical interest established or acquired by the state, with the Department of Parks and Recreation. Existing law requires the department to administer, protect, develop, and interpret the property under its jurisdiction for the use and enjoyment of the public. Existing law authorizes the department to expend all moneys of the department for the care, protection, supervision, extension, and improvement or development of the property under its jurisdiction. Existing law requires the State Park and Recreation Commission to evaluate and assess the department's deferred obligations, as specified. This bill would require the department to identify and develop a priority list of deferred state park maintenance projects, as specified. The bill would require the department to apply specified factors when prioritizing and identifying projects for the deferred maintenance list including, among others, projects that are necessary to prevent a state park from closing and projects that will increase park access to underserved communities. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2163 **(Daly D) Regional parks: underserved communities: funding.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be heard in committee March 23.

Is Urgency: N

Location: 2/20/2014-A. PRINT

Summary: The Statewide Park Development and Community Revitalization Act of 2008 requires the Department of Parks and Recreation to establish a local assistance program to distribute grants to the most critically underserved communities, as defined, across the state, on a competitive basis, to various local entities and nonprofit organizations for the acquisition or development, or both, of property for parks and recreation areas and facilities. This bill would declare the intent of the Legislature to enact legislation that would provide funding for regional parks in underserved areas.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2165 **(Patterson R) Professions and vocations: licenses.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be heard in committee March 23.

Is Urgency: N

Location: 2/20/2014-A. PRINT

Summary: Under existing law, boards within the Department of Consumer Affairs license and regulate persons practicing various healing arts, professions, vocations, and businesses. Existing law requires these boards to establish eligibility and application requirements, including examinations, to license, certificate, or register each applicant who successfully satisfies applicable requirements. This bill would require each board to complete within 45 days the application review process with respect to each person who has filed with the board an application for issuance of a license, and to issue, within that 45 days, a license to an applicant who successfully satisfied all licensure requirements. The bill also requires each board to offer each examination the board provides for the applicant's passage of which is required for licensure, a minimum of 6 times per year.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2267 **(Bigelow R) State park system.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: Under existing law, the Department of Parks and Recreation controls the state park system, which is made up of units. Existing law requires the department to prepare or revise a general plan for a unit, as specified, and requires the department to furnish a copy of the general plan for any unit of the state park system for which a plan has been prepared to any Member of the Legislature upon request. This bill would make technical, nonsubstantive changes to these state park system provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2269 **(Bigelow R) Integrated regional water management planning.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: Existing law authorizes a regional water management group to prepare and adopt an integrated regional water management plan with specified components. This bill would make a technical, nonsubstantive change to that provision.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2282 **(Gatto D) Building standards: recycled water infrastructure.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: The California Building Standards Law provides for the adoption of building standards by state agencies by requiring all state agencies that adopt or propose adoption of any building standard to submit the building standard to the California Building Standards Commission for approval and adoption. In the absence of a designated state agency, the commission is required to adopt specific building standards, as prescribed. Existing law requires the commission to publish, or cause to be published, editions of the code in its entirety once every 3 years. Existing law requires the Department of Housing and Community Development to propose the adoption, amendment, or repeal of building standards to the California Building Standards Commission and to adopt, amend, and repeal other rules and regulations for the protection of the public health, safety, and general welfare of the occupants and the public involving buildings and building construction. This bill would require the Department of Housing and Community Development, in consultation with other designated entities, to conduct research to assist in the development of, and to propose, adoption, amendment or repeal by the California Building Standards Commission, of mandatory building standards for the installation of future recycled water infrastructure for single-family and multifamily residential buildings. The bill would authorize the department to expend funds from the existing Building Standards Administration Special Revolving Fund for this purpose upon appropriation. The bill would require the department to consider requiring local governments to adopt a recycled water service plan, with specified components. This bill would require the State Building Standards Commission to undertake identical research and activities with respect to development of mandatory green building standards for the installation of future recycled water infrastructure for commercial and public buildings.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2446 **(Waldron R) Recycled water: recycling criteria.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: Existing law, the Porter-Cologne Water Quality Control Act, requires the State Department of Public Health to establish uniform statewide recycling criteria for each varying type of use of recycled water if the use involves the protection of public health. The act defines recycling criteria to mean the levels of constituents of recycled water, and the means for assurance of reliability under the design concept that will result in recycled water that is safe for the uses to be made. This bill would make technical, nonsubstantive changes to that definition.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2636 **(Gatto D) CalConserve Water Use Efficiency Revolving Fund.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: The California Constitution requires the reasonable and beneficial use of water. This bill would establish the CalConserve Water Use Efficiency Revolving Fund administered by the Department of Water Resources and would continuously appropriate moneys in the fund, without regard to fiscal year, to the department, for the purpose of water use efficiency projects. This bill would require moneys in the fund to be used for purposes that include, but are not limited to, at-or-below market interest rate loans and would permit the department to enter into agreements with local governments or investor-owned utilities that provide water or recycled water service to provide loans.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2638 **(Chau D) The Department of Consumer Affairs.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: Under existing law, the Department of Consumer Affairs is comprised of boards that license and regulate various professions and vocations. Existing law provides that these boards are established to ensure that private businesses and professions are regulated to protect the people of this state. Under existing law, any board has the authority to appoint commissioners on examination, to give the whole or any portion of any examination, as specified. This bill would make a technical, nonsubstantive change to that provision.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2686 **(Perea D) Clean, Safe, and Reliable Water Supply Act of 2014.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: Y

Location: 2/21/2014-A. PRINT

Summary: Existing law, the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related

provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AB 2725 **(Brown D) Urban waterway restoration.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To print.

Is Urgency: N

Location: 2/21/2014-A. PRINT

Summary: Existing law requires the Department of Water Resources to update The California Water Plan, which is a plan for the conservation, development, and use of the water resources of the state, every 5 years. The department, as part of the update, is required to release assumptions and estimates relating to current and projected water use, including industrial uses and parks and open spaces. This bill would require the department to release assumptions and estimates relating to water use for urban waterway restoration. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

AJR 5 **(Gomez D) Los Angeles River: ARBOR study alternative 20.**

Current Text: Amended: 9/11/2013 pdf html

Status: 9/12/2013-Re-referred to Com. on RLS.

Is Urgency: N

Location: 9/12/2013-A. RLS.

Summary: Would urge the United States Army Corps of Engineers to select ARBOR study alternative 20, which would serve to revitalize communities and create a more functional and interconnected watershed that will provide a more diverse regional ecological system and restore the functionality of the Los Angeles River as a critical natural and cultural heritage and community resource.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 633 **(Pavley D) CEQA.**

Current Text: Amended: 8/6/2013 pdf html

Status: 8/30/2013-Failed Deadline pursuant to Rule 61(a)(11). (Last location was APPR. on 8/6/2013)

Is Urgency: N

Location: 8/30/2013-A. 2 YEAR

Summary: The California Environmental Quality Act, referred to as CEQA, requires a lead agency, as defined, to prepare, or cause to be prepared, and certify completion of, an environmental impact report, referred to as an EIR, on a project that it proposes to carry out or approve that may have a significant effect on the environment, or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. CEQA prescribes certain requirements for the review of draft EIRs, as specified. CEQA prohibits a lead agency or responsible agency from requiring a subsequent or supplemental EIR when an EIR has been prepared for a project pursuant to its provisions, unless one or more of specified events occurs, including, among other things, that new information, which was not known and could not have been known at the time the EIR was certified as complete, becomes available. CEQA requires the Office of Planning and Research to prepare and develop, and the Secretary of the Natural Resources Agency to certify and adopt, guidelines for the implementation of CEQA. CEQA requires the office to review the guidelines once every 2 years and recommend proposed changes or amendments to

the guidelines to the secretary. CEQA requires the guidelines to include a list of classes of projects that have been determined not to have a significant effect on the environment and to exempt those classes of projects from CEQA. These are referred to as categorical exemptions. This bill would , for purposes of the new information exception to the prohibition on requiring a subsequent or supplemental EIR, specify that the exception applies if new information that becomes available was not known and could not have been known by the lead agency or any responsible agency at the time the EIR was certified as complete. The bill would authorize the office, by July 1, 2015, to draft and transmit to the secretary revisions to the guidelines to include as a categorical exemption projects involving minor temporary uses of land and public gatherings that have been determined not to have a significant effect on the environment. The bill would require the secretary, if the Office of Planning and Research transmits the revisions to the secretary , to certify and adopt the proposed revisions to the guidelines by January 1, 2016 . Because a lead agency would be required to determine whether a project would fall within this categorical exemption, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 750 **(Wolk D) Building standards: water meters: multiunit structures.**

Current Text: Amended: 8/8/2013 pdf html

Status: 8/16/2013-Failed Deadline pursuant to Rule 61(a)(10)(ASM). (Last location was W.,P. & W. on 8/13/2013)

Is Urgency: N

Location: 8/16/2013-A. 2 YEAR

Summary: The Water Measurement Law requires every water purveyor to require, as a condition of new water service on and after January 1, 1992, the installation of a water meter to measure water service. That law also requires urban water suppliers to install water meters on specified service connections, and to charge water users based on the actual volume of deliveries as measured by those water meters in accordance with a certain timetable. This bill would require a water purveyor that provides water service to a newly constructed multiunit residential structure or newly constructed mixed-use residential and commercial structure that submits an application for a water connection after January 1, 2015 , to require measurement of the quantity of water supplied to each individual dwelling unit and to permit the measurement to be by individual water meters or submeters, as defined . The bill would require the owner of the structure to ensure that a water submeter installed for these purposes complies with laws and regulations governing approval of submeter types or the installation , maintenance, reading, billing, and testing of submeters, including, but not limited to, the California Plumbing Code. The bill would exempt certain structures from these requirements. The bill would prohibit a water purveyor from imposing an additional capacity or connection fee or charge for a submeter that is installed by the owner, or his or her agent. The bill would provide that these provisions shall become operative on Janu ary 1, 2015. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 848 **(Wolk D) Safe Drinking Water, Water Quality, and Water Supply Act of 2014.**

Current Text: Amended: 2/20/2014 pdf html

Status: 2/20/2014-Read second time and amended. Re-referred to Com. on GOV. & F. Set for hearing February 26.

Is Urgency: Y

Location: 2/20/2014-S. G. & F.

Calendar: 2/26/2014 8:30 a.m. - Room 112 SENATE GOVERNANCE AND FINANCE, WOLK, Chair

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to

finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 927 **(Cannella R) Safe, Clean, and Reliable Drinking Water Supply Act of 2014.**

Current Text: Introduced: 1/29/2014 pdf html

Status: 2/6/2014-Referred to Coms. on N.R. & W., E.Q., and GOV. & F.

Is Urgency: Y

Location: 2/6/2014-S. N.R. & W.

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. The bond act, among other things, makes specified amounts available for projects relating to drought relief, water supply reliability, ecosystem and watershed protection and restoration, and emergency and urgent actions that ensure safe drinking water supplies are available in disadvantaged communities and economically distressed areas. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would rename the bond act as the Safe, Clean, and Reliable Drinking Water Supply Act of 2014 and make conforming changes. The bill would instead authorize the issuance of bonds in the amount of $9,217,000,000 by reducing the amount available for projects related to drought relief and water supply reliability, as specified. The bill would remove the authorization for funds to be available for ecosystem and watershed protection and restoration projects, and would increase the amount of funds available for emergency and urgent actions to ensure safe drinking water supplies in disadvantaged communities and economically distressed areas. This bill contains other related provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 935 **(Leno D) Minimum wage: annual adjustment.**

Current Text: Introduced: 2/3/2014 pdf html

Status: 2/20/2014-Referred to Com. on L. & I.R.

Is Urgency: N

Location: 2/20/2014-S. L. & I.R.

Summary: Existing law requires that, on and after July 1, 2014, the minimum wage for all industries be not less than $9 per hour. Existing law further increases the minimum wage, on and after January 1, 2016, to not less than $10 per hour. This bill would increase the minimum wage, on and after January 1, 2015, to not less than $11 per hour, on and after January 1, 2016, to not less than $12 per hour, and on and after January 1, 2017, to not less than $13 per hour. The bill would further increase the minimum wage annually thereafter, to maintain employee purchasing power. The automatically adjusted minimum wage would be calculated using the California Consumer Price Index, as specified. The bill would prohibit the Industrial Welfare Commission from adjusting the minimum wage downward and from adjusting the minimum wage if the average percentage of inflation for the previous year was negative. The bill would require the Industrial Welfare Commission to publicize the automatically adjusted minimum wage. This bill contains other related provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 1080 **(Fuller R) Safe, Clean, and Reliable Drinking Water Supply Act of 2012.**

Current Text: Introduced: 2/19/2014 pdf html

Status: 2/20/2014-From printer. May be acted upon on or after March 22.

Is Urgency: N

Location: 2/19/2014-S. PRINT

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would declare the intent of the Legislature to enact legislation to reduce the $11,140,000,000 bond.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 1086 **(De León D) The Safe Neighborhood Parks, Rivers, and Coastal Protection Bond Act of 2014.**

Current Text: Introduced: 2/19/2014 pdf html

Status: 2/20/2014-From printer. May be acted upon on or after March 22.

Is Urgency: N

Location: 2/19/2014-S. PRINT

Summary: Under existing law, various measures have been approved by the voters to provide funds for park, river, and coastal protections and programs. This bill would enact the Safe Neighborhood Parks, Rivers, and Coastal Protection Bond Act of 2014, which, if adopted by the voters, would authorize the issuance of bonds in an unspecified amount pursuant to the State General Obligation Bond Law to finance a safe neighborhood parks, rivers, and coastal protection program.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 1183 **(DeSaulnier D) Bicycle tax.**

Current Text: Introduced: 2/20/2014 pdf html

Status: 2/21/2014-From printer. May be acted upon on or after March 23.

Is Urgency: N

Location: 2/20/2014-S. PRINT

Summary: Existing law does not provide for the imposition of a tax specific to the point of sale of a bicycle, other than sales and use taxes generally applicable to tangible personal property. This bill would authorize a city, county, or regional park district to impose, as a special tax, a point of sale tax on new bicycles, with the rate of the tax to be determined by the local agency. The bill would exclude from the tax bicycles with wheels of 20 inches or less in diameter. The bill would require the State Board of Equalization to collect the bicycle tax in a manner similar to the collection of local transactions and use taxes, and to transmit the net revenues from the tax to the local agency. The bill would require the local agency to use bicycle tax revenues for improvements to paved and natural surface trails, including existing and new trails, and for associated maintenance purposes.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

SB 1370 **(Galgiani D) Reliable Water Supply Bond Act of 2014.**

Current Text: Introduced: 2/21/2014 pdf html

Status: 2/21/2014-Introduced. To Com. on RLS. for assignment. To print.

Is Urgency: Y

Location: 2/21/2014-S. PRINT

Summary: Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of $11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides

for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

Total Measures: 30

Total Tracking Forms: 30

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
STUDENT OUTREACH
University of Southern California
November 22, 2013

SURVEY RESULTS

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
1. The presentation was informative. I learned more about pathways to licensure than I already knew.	22	9	0	0	0
	71%	29%	0%	0%	0%
COMMENTS					
*Great and very informative presentation. Cleared a lot of points.					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
2. I understand the importance of licensure and how it relates to the public's health, safety, and welfare.	20	11	0	0	0
	65%	35%	0%	0%	0%
COMMENTS					
No Comments					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
3. I now know what I have to do to become licensed.	13	17	1	0	0
	42%	55%	3%	0%	0%
COMMENTS					
No Comments					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
4. I could have used this information earlier.	8	16	3	0	4
	26%	52%	9%	0%	13%
COMMENTS					
*I wish I knew more during undergraduate studies. *It could have helped but this is a good place to learn it (2nd to last semester).					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	10	14	5	0	2
5. The presentation answered all of my questions.	32%	45%	16%	0%	7%
No Comments					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	13	13	3	0	2
6. The handouts were useful and comprehensive.	42%	42%	9%	0%	7%
COMMENTS					
No Comments					
7. If you answered "Disagree" or "Strongly Disagree", to any of the questions, please provide details of your experience and any suggested improvements.					
COMMENTS					
No Comments					
8. How will you use the information received today?					
COMMENTS					

*Do more research.
*To schedule and plan ahead to take the test and get licensed.
*I will try to get licensed in the near future.
*Start looking into the websites provided during the presentation.
*Passing the LARE and doing it strategically.
*Taking steps to licensure earlier than I anticipated.
*Move forward getting licensed after graduation.
*I am going to take Sections 1 and 2 after I graduate. Before today, I was planning to take the entire exam after two years of working.
*Prepare for taking the exam.
*I will know what route to take once I graduate and kind of have an idea of what I'd like to be doing.
*It will help me plan my route towards licensure.
*Check the website first, learn more about the license then plan for the future.
*If I intend to pursue my landscape architecture certificate in the near future, I will have a much better understanding of the process to follow.

9. Please use this space to include any other comments not covered in the questions above.
COMMENTS
*Really comprehensive and informative presentation. The demonstration of the sample test was very straightforward and it helped get a direct sense of how the exam will be. *It would be great if emerging professionals could get international experience under locally (i.e., not US) licensed professionals and have that contribute to the licensure requirements. *Thank you. Very informative and inspiring.

A student outreach presentation was held on November 22, 2013 at the University of Southern California. The presentation included information on the LATC's website, pathways to licensure, the benefit of licensure, eligibility requirements for the Landscape Architect Registration Examination (LARE) and the enforcement process.

The total number of students and faculty attending the presentation was approximately 35 and 31 surveys were collected. Most students were aware of the changes to the LARE and asked questions about the changes. Overall, the students appreciated the presentation as several areas of the examination and licensing were reviewed. The survey responses represent the cumulative number of surveys received.

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
STUDENT OUTREACH
University of California, Davis
February 25, 2014

SURVEY RESULTS

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	15	11	0	0	0
1. The presentation was informative. I learned more about pathways to licensure than I already knew.	58%	42%	0%	0%	0 %
COMMENTS					
*This was the first presentation I have been to about this topic.					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
2. I understand the importance of licensure and how it relates to the public's health, safety, and welfare.	15	11	0	0	0
	58%	42%	0%	0%	0%
COMMENTS					
No Comments					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
	13	13	0	0	0
3. I now know what I have to do to become licensed.	50%	50%	0%	0%	%
COMMENTS					
No Comments					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
	4	11	8	1	2
4. I could have used this information earlier.	16%	43%	32%	3%	6%
COMMENTS					
*Although I understand that, it may only become relevant now. *Knowing this during our 2nd year in college would have helped better plan the years to come. *This is my senior year so it's a perfect time to learn about all of this. *Not much earlier. I feel like the time was appropriate. *Already got it for the most part. *Only the fact that Sections 1 and 2 could be taken after graduation.					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	9	16	1	0	0
5. The presentation answered all of my questions.	35%	62%	3%	0%	0%

COMMENTS

*I know what I need after college to take the test. Still not sure how to make myself as attractive as possible besides technical skills.
*Dunno what other things I should know, so I feel unsure.

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	6	8	1	0	11
6. The handouts were useful and comprehensive.	23%	31%	3%	0%	43%

COMMENTS

*None but this.
*?

7. If you answered "Disagree" or "Strongly Disagree", to any of the questions, please provide details of your experience and any suggested improvements.

COMMENTS

*I'm in my senior year so only just now is this information relevant to my near future.
*This was a good time to learn about the test but I had no need to know prior.
*I didn't need to know this information earlier. I wouldn't have really cared last year but because I'm graduating, this is all very relevant.
*This was a good time to learn this info, right before graduating.

8. How will you use the information received today?

COMMENTS

*I will take the test.
*Go online
*I will take Sections 1 and 2 when I graduate.
*After I graduate, I will start the process of becoming licensed.
*Effectively.
*I will use it when planning out when I will take the exam. Also, it will help guide how I study for the exam.
*Starting early with 1 and 2 out of school.
*Join the circus.
*I will use if for my future.
*I will further research pathways and possibilities.
*I know now to sign up and get more information about getting my license.
*Decide whether or not I want to be a landscape architect at all.
*I will use this information for future decisions to take exams for licensure.
*To inform decisions after college as far as employment and preparation for the LARE.
*I will use it to pursue getting my license.

9. Please use this space to include any other comments not covered in the questions above.
COMMENTS
*It would be nice to know this in the junior year. *I now love CLARB. I had no idea that there is a national license. *The presenter was informative and lively. *Thanks! Very informative!

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
STUDENT OUTREACH
California Polytechnic University, Pomona
March 10, 2014

SURVEY RESULTS

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	9	6	0	0	0
1. The presentation was informative. I learned more about pathways to licensure than I already knew.	60%	40%	0%	0%	0%
COMMENTS					
*Even though I am only a first year student, I thought it was a good presentation. I knew very little about the test beforehand. *Sped through all pathways under the assumption that we, MLA students, are not interested in all options. However, I am very interested in all options.					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
2. I understand the importance of licensure and how it relates to the public's health, safety, and welfare.	7	8	0	0	0
	47%	53%	0%	0%	0%
COMMENTS					
No Comments					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
	7	8	0	0	0
3. I now know what I have to do to become licensed.	47%	53%	0%	0%	0%
COMMENTS					
*I think through more research I will better understand the licensing process and requirements. *Perhaps more info for those who want to practice in other states. *Still unclear about all pathways in entirety.					
Question	**Strongly Agree**	**Agree**	**Disagree**	**Strongly Disagree**	**N/A**
	4	5	2	0	4
4. I could have used this information earlier.	27%	33%	13%	0%	27%
COMMENTS					
*Again, as a first year student, I think it's great to get this information to be able to focus and identify learning. *Why don't we take LARE practice exams in school? *I have an AA degree, BA degree and MFA degree. If I knew I could attend an extension program and be equally qualified as an MLA, then I would have gone the extension route.					

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	6	5	2	0	2
5. The presentation answered all of my questions.	35%	62%	13.5%	0%	13.5%

COMMENTS

*Wanted to know how to document experience hours.
*I always have questions. Very informative tho!

Question	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
	5	9	0	0	1
6. The handouts were useful and comprehensive.	33%	60%	0%	0%	7%

COMMENTS

*Could have used more specific details on "permitted practices".
*All the information presented was new to me and was very helpful.

7. If you answered "Disagree" or "Strongly Disagree", to any of the questions, please provide details of your experience and any suggested improvements.

COMMENTS

*I'm in my senior year so only just now is this information relevant to my near future.
*Still have some few doubts as I have my BA in Mexico.

8. How will you use the information received today?

COMMENTS

*As a graduate student, I will continue to think about my learning process and how it will relate to the process of becoming licensed – how to better prepare for the test.
*Contemplate taking the LARE exam.
*Plan to schedule my first two sections after graduation.
*To start thinking about licensure while I'm in school and when I apply for jobs.
*I will consider the most efficient and cost effective pathway to LA licensure.
*Future licensing.

9. Please use this space to include any other comments not covered in the questions above.

COMMENTS

*Great presentation. Very informative.
*Thank you for this very informative presentation.
*The test example was very helpful.
*Great presentation, thanks!
*The likelihood of me taking the exam sooner than I had previously planned is much higher because of this presentation.

CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

Edmund G. Brown Jr.
GOVERNOR

NOTICE OF BOARD MEETING

February 26, 2014
9:30 a.m. – 5:00 p.m.
California State Polytechnic University, Pomona
College of Environmental Design
The Gallery, Building 7, 1st Floor
3801 West Temple Avenue
Pomona, California 91768-4048
(909) 869-4114

The California Architects Board will hold a Board meeting, as noted above. The agenda items may not be addressed in the order noted below and the meeting will be adjourned upon completion of the agenda, which may be at a time earlier than that posted in this notice. The meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Annamarie Fernandez at (916) 575-7202, emailing annamarie.fernandez@dca.ca.gov, or sending a written request to the Board at the address below. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

Agenda

A. Call to Order – Roll Call – Establishment of a Quorum

B. President's Remarks

C. Public Comment Session

D. Approve the December 5-6, 2013 Board Meeting Minutes

E. Executive Officer's Report
   1. Update to January 2014 Monthly Report
   2. Update and Possible Action on Legislation Regarding:
      a. Senate Bill 850 (Block) [Community College Baccalaureate Programs]
      b. Assembly Bill 186 (Maienschein) [Military Spouses]
      c. California Society of the American Institute of Building Design - Sunrise Review
      d. Integrated Degree Program (Licensure with Degree) - Possible Architects Practice Act Amendment
      e. The American Institute of Architects, California Council - Legislation Regarding Peer Review on Exempt Projects

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F. Discussion and Possible Action on Alternate Path to Licensure Model*
   1. Overview on Alternate Path to Licensure Model and National Council of Architectural Registration Boards (NCARB) Licensure Task Force
   2. Reports on California National Accrediting Architectural Board Programs' Current Efforts Regarding Licensure
   3. Reports on Emerging Alternate Path to Licensure Model
   4. Discussion on "Best Practices" from Current Efforts to Integrate Licensure into Education
   5. Discussion and Possible Action on Potential Draft Framework for Alternate Path to Licensure Model

G. Western Conference of Architectural Registration Boards
   1. Review of the 2014 NCARB Regional Summit
   2. Discuss and Possible Action on NCARB Resolutions
   3. Discuss and Possible Action on 2014 Elections

H. Ratify Intra-Agency Contract Agreement for California Supplemental Examination Occupational Analysis, Review of National Examination, and Linkage Study

I. Review and Approve Proposed Regulations to Amend California Code of Regulations, Title 16, Section 109 (Filing of Applications)

J. Review and Approve 2014 Strategic Plan

K. Closed Session – Disciplinary Decisions [Closed Session Pursuant to Government Code Section 11126(c) (3)]
   1. Review and Approve December 5, 2013 Closed Session Minutes
   2. Consider Proposed Enforcement Decisions and Stipulations

L. Review of Schedule

M. Adjournment

* *An Alternate Path to Licensure model is a National Architectural Accrediting Board-accredited program that integrates the experience (Intern Development Program) and examination (Architect Registration Examination and California Supplemental Examination) components into the degree requirements and culminates at graduation with the awarding of the degree and eligibility for licensure.*

The notice and agenda for this meeting and other meetings of the Board can be found on the Board's website: *www.cab.ca.gov*. Any other requests relating to the Board meeting should be directed to Ms. Fernandez at (916) 575-7202.

CALIFORNIA ACCREDITED SHOOLS OF ARCHITECTURE

ROSTER OF ATTENDEES

(As of February 25, 2014)

Academy of Art University
- Mimi Sullivan, Executive Director

California College of the Arts
- Patricia Motzkin, Adjunct Professor

California Polytechnic State University, San Luis Obispo
- Christine Theodoropoulos. Dean

California State Polytechnic University, Pomona
- Michael Woo, Dean
- Julianna Delgado, Interim Associate Dean
- Sarah Lorenzen, Chair
- Gary McGavin, Coordinator of the Department of Architecture Extended University Program
- Kip Dickson, RA, Professor, Graduate Studies Coordinator

NewSchool of Architecture and Design
- Gregory Marick, President
- Kurt Hunker, Graduate Architecture Program Chair, FAIA
- Mitra Kanaani, Professor
- Karen Gersten, Special Assistant to the President for Institutional Effectiveness & Planning at NewSchool
- John Sabatini, Jr., Divisional Vice President, Institutional Quality and Integrity, Laureate Global Products and Services

Southern California Institute of Architecture
- Hernan Alonso, Graduate Programs Chair
- John Enright, Undergraduate Program Chair

University of California, Berkeley
- Renee Chow, Associate Dean for Undergraduate Programs
- Tom Buresh, Chair of Architecture

University of California, Los Angeles
- Neil Denari, Vice Chair

Woodbury University
- Norman Millar, AIA, Dean
- Ingalill Wahlroos-Ritter, Associate Dean, AIA
- Catherine Roussel, Career and Outreach Coordinator

Agenda Item D

DISCUSS AND POSSIBLE ACTION ON LEGISLATION REGARDING ASSEMBLY BILL 186 (MAIENSCHEIN) [MILITARY SPOUSES]

Current law requires Department of Consumer Affairs' boards and bureaus to expedite the licensure of an applicant who: 1) supplies evidence that the applicant is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders; and 2) holds a current license in another state, district, or territory of the United States in the profession or vocation for which he or she seeks a license from the board. This bill would permit boards and bureaus to provide a provisional license while the board or bureau processes the application for licensure. The provisional license shall expire 18 months after issuance.

The Landscape Architects Technical Committee (LATC), under purview of the California Architects Board (Board), understands the importance of programs facilitating reemployment of military veterans and their spouses/partners and the Board previously voted to support this bill at its March 7, 2013 meeting. However, new information from legal counsel indicates that this bill would force the Board and LATC to waive the California Supplemental Examination (CSE). Since the CSE is a critical licensure component that protects the public health, safety, and welfare by assuring competence in seismic, energy efficiency, accessibility, and legal requirements, etc. The concept of waiving the CSE was a concern discussed at the March Board meeting. Accordingly, Board President Sheran Voigt, Vice President Hraztan Zeitlian, and Executive Officer Doug McCauley, evoked the provisions of the Administrative Procedure Manual to remove its support position on the bill.

At its meeting on February 26, 2014 Mr. McCauley informed the Board that in an effort to seek an exemption for the provisions in AB 186, for both the Board LATC, he contacted Assemblyman Maienschein's staff when the Legislature reconvened in January 2014. Additionally, he provided a letter on February 18, 2014 to Assemblyman Maienschein in opposition of AB 186.

The LATC is asked to ratify the Committee's position on AB 186 and direct staff to convey its opposition or support to Assemblyman Maienschein.

ATTACHMENTS:
1. AB 186 (Maienschein)
2. February 18, 2014 Board Letter to Assemblyman Maienschein

AMENDED IN SENATE JUNE 24, 2013

AMENDED IN ASSEMBLY MAY 24, 2013

AMENDED IN ASSEMBLY APRIL 22, 2013

AMENDED IN ASSEMBLY APRIL 1, 2013

CALIFORNIA LEGISLATURE—2013–14 REGULAR SESSION

ASSEMBLY BILL No. 186

Introduced by Assembly Member Maienschein
(Principal coauthor: Assembly Member Hagman)
(Coauthors: Assembly Members Chávez, Dahle, Donnelly, Beth Gaines, *Garcia,* Grove, Harkey, Olsen, ~~and~~ Patterson, *and V. Manuel Pérez*)
(Coauthors: Senators Fuller and Huff)

January 28, 2013

An act to ~~amend~~ *add* Section ~~115.5 of~~ *115.6 to* the Business and Professions Code, relating to professions and vocations, and making an appropriation therefor.

LEGISLATIVE COUNSEL'S DIGEST

AB 186, as amended, Maienschein. Professions and vocations: military spouses: temporary licenses.

Existing law provides for the licensure and regulation of various professions and vocations by boards within the Department of Consumer Affairs. Existing law provides for the issuance of reciprocal licenses in certain fields where the applicant, among other requirements, has a license to practice within that field in another jurisdiction, as specified. Existing law requires that the licensing fees imposed by certain boards within the department be deposited in funds that are continuously

appropriated. Existing law requires a board within the department to expedite the licensure process for an applicant who holds a current license in another jurisdiction in the same profession or vocation and who supplies satisfactory evidence of being married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders.

This bill would, in addition to the expedited licensure provisions described above, establish a temporary licensure process for an applicant who holds a current license in another jurisdiction, as specified, and who supplies satisfactory evidence of being married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders. The bill would require the temporary license to expire 12 months after issuance, upon issuance of the expedited license, or upon denial of the application for expedited licensure by the board, whichever occurs first.

~~This bill would require a board within the department to issue a temporary license to an applicant who qualifies for, and requests, expedited licensure pursuant to the above-described provision if he or she meets specified requirements, except as provided. The bill would require the temporary license to expire 12 months after issuance, upon issuance of the expedited license, or upon denial of the application for expedited licensure by the board, whichever occurs first. The bill would authorize a board to conduct an investigation of an applicant for purposes of denying or revoking a temporary license, and would authorize a criminal background check as part of that investigation. The~~

This bill would require an applicant seeking a temporary license to submit an application to the board that includes a signed affidavit attesting to the fact that he or she meets all of the requirements for the temporary license and that the information submitted in the application is accurate, as specified. The bill would also require the application to include written verification from the applicant's original licensing jurisdiction stating that the applicant's license is in good standing. *The bill would authorize a board to conduct an investigation of an applicant for purposes of denying or revoking a temporary license and would authorize a criminal background check as part of that investigation. The bill would require an applicant, upon request by a board, to furnish a full set of fingerprints for purposes of conducting the criminal background check.*

This bill would prohibit a temporary license from being provided to any applicant who has committed an act in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license at the time the act was committed. The bill would provide that a violation of the above-described provision may be grounds for the denial or revocation of a temporary license. The bill would further prohibit a temporary license from being provided to any applicant who has been disciplined by a licensing entity in another jurisdiction, or is the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction. ~~The bill would require an applicant, upon request by a board, to furnish a full set of fingerprints for purposes of conducting a criminal background check.~~

This bill would authorize the immediate termination of any temporary license to practice medicine upon a finding that the temporary licenseholder failed to meet any of the requirements described above or provided substantively inaccurate information that would affect his or her eligibility for temporary licensure. The bill would, upon termination of the license, require the board to issue a notice of termination requiring the temporary licenseholder to immediately cease the practice of medicine upon receipt.

This bill would exclude from these provisions a board that has established a temporary licensing process before January 1, 2014.

Because the bill would authorize the expenditure of continuously appropriated funds for a new purpose, the bill would make an appropriation.

Vote: majority. Appropriation: yes. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

SECTION 1. Section 115.6 is added to the Business and Professions Code, to read:

115.6. (a) A board within the department shall, after appropriate investigation, issue a temporary license to an applicant if he or she meets the requirements set forth in subdivision (c). The temporary license shall expire 12 months after issuance, upon issuance of an expedited license pursuant to Section 115.5, or upon denial of the application for expedited licensure by the board, whichever occurs first.

(b) The board may conduct an investigation of an applicant for purposes of denying or revoking a temporary license issued pursuant to this section. This investigation may include a criminal background check.

(c) An applicant seeking a temporary license pursuant to this section shall meet the following requirements:

(1) The applicant shall supply evidence satisfactory to the board that the applicant is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders.

(2) The applicant shall hold a current license in another state, district, or territory of the United States in the profession or vocation for which he or she seeks a temporary license from the board.

(3) The applicant shall submit an application to the board that shall include a signed affidavit attesting to the fact that he or she meets all of the requirements for the temporary license and that the information submitted in the application is accurate, to the best of his or her knowledge. The application shall also include written verification from the applicant's original licensing jurisdiction stating that the applicant's license is in good standing in that jurisdiction.

(4) The applicant shall not have committed an act in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license under this code at the time the act was committed. A violation of this paragraph may be grounds for the denial or revocation of a temporary license issued by the board.

(5) The applicant shall not have been disciplined by a licensing entity in another jurisdiction and shall not be the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction.

(6) The applicant shall, upon request by a board, furnish a full set of fingerprints for purposes of conducting a criminal background check.

(d) A board may adopt regulations necessary to administer this section.

(e) A temporary license issued pursuant to this section for the practice of medicine may be immediately terminated upon a finding

that the temporary licenseholder failed to meet any of the requirements described in subdivision (c) or provided substantively inaccurate information that would affect his or her eligibility for temporary licensure. Upon termination of the temporary license, the board shall issue a notice of termination that shall require the temporary licenseholder to immediately cease the practice of medicine upon receipt.

(f) This section shall not apply to a board that has established a temporary licensing process before January 1, 2014.

~~SECTION 1. Section 115.5 of the Business and Professions Code is amended to read:~~

~~115.5. (a) Except as provided in subdivision (d), a board within the department shall expedite the licensure process for an applicant who meets both of the following requirements:~~

~~(1) Supplies evidence satisfactory to the board that the applicant is married to, or in a domestic partnership or other legal union with, an active-duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders.~~

~~(2) Holds a current license in another state, district, or territory of the United States in the profession or vocation for which he or she seeks a license from the board.~~

~~(b) (1) A board shall, after appropriate investigation, issue a temporary license to an applicant who is eligible for, and requests, expedited licensure pursuant to subdivision (a) if the applicant meets the requirements described in paragraph (3). The temporary license shall expire 12 months after issuance, upon issuance of the expedited license, or upon denial of the application for expedited licensure by the board, whichever occurs first.~~

~~(2) The board may conduct an investigation of an applicant for purposes of denying or revoking a temporary license issued pursuant to this subdivision. This investigation may include a criminal background check.~~

~~(3) (A) An applicant seeking a temporary license issued pursuant to this subdivision shall submit an application to the board which shall include a signed affidavit attesting to the fact that he or she meets all of the requirements for the temporary license and that the information submitted in the application is accurate, to the best of his or her knowledge. The application shall also include written verification from the applicant's original licensing~~

~~jurisdiction stating that the applicant's license is in good standing in that jurisdiction.~~

~~(B) The applicant shall not have committed an act in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license under this code at the time the act was committed. A violation of this subparagraph may be grounds for the denial or revocation of a temporary license issued by the board.~~

~~(C) The applicant shall not have been disciplined by a licensing entity in another jurisdiction and shall not be the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction.~~

~~(D) The applicant shall, upon request by a board, furnish a full set of fingerprints for purposes of conducting a criminal background check.~~

~~(c)~~

~~A board may adopt regulations necessary to administer this section.~~

~~(d) This section shall not apply to a board that has established a temporary licensing process before January 1, 2014.~~

O

CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

Edmund G. Brown Jr.
GOVERNOR

February 18, 2014

The Honorable Brian Maienschein
California State Assembly
State Capitol, Room 3098
Sacramento, CA 94249-0077

RE: AB 186 (Oppose Unless Amended) - Military Spouses

Dear Assemblyman Maienschein:

As you know, the California Architects Board (Board) has taken an Oppose Unless Amended position on your AB 186 and is requesting an exemption from the bill's provisions (similar to that being provided to the Board of Professional Engineers, Land Surveyors, and Geologists).

AB 186 would force the Board to waive the California Supplemental Examination (CSE), which tests for critical seismic safety, energy efficiency, and accessibility content. The CSE licensure requirement is very important in California as it protects the public health, safety, and welfare of our citizens. As such, ALL California Architects need to take and pass this examination. This is why our Board opposes AB 186 as it reads today.

The Board's Executive Officer, Doug McCauley, telephoned your office in January and left a voice message, but never received a follow-up call.

Should you have any questions or comments, please contact Mr. McCauley at (916) 575-7232.

Sincerely,

SHERAN VOIGT
President

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cc: G.V. Ayers, Committee Consultant, Senate Business, Professions, and Economic Development Committee

Agenda Item E

BUDGET UPDATE

At the January 24-25, 2013 Landscape Architects Technical Committee (LATC) meeting, Department of Consumer Affairs (DCA) Budget Office staff provided a budget presentation to the LATC. At that time, the LATC fund condition had a balance of 19.5 months of funds. LATC discussed Business and Professions Code (BPC) section 128.5 (Reduction of License Fees in Event of Surplus Funds), which requires funds to be reduced if an agency has 24 months of funds. As a result of this discussion, LATC asked staff to consult with DCA to determine if license fees could be reduced for one renewal cycle and to explore additional ways of addressing the fund balance to comply with BPC 128.5.

DCA Budget Office personnel and legal counsel explored different options. Based on LATC's reversion rate and the planned upcoming expenditures, a license renewal fee reduction from $400 to $220 was recommended. This recommendation took into consideration increased expenses for the California Supplemental Examination development cycle, occupational analysis, University of California Extension Certificate Programs reviews, and a fully staffed program with an additional position (limited–term/intermittent Office Technician). In order to reduce the license renewal fees for one renewal cycle, a regulatory change proposal to amend California Code of Regulations (CCR) section 2649 (Fees) would also need to be approved by the Office of Administrative Law (OAL). The Budget Office staff also recommended that a negative Budget Change Proposal (BCP) be pursued to reduce the LATC's spending authority by $200,000. At the LATC's May 22, 2013 meeting, the Committee approved a motion to reduce the license renewal fee from $400 to $220 for one renewal cycle beginning in fiscal year 2015/2016, at the end of which the renewal fee will revert back to $400. The LATC also approved a motion to authorize staff to prepare a negative BCP to reduce the LATC budget spending authority $200,000.

At the August 20, 2013 LATC meeting, the members approved the proposed regulatory language to amend section 2649 to reduce the renewal fee. Staff filed the Notice of Proposed Changes in the Regulations with OAL on January 28, 2014, which was published in the OAL register on February 7, 2014. The hearing for public comments regarding the proposed action is set for March 24, 2014.

LATC staff is preparing a Concept Paper required for the negative BCP for submission to the Department of Finance (DOF), via DCA Budget Office, in mid-April 2014.

Robert de los Reyes, Budget Manager of DCA's Budget Office, will provide an update of the LATC's fund condition and further details on the budget documents attached.

ATTACHMENTS:

1. LATC Fiscal Year 2013/2014 Expenditure Projection
2. LATC Fund Condition (Scenarios 1-3)
3. Historical LATC Fund Condition Graph

LANDSCAPE ARCHITECT TECHNICAL COMMITTEE - 0757
BUDGET REPORT
FY 2013-14 EXPENDITURE PROJECTION

FISCAL MONTH 7

OBJECT DESCRIPTION	FY 2012-13 ACTUAL EXPENDITURES (MONTH 13)	FY 2012-13 PRIOR YEAR EXPENDITURES 1/31/2013	FY 2013-14 BUDGET STONE 2013-14	FY 2013-14 CURRENT YEAR EXPENDITURES 1/31/2014	FY 2013-14 PERCENT SPENT	FY 2013-14 PROJECTIONS TO YEAR END	FY 2013-14 UNENCUMBERED BALANCE
PERSONNEL SERVICES							
Salary & Wages (Staff)	197,401	112,225	**247,217**	118,138	48%	**207,802**	39,415
Statutory Exempt (EO)		0					0
Temp Help Reg (Seasonals)	6,609	4,104	**6,368**	11,627	183%	**23,254**	(16,886)
Temp Help (Exam Proctors)		0					0
Board Member Per Diem		0					0
Committee Members (DEC)	2,900	1,100	**2,759**	1,000	36%	**2,900**	(141)
Overtime	692	692	**0**	0	0%	**0**	0
Staff Benefits	92,626	52,577	**136,181**	61,293	45%	**107,981**	28,200
TOTALS, PERSONNEL SVC	300,228	170,698	**392,525**	**192,058**	**49%**	**341,937**	50,588
OPERATING EXPENSE AND EQUIPMENT							
General Expense	13,427	9,577	**49,981**	10,525	21%	**14,756**	35,225
Fingerprint Reports	0	0	**0**	0	0%	**0**	0
Minor Equipment	8,757	0	**0**	2,610	NA	**8,757**	(8,757)
Printing	4,126	1,236	**15,927**	1,840	12%	**6,142**	9,785
Communication	2,554	1,302	**4,793**	1,460	30%	**2,864**	1,929
Postage	2,596	1,415	**12,326**	2,758	22%	**5,060**	7,266
Insurance	0	0	**0**	0	0%	**0**	0
Travel In State	18,690	7,481	**13,497**	3,490	26%	**8,719**	4,778
Travel, Out-of-State	0	0	**0**	0	0%	**0**	0
Training	290	0	**3,159**	0	0%	**290**	2,869
Facilities Operations	34,769	34,242	**14,671**	34,853	238%	**34,853**	(20,182)
Utilities		0	**0**	0	0%	**0**	0
C & P Services - Interdept.	0	0	**13,673**	0	0%	**0**	13,673
C & P Services - External	9,817	3,264	**21,191**	13,574	64%	**13,574**	7,617
DEPARTMENTAL SERVICES:							0
Departmental Pro Rata	33,854	27,455	**46,713**	35,035	75%	**46,713**	0
Admin/Exec	51,254	40,028	**56,243**	42,182	75%	**56,243**	0
Interagency Services	26,000	0	**30,008**	0	0%	**30,008**	0
IA w/ OER	72,083	0		30,710	NA	**30,710**	(30,710)
DOI-ProRata Internal	2,158	1,619	**1,802**	1,352	75%	**1,802**	0
Public Affairs Office	2,709	2,316	**2,534**	1,901	75%	**2,534**	0
CCED	3,535	2,771	**2,170**	1,628	75%	**2,170**	0
INTERAGENCY SERVICES:							0
Consolidated Data Center	83	38	**1,162**	51	4%	**83**	1,079
DP Maintenance & Supply	7,305	4,082	**588**	4,560	776%	**8,160**	(7,572)
Central Admin Svc-ProRata	47,499	23,750	**47,218**	23,609	50%	**47,218**	0
EXAM EXPENSES:							0
Exam Supplies	0	0		0	0%	**0**	0
Exam Freight	0	0		0	0%	**0**	0
Exam Site Rental	0	0	**9,419**	0	0%	**0**	9,419
C/P Svcs-External Expert Administrative	4,610	4,332	**408,144**	3,258	1%	**3,258**	404,886
C/P Svcs-External Expert Examiners	21,372	0	**1,001**	8,000	799%	**21,372**	(20,371)
C/P Svcs-External Subject Matter	0	0		6,353	NA	**6,353**	(6,353)
ENFORCEMENT:							0
Attorney General	5,415	4,213	**4,963**	6,303	127%	**12,606**	(7,643)
Office Admin. Hearings	368	0	**589**	3,132	532%	**7,517**	(6,928)
Court Reporters	143	143		0	0%	**0**	0
Evidence/Witness Fees	4,055	2,210	**5,356**	3,522	66%	**6,462**	(1,106)
DOI - Investigations	0	0		0	0%	**0**	0
Major Equipment	0	0		0	0%	**0**	0
Special Items of Expense	0	0		0	0%	**0**	0
Other (Vehicle Operations)	0	0		0	0%	**0**	0
TOTALS, OE&E	377,469	171,474	**767,128**	242,706	32%	378,225	388,903
TOTAL EXPENSE	677,697	342,172	**1,159,653**	434,764	37%	**720,162**	439,491
Sched. Reimb. - External/Private	(235)	0		0		**0**	0
Sched. Reimb. - Fingerprints		0		0		**0**	0
Sched. Reimb. - Other		0		0		**0**	0
Unsched. Reimb. - Other		0		0		**0**	0
NET APPROPRIATION	677,462	342,172	**1,159,653**	434,764	37%	**720,162**	**439,491**
						SURPLUS/(DEFICIT):	**37.9%**

0757 - Landscape Architects Technical Committee
Analysis of Fund Condition

Prepared 3/11/2014

(Dollars in Thousands)

Proposed Gov's Budget 2014-15 - Scenario #1
- Assumes budget authority will be fully expended

		ACTUALS 2012-13	CY 2013-14	Governor's Budget BY 2014-15	BY + 1 2015-16	BY + 2 2016-17
BEGINNING BALANCE		$ 2,285	$ 2,413	$ 2,014	$ 1,604	$ 1,171
Prior Year Adjustment		$ -2	$ -	$ -	$ -	$ -
Adjusted Beginning Balance		$ 2,283	$ 2,413	$ 2,014	$ 1,604	$ 1,171
REVENUES AND TRANSFERS						
Revenues:						
125600	Other regulatory fees	$ 2	$ 2	$ 2	$ 2	$ 2
125700	Other regulatory licenses and permits	$ 85	$ 66	$ 66	$ 66	$ 66
125800	Renewal fees	$ 702	$ 675	$ 675	$ 675	$ 675
125900	Delinquent fees	$ 18	$ 17	$ 17	$ 17	$ 17
141200	Sales of documents	$ -	$ -	$ -	$ -	$ -
142500	Miscellaneous services to the public	$ -	$ -	$ -	$ -	$ -
150300	Income from surplus money investments	$ 7	$ 6	$ 5	$ 4	$ 2
150500	Interest Income from Interfund Loans	$ -	$ -	$ -	$ -	$ -
160400	Sale of fixed assets	$ -	$ -	$ -	$ -	$ -
161000	Escheat of unclaimed checks and warrants	$ -	$ -	$ -	$ -	$ -
161400	Miscellaneous revenues	$ -	$ -	$ -	$ -	$ -
Totals, Revenues		$ 814	$ 766	$ 765	$ 764	$ 762
Transfers from Other Funds						
Transfers to Other Funds						
Totals, Revenues and Transfers		$ 814	$ 766	$ 765	$ 764	$ 762
Totals, Resources		$ 3,097	$ 3,179	$ 2,779	$ 2,368	$ 1,933
EXPENDITURES						
Disbursements:						
0840 State Controller (State Operations)		$ 1	$ -	$ -	$ -	$ -
1110 Program Expenditures (State Operations)		**$ 677**	**$ 1,160**	**$ 1,174**	**$ 1,197**	**$ 1,221**
8880 Financial Information System for California (State Operations)		$ 6	$ 5	$ 1	$ -	$ -
Total Disbursements		$ 684	$ 1,165	$ 1,175	$ 1,197	$ 1,221
FUND BALANCE						
Reserve for economic uncertainties		$ 2,413	$ 2,014	$ 1,604	$ 1,171	$ 712
Months in Reserve		24.9	20.6	16.1	11.5	6.9

0757 - Landscape Architects Technical Committee
Analysis of Fund Condition

Prepared 3/11/2014

(Dollars in Thousands)

Proposed Gov's Budget 2014-15 - Scenario #2
- Assumes a three-year average of actual expenditures to project Program Expenditures.

		ACTUALS 2012-13	CY 2013-14	Governor's Budget BY 2014-15	BY + 1 2015-16	BY + 2 2016-17
BEGINNING BALANCE		$ 2,285	$ 2,413	$ 2,455	$ 2,556	$ 2,636
Prior Year Adjustment		$ -2	$ -	$ -	$ -	$ -
Adjusted Beginning Balance		$ 2,283	$ 2,413	$ 2,455	$ 2,556	$ 2,636
REVENUES AND TRANSFERS						
Revenues:						
125600	Other regulatory fees	$ 2	$ 2	$ 2	$ 2	$ 2
125700	Other regulatory licenses and permits	$ 85	$ 66	$ 66	$ 66	$ 66
125800	Renewal fees	$ 702	$ 675	$ 675	$ 675	$ 675
125900	Delinquent fees	$ 18	$ 17	$ 17	$ 17	$ 17
141200	Sales of documents	$ -	$ -	$ -	$ -	$ -
142500	Miscellaneous services to the public	$ -	$ -	$ -	$ -	$ -
150300	Income from surplus money investments	$ 7	$ 7	$ 8	$ 8	$ 8
150500	Interest Income from Interfund Loans	$ -	$ -	$ -	$ -	$ -
160400	Sale of fixed assets	$ -	$ -	$ -	$ -	$ -
161000	Escheat of unclaimed checks and warrants	$ -	$ -	$ -	$ -	$ -
161400	Miscellaneous revenues	$ -	$ -	$ -	$ -	$ -
Totals, Revenues		$ 814	$ 767	$ 768	$ 768	$ 768
Transfers from Other Funds		$ -				
Transfers to Other Funds		$ -				
Totals, Revenues and Transfers		$ 814	$ 767	$ 768	$ 768	$ 768
Totals, Resources		$ 3,097	$ 3,180	$ 3,223	$ 3,324	$ 3,404
EXPENDITURES						
Disbursements:						
0840 State Controller (State Operations)		$ 1	$ -	$ -	$ -	$ -
1110 Program Expenditures (State Operations)		**$ 677**	**$ 720**	**$ 666**	**$ 688**	**$ 691**
8880 Financial Information System for California (State Operations)		$ 6	$ 5	$ 1	$ -	$ -
Total Disbursements		$ 684	$ 725	$ 667	$ 688	$ 691
FUND BALANCE						
Reserve for economic uncertainties		$ 2,413	$ 2,455	$ 2,556	$ 2,636	$ 2,713
Months in Reserve		39.9	44.2	44.6	45.8	46.2

0757 - Landscape Architects Technical Committee
Analysis of Fund Condition

Prepared 3/11/2014

(Dollars in Thousands)

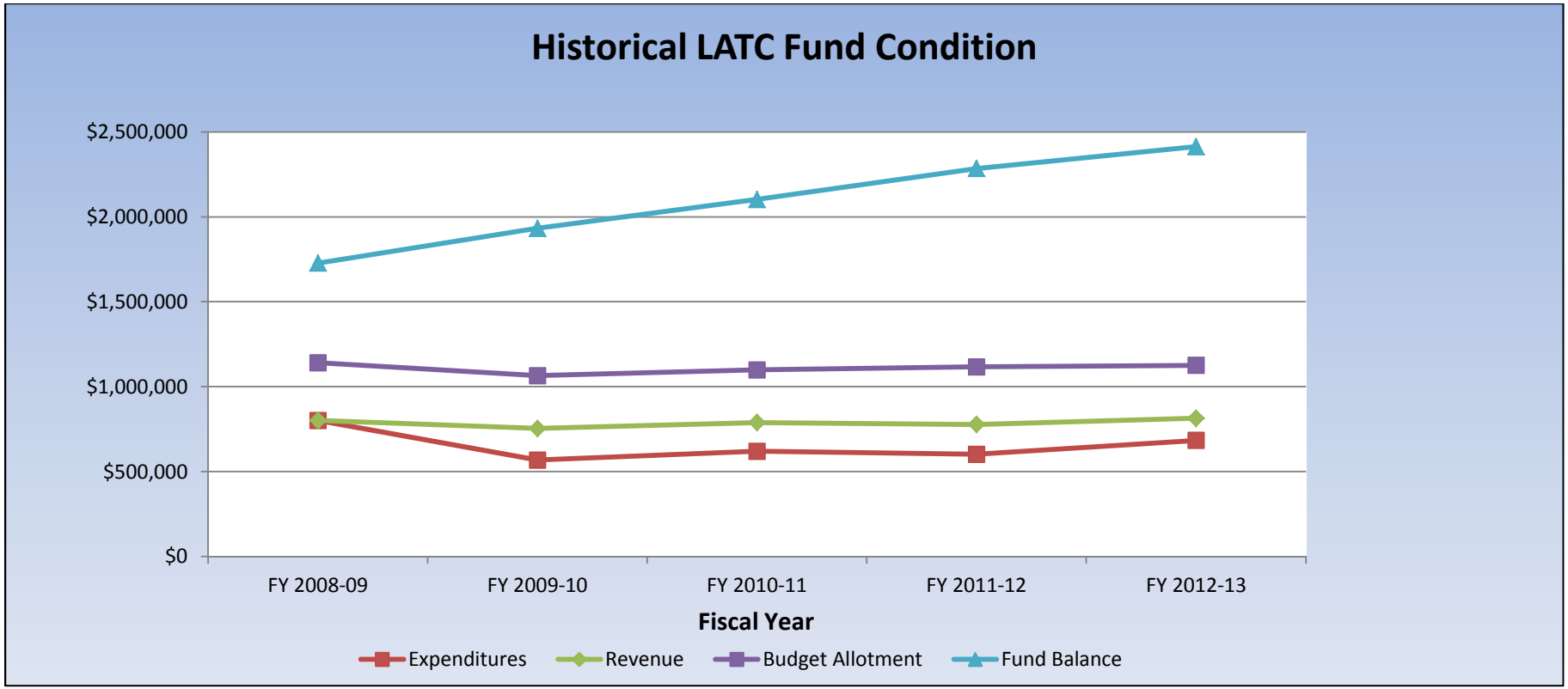
Proposed Gov's Budget 2014-15 - Scenario #3

- Assumes a three-year average for actual expenditures in FY 2014-15. Assumes budget authority will be fully expended in FY 2015-16 and 2016-17

- Assumes Proposed Renewal Fee Reduction ($400 --> $220)

- Assumes Proposed Negative BCP ($200 K)

		ACTUALS 2012-13	CY 2013-14	Governor's Budget BY 2014-15	BY + 1 2015-16	BY + 2 2016-17
BEGINNING BALANCE		$ 2,285	$ 2,413	$ 2,455	$ 2,556	$ 2,021
Prior Year Adjustment		$ -2	$ -	$ -	$ -	$ -
Adjusted Beginning Balance		$ 2,283	$ 2,413	$ 2,455	$ 2,556	$ 2,021
REVENUES AND TRANSFERS						
Revenues:						
125600	Other regulatory fees	$ 2	$ 2	$ 2	$ 2	$ 2
125700	Other regulatory licenses and permits	$ 85	$ 66	$ 66	$ 66	$ 66
125800	Renewal fees	$ 702	$ 675	$ 675	$ 675	$ 675
	Proposed Renewal Fee Reduction ($400 --> $220)	**$ -**	**$ -**	**$ -**	**$ -304**	**$ -304**
125900	Delinquent fees	$ 18	$ 17	$ 17	$ 17	$ 17
141200	Sales of documents	$ -	$ -	$ -	$ -	$ -
142500	Miscellaneous services to the public	$ -	$ -	$ -	$ -	$ -
150300	Income from surplus money investments	$ 7	$ 7	$ 8	$ 6	$ 4
150500	Interest Income from Interfund Loans	$ -	$ -	$ -	$ -	$ -
160400	Sale of fixed assets	$ -	$ -	$ -	$ -	$ -
161000	Escheat of unclaimed checks and warrants	$ -	$ -	$ -	$ -	$ -
161400	Miscellaneous revenues	$ -	$ -	$ -	$ -	$ -
Totals, Revenues		$ 814	$ 767	$ 768	$ 462	$ 460
Transfers from Other Funds		$ -				
Transfers to Other Funds		$ -				
Totals, Revenues and Transfers		$ 814	$ 767	$ 768	$ 462	$ 460
Totals, Resources		$ 3,097	$ 3,180	$ 3,223	$ 3,018	$ 2,481
EXPENDITURES						
Disbursements:						
0840 State Controller (State Operations)		$ 1	$ -	$ -	$ -	$ -
1110 Program Expenditures (State Operations)		**$ 677**	**$ 720**	**$ 666**	**$ 1,197**	**$ 1,221**
	Proposed Negative BCP	**$ -**	**$ -**	**$ -**	**$ -200**	**$ -200**
8880 Financial Information System for California (State Operations)		$ 6	$ 5	$ 1	$ -	$ -
Total Disbursements		$ 684	$ 725	$ 667	$ 997	$ 1,021
FUND BALANCE						
Reserve for economic uncertainties		$ 2,413	$ 2,455	$ 2,556	$ 2,021	$ 1,460
Months in Reserve		39.9	44.2	30.8	23.8	16.8



	Expenditures	Revenue	Budget Allotment	Fund Balance
FY 2008-09	$801,000	$801,000	$1,141,000	$1,728,000
FY 2009-10	$568,000	$754,000	$1,065,000	$1,933,000
FY 2010-11	$620,000	$789,000	$1,099,000	$2,103,000
FY 2011-12	$602,000	$778,000	$1,117,000	$2,285,000
FY 2012-13	$684,000	$814,000	$1,126,000	$2,413,000

Agenda Item F

ANNUAL ENFORCEMENT REPORT

The Landscape Architects Technical Committee (LATC) maintains its goal of reducing the average enforcement case completion timeline to less than 18 months while seeking greater efficiencies in the handling of all enforcement cases. In order to achieve this goal, the LATC contracted with a new technical expert on May 13, 2013 to assist in the review process and reduce the number of pending cases.

At the end of fiscal year (FY) 2012/13, the LATC had 30 pending enforcement cases and the average time to complete an investigation was 344 days. As of February 28, 2014, the pending caseload has been reduced to 25. Over the last two FYs, enforcement cases have been closed consistently and in a timely manner, and the number of cases pending at the end of each month average 30 for FY 12/13. The number of complaints received per month is unpredictable, but with the addition of a technical expert, more complaints are able to be reviewed and analyzed simultaneously. LATC Enforcement Statistics by Month is attached to denote the progress of the enforcement cases over the last two FYs. The graphs depict the number of complaints received, pending, and closed each month.

The attached Enforcement Statistics by FY chart displays data for enforcement cases organized by FY. The chart includes a compilation of enforcement statistics from FY 2002/03 to FY 2012/13. The enforcement actions shown in this chart are reported in the format required for LATC's last Sunset Review.

The Exceptions and Exemptions Task Force was established in 2012 to determine whether clarity was needed in Business and Professions Code (BPC) section 5641 (Chapter Exceptions, Exemptions). The Task Force met several times to discuss and analyze this issue and ultimately recommended to the LATC that staff monitor complaints received regarding BPC section 5641 and application of the law used for enforcement cases. Since that time, there have been no complaints received in which an interpretation of section 5641 was required. Staff continues to monitor complaints related to section 5641 and will provide an update to the LATC at a future meeting date.

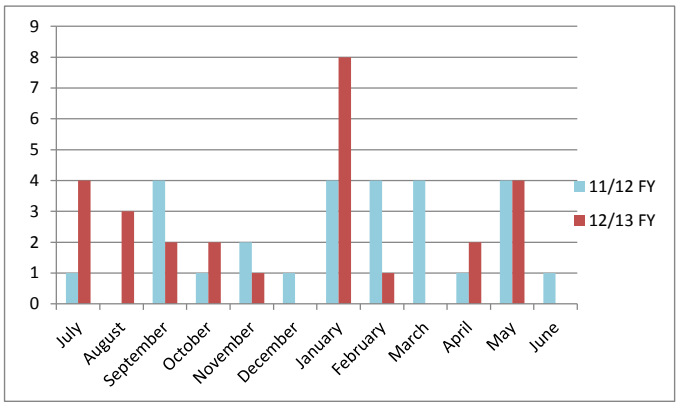
<u>ATTACHMENTS:</u>
1. Enforcement Statistics by Month
2. Enforcement Statistics by Fiscal Year

LATC Enforcement Statistics by Month

Fiscal Years 11/12 and 12/13

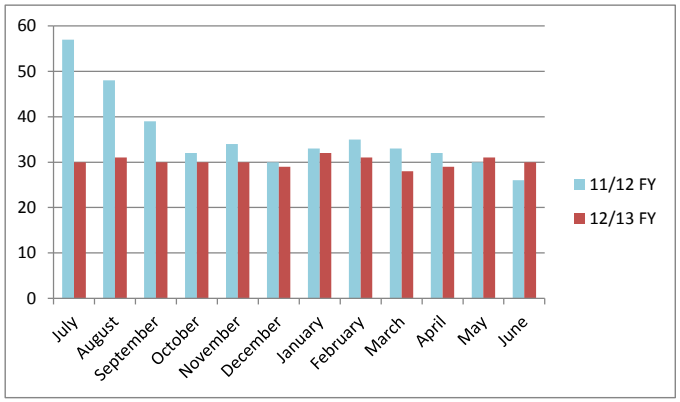
Complaints Received

	11/12 FY	12/13 FY
July	1	4
August	0	3
September	4	2
October	1	2
November	2	1
December	1	0
January	4	8
February	4	1
March	4	0
April	1	2
May	4	4
June	1	0



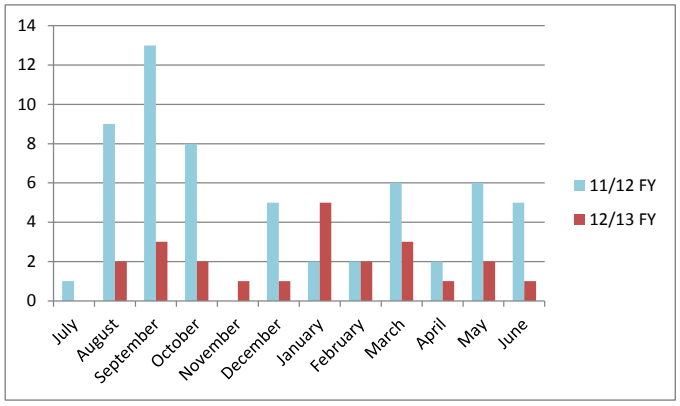
Pending

	11/12 FY	12/13 FY
July	57	30
August	48	31
September	39	30
October	32	30
November	34	30
December	30	29
January	33	32
February	35	31
March	33	28
April	32	29
May	30	31
June	26	30



Closed

	11/12 FY	12/13 FY
July	1	0
August	9	2
September	13	3
October	8	2
November	0	1
December	5	1
January	2	5
February	2	2
March	6	3
April	2	1
May	6	2
June	5	1



Enforcement Statistics by Fiscal Year

Enforcement Data	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Complaints Received (Source)	Total: 55	Total: 39	Total: 38	Total: 15	Total: 33	Total: 26	Total: 30	Total: 88	Total: 30	Total: 28	Total: 27
Public	1	27	17	6	13	8	9	16	10	5	4
Licensee/Prof. Groups	0	5	6	1	2	2	0	12	4	14	10
Governmental Agencies	54	4	1	5	14	11	11	15	3	0	3
Other	0	3	14	3	4	5	10	45	13	9	10
Complaints Filed (By Type)	Total: 55	Total: 39	Total: 38	Total: 15	Total: 33	Total: 26	Total: 30	Total: 88	Total: 30	Total: 28	Total: 27
Competence/Negligence	0	3	1	2	1	2	3	12	4	5	6
Unprofessional Conduct	0	0	1	0	0	1	0	1	1	0	0
Fraud	0	0	0	0	0	0	0	0	0	0	0
Health & Safety	0	0	0	0	0	0	0	0	0	0	0
Unlicensed Activity	0	9	8	2	22	22	26	75	24	22	21
Personal Conduct	0	0	0	0	0	0	0	0	0	0	0
Other	55	27	28	11	10	1	1	0	1	1	0
Complaints Closed	Total: 75	Total: 18	Total: 31	Total: 16	Total: 23	Total: 29	Total: 29	Total: 46	Total: 64	Total: 59	Total: 23
Investigations Commenced	Total: 55	Total: 39	Total: 38	Total: 15	Total: 33	Total: 26	Total: 30	Total: 88	Total: 30	Total: 28	Total: 27
Compliance Actions	Total: 7	Total: 1	Total: 14	Total: 11	Total: 8	Total: 17	Total: 12	Total: 29	Total: 37	Total: 29	Total: 23
Citations and Fines	3	0	2	7	3	10	3	4	3	1	1
Public Letter of Reprimand	0	0	0	0	0	0	0	0	0	0	0
Cease & Desist/Warning	4	1	12	4	5	7	9	25	34	28	22
Referred for Criminal Action	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0
Referred to AG's Office	Total: 0	Total: 0	Total: 1	Total: 1	Total: 0	Total: 1	Total: 0	Total: 0	Total: 1	Total: 2	Total: 1
Accusations Filed	0	0	1	0	0	0	0	0	1	0	0
Accusations Withdrawn	0	0	0	0	0	0	0	0	0	1	0
Accusations Dismissed	0	0	0	0	0	0	0	0	0	0	0
Citations Appealed	0	0	0	1	0	1	0	0	0	1	1
Disciplinary Actions	Total: 0	Total: 0	Total: 0	Total: 1	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0
Revocation	0	0	0	0	0	0	0	0	0	0	0
Voluntary Surrender	0	0	0	0	0	0	0	0	0	0	0
Suspension Only	0	0	0	0	0	0	0	0	0	0	0
Probation with Susp.	0	0	0	0	0	0	0	0	0	0	0
Probation	0	0	0	1	0	0	0	0	0	0	0
Probation Violations	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0	Total: 0

Note: Compliance Actions resulting in Cease & Desist/Warning for fiscal years 2010/11, 2011/12, and 2012/13 were against unlicensed individuals. Prior fiscal years for this category were not tabulated for this report and may include unlicensed and licensed individuals.

Revised 3/13/14

Agenda Item G

REVIEW AND APPROVE INTRA-AGENCY CONTRACT FOR NATIONAL EXAMINATION REVIEW AND LINKAGE STUDY

The LATC is directed by its current Strategic Plan to conduct an occupational analysis (OA) of landscape architectural practice in California. Business and Professions Code (BPC) section 139 requires that an OA be conducted every five to seven years. The most recent OA used to develop the California Supplemental Examination (CSE) was conducted in 2006. The primary purpose of the OA is to define current landscape architectural practice in California based on a survey of the critical tasks, skills, and knowledge pertinent to an individual receiving initial licensure. The findings of the OA will be used to define the content of the CSE and form the basis for determining "minimum acceptable competence" as it relates to safe practice at the time of initial licensure. The objective was completed in February 2014.

BPC 139 also requires boards and bureaus that use a national examination in conjunction with one developed by the state to have a psychometric process review conducted along with a linkage study, which compares the knowledge tested for on the national examination with those identified by the California OA. This is done to ensure that the national examination tests for knowledge relevant to license practice in California and to identify the California relevant knowledge not covered by the national examination. This latter knowledge typically forms the basis for the content of the CSE. The review of the national examination and linkage study relative to the CSE was conducted following the completion of the OA and drafting of the CSE plan.

Staff has worked with the Office of Professional Examination Services (OPES) to develop the Intra-Agency Contract (IAC) agreement authorizing OPES to conduct the review of the national examination and linkage study. The contract amount is $20,014.

The Committee is asked to review and approve the IAC for the national examination review and linkage study.

ATTACHMENT:
Intra-Agency Contract (IAC #75726) for National Examination Review and Linkage Study

Attachment G

+Department of Consumer Affairs

INTRA-DEPARTMENTAL CONTRACT

CONTRACT NUMBER	AMENDMENT NUMBER
IAC #75726	

1. This Contract is entered into between the Committee/Bureau/Divisions named below

REQUESTING COMMITTEE/BUREAU/DIVISION'S NAME

Landscape Architects Technical Committee (Committee)

PROVIDING COMMITTEE/BUREAU/DIVISION'S NAME

Office of Professional Examination Services (OPES)

2. The term of this Contract is: **July 1, 2014 through June 30, 2015**

3. The maximum amount of this Contract is: **$20,014**

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Contract:

Landscape Architects
Review of the national Landscape Architect
Registration Examination (LARE) and Linkage Study

Exhibit A – Scope of Work	1 Page
• Attachment I - Project Plan	1 Page
• Attachment II - Roles and Responsibilities	2 Pages
Exhibit B – Budget Detail and Payment Provisions	1 Page
• Attachment III - Cost Sheets	2 Pages
Exhibit C – General Terms and Conditions	1 Page
Exhibit D – Special Terms and Conditions	1 Page

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto.

DEPARTMENT OF CONSUMER AFFAIRS		**Department of Consumer Affairs Contracts Unit** Use Only
REQUESTING COMMITTEE/BUREAU/DIVISION'S NAME **Landscape Architects Technical Committee (Committee)**		
BY *(Authorized Signature)* _	DATE SIGNED	
PRINTED NAME AND TITLE OF PERSON SIGNING **Douglas R. McCauley, Executive Officer**		
ADDRESS **2420 Del Paso Road, Suite 105, Sacramento, CA 95834**		
BUDGET OFFICER'S SIGNATURE _		
DEPARTMENT OF CONSUMER AFFAIRS		
PROVIDING COMMITTEE/BUREAU/DIVISION'S NAME **Office of Professional Examination Services (OPES)**		
BY (Authorized Signature) _	DATE SIGNED	
PRINTED NAME AND TITLE OF PERSON SIGNING **Heidi Lincer-Hill, Chief**		
ADDRESS **2420 Del Paso Road, Suite 265** **Sacramento, CA 95834**		
BUDGET OFFICER'S SIGNATURE _		

EXHIBIT A

SCOPE OF WORK

1. The Office of Professional Examination Services (OPES) agrees to provide the following services:

   Review the national Landscape Architect Registration Examination (LARE) and perform a linkage study using the California Occupational Analysis (OA).

2. The Committee agrees to provide the following services:

   See attached: I. Project Plan
   II. Roles and Responsibilities

3. The project representatives during the term of this agreement will be:

Requesting Committee:

Name: Douglas R. McCauley
Phone: (916) 574-7220
Fax: (916) 575-7283

Office of Professional Examination Services:

Name: Heidi Lincer-Hill
Phone: (916) 575-7240
Fax: (916) 575-7291

Direct all agreement inquiries to:

Department of Consumer Affairs
Contracts Unit:

Address: 1625 N. Market Street, Suite #S-103
Sacramento, CA 95834
Phone: (916) 574-7277
Fax: (916) 574-8658

Exhibit A
Attachment I

INTRA-AGENCY CONTRACT AGREEMENT (IAC) #75726
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
LANDSCAPE ARCHITECTS
REVIEW OF NATIONAL LANDSCAPE ARCHITECT REGISTRATION EXAMINATION (LARE) AND LINKAGE STUDY
FISCAL YEAR 2014-15

Project Objectives:	Review the Landscape Architect Registration Examination (LARE) and perform linkage study using California Occupational Analysis (OA).
Proposed Completion Date:	November 30, 2014
Committee Contact:	Trish Rodriguez (916) 575-7231
OPES Contact:	Raul Villanueva (916) 575-7255

MAJOR PROJECT EVENTS	TARGET DATE	RESPONSIBILITY
1. Review Background Information		
> Review LARE Examination information	June 2014	Committee
> Review LARE Occupational Analysis		OPES
> Review LARE Examination Administration Procedures		OPES
2. Review Psychometric Quality of LARE		
> Evaluate Psychometric Quality of LARE Exams	July 2014	OPES
3. Linkage Study of LARE Specifications and California Occupational Analysis Results Specifications		
> Recruit SMEs for one 2-day workshop		Committee
> Provide list of SMEs to OPES		Committee
> Conduct **2-day** workshop with SMEs	**August 2014**	OPES/SMEs
> Evaluate workshop findings		OPES
4. Data Analysis		
> Analyze Linkage Study results	September 2014	OPES
5. Prepare Report of Results		
> Prepare draft of LARE Review & Linkage Study report	October 2014	OPES
> Finalize report		OPES
> Prepare, print and submit final audit report	November 2014	OPES
6. Present findings to LATC	TBD	OPES

INTRA-AGENCY CONTRACT AGREEMENT (IAC) #75726

ROLES AND RESPONSIBILITIES
FOR
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

REVIEW OF THE
NATIONAL LANDSCAPE ARCHITECT REGISTRATION EXAMINATION (LARE)
& LINKAGE WITH CALIFORNIA OCCUPATIONAL ANALYSIS

FISCAL YEAR 2014-15

INTRODUCTION

The purpose of licensing examinations is to identify persons who possess the minimum knowledge and experience necessary to perform tasks on the job safely and competently. The content of the examination should be based upon the results of an Occupational Analysis of practice so that the examination assesses the most critical competencies of the job.

The review process requires a total of 8-10 Landscape Architects to serve as subject matter experts (SMEs) in the workshop to compare the Landscape Architect Registration Examination (LARE) to the California Supplemental Examination (CSE) specifications.

The Landscape Architects Technical Committee (Committee) is interested in evaluating the LARE for continued use in California. In consideration of using the LARE, the Committee has requested that the Department of Consumer Affairs, Office of Professional Examination Services (OPES), conduct an independent review and evaluation of the psychometric qualities of the LARE.

ROLE OF THE COMMITTEE

The primary role of the Committee will be to obtain and maintain the cooperation of the LARE representatives who can provide the documentation and information about the LARE Occupational Analysis, exam development procedures, passing score procedures, test administration, and other examination-related information.

The selection of SMEs by boards, bureaus, and committees of the Department of Consumer Affairs (DCA) critically affects the quality and defensibility of their licensure exams, and is based on the following minimum criteria:

- Reflect the profession in specialty, practice setting, geographic location, ethnicity, and gender.
- Represent the current pool of practitioners.
- Possess current skills and a valid license in good standing.
- Articulate specialized technical knowledge related to a profession.

Several of the 6-10 SMEs in each workshop should be licensed five years or less to ensure an entry-level perspective is represented.

In addition, Committee has the ultimate responsibility for constructing the examination, maintaining the item bank, and acquiring any reference materials to be used by the SMEs to develop examination items.

Due to potential conflict of interest, undue influence, and/or security considerations, board members, committee members, and instructors shall not serve as SMEs for, nor participate in, any aspect of licensure exam development or administration, pursuant to DCA Policy OPES 11-01.

ROLE OF THE OFFICE OF PROFESSIONAL EXAMINATION SERVICES

OPES will conduct the review by evaluating documentation and information about the LARE occupational analysis, exam development procedures, passing score procedures, test administration, statistical performance of examinations, and exam security methods.

One panel of SMEs will review the LARE specifications and compare them to the California Supplemental Examination (CSE) specifications to identify the areas of Landscape Architect practice in California addressed and not addressed in the LARE. During the workshop, OPES will work with the Committee and the SMEs to perform this evaluation.

OPES will analyze all information and documentation and prepare a report of the analyses. This report will be submitted to the Committee.

SUMMARY OF EVENTS

- OPES with the help of the Committee collects information and documentation about the LARE.
- OPES evaluates the LARE Occupational Analysis and exam development procedures such as passing score development, test administration, statistical performance of examinations, and exam security methods.
- The Committee recruits a representative group of SMEs for the Linkage Workshop.
- OPES convenes a panel of SMEs to evaluate the areas of California practice tested by the LARE and to identify whether there are any critical areas of California practice not covered by the LARE. The panel of SMEs evaluates the examination plan of the LARE and the CSE for Landscape Architects based on this review.
- OPES analyzes all information and documentation and prepares a report of findings that describes the extent of the relationship of the LARE to the 1999 Standards for Educational and Psychological Testing (American Educational Research Association, American Psychological Association, and National Council on Measurement in Education).
- OPES prepares and provides recommendations to the Committee regarding the defensibility of the LARE program and the linkage between the content of the LARE and the results of the 2013 California Landscape Architect Occupational Analysis.
- OPES prepares and submits final report to the Committee.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. **Invoicing and Payment**

   A. For services satisfactorily rendered and upon receipt and approval of the invoices, Landscape Architects Technical Committee (Committee) agrees to compensate the Office of Professional Examination Services (OPES) for services rendered and expenditures incurred.

   B. Invoices shall include the agreement number and shall be submitted on a quarterly basis for the actual cost of services and related travel expenses. Signed/approved invoices from the Committee will be due to OPES fifteen (15) working days from the date of invoice billings. OPES will then submit the approved invoices to the Department of Consumer Affairs for processing and payment. Invoices will be submitted to:

   Douglas R. McCauley
   Landscape Architects Technical Committee
   2420 Del Paso Road, Suite 105
   Sacramento, CA 95834

2. **Budget Contingency Clause**

   A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to OPES or to furnish any other considerations under this Agreement and OPES shall not be obligated to perform any provisions of this Agreement.

   B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to OPES to reflect the reduced amount.

3. **Payment**

   A. Costs for this Agreement shall be computed in accordance with State Administrative Manual Sections 8752 and 8752.1.

   B. Nothing herein contained shall preclude advance payments pursuant to Article 1, Chapter 3, Part 1, Division 3, Title 2 of the Government Code of the State of California.

4. **Cost**

   A. Costs for this Agreement shall be subject to any collective bargaining agreements negotiated in Fiscal Year 2000/2001 or thereafter.

INTRA-AGENCY CONTRACT AGREEMENT (IAC) #75726

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

LANDSCAPE ARCHITECTS
REVIEW OF NATIONAL LANDSCAPE ARCHITECT EXAMINATION (LARE) AND LINKAGE STUDY COSTS

FISCAL YEAR 2014-15

1.	**Review Background Information**	$ 3,840
2.	**Review Psychometric Quality of LARE**	$ 1,440
3.	**Linkage Study of LARE Exam Plan and CA OA Results**	$ 3,306
4.	**Data Analysis**	$ 960
5.	**Submit Report**	$ 5,856
6.	**Present results to LATC**	$ 1,072
	Administrative Support	$ 3,540
	TOTAL	**$ 20,014**

Index/PCA/Object Code 6000/60000/427.10

INTRA-AGENCY CONTRACT AGREEMENT (IAC) #75726
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
LANDSCAPE ARCHITECTS
REVIEW OF NATIONAL LANDSCAPE ARCHITECT
REGISTRATION EXAMINATION (LARE) AND LINKAGE STUDY COSTS
FISCAL YEAR 2014-15

	Test Validation Staff					Editor		Support Staff			
	$60		Travel	Overtime $85		$56		$43			GRAND TOTAL
	Hours	Cost	Costs	Hours	Cost	Hours	Cost	Hours	Cost	Total	
1. Review Background Information											
Review LARE information	24	$ 1,440								$ 1,440	
Review LARE Occupational Analysis	24	$ 1,440								$ 1,440	
Review LARE Administration Procedures	16	$ 960								$ 960	
										$ 3,840	$ 3,840
2. Review Psychometric Quality of LARE											
Evaluate Psychometric Quality of LARE	24	$ 1,440								$ 1,440	
										$ 1,440	$ 1,440
3. Linkage Study of LARE Exam Plan and CA OA Results											
Prepare for Linkage Study workshop	16	$ 960								$ 960	
Conduct **one 2-day** workshop with SMEs	16	$ 960		4	$ 340			2	$ 86	$ 1,386	
Compile results of workshop	16	$ 960								$ 960	
										$ 3,306	$ 3,306
4. Data Analysis											
Analyze Linkage Study results	16	$ 960								$ 960	
										$ 960	$ 960
5. Submit Report											
Prepare draft of LARE Review & Linkage Study report	40	$ 2,400				24	$ 1,344			$ 3,744	
Prepare, print and submit final audit report	24	$ 1,440				12	$ 672			$ 2,112	
										$ 5,856	$ 5,856
6. Present results to LATC											
Prepare presentation of LARE Review & Linkage Study	12	$ 720				2	$ 112			$ 832	
Present LARE Review & Linkage Study results	4	$ 240	*							$ 240	
										$ 1,072	$ 1,072
Administrative Support											
Technical oversight (40 hours @ $63/hour)										$ 2,520	$ 2,520
Cost oversight (Staff Analyst - 20 hours @ $51/hour)										$ 1,020	$ 1,020
**** Travel will be billed as actuals.***											
TOTAL	**232**	**$ 13,920**	**$ -**	**4**	**$ 340**	**38**	**$ 2,128**	**2**	**$ 86**	**$ 20,014**	**$ 20,014**

EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. **Approval:**

   This Contract is not valid until signed by both parties.

2. **Payment:**

   Costs for this Contract shall be computed in accordance with State Administrative Manual Section 8752 and 8752.1.

EXHIBIT D

SPECIAL TERMS AND CONDITIONS

1. **Mutual Cooperation**

   The Office of Professional Examination Services (OPES) is entering into a partnership where mutual cooperation is the overriding principle.

2. **Evaluation**

   The OPES and the Landscape Architects Technical Committee (Committee) reserve the right to evaluate progress, make midcourse corrections as needed, and to negotiate changes to the agreement as necessary to ensure a high-quality examination program. This may affect the cost of the analysis.

3. **Examination Criteria**

   The primary responsibility of OPES is to develop examinations that are psychometrically sound, legally defensible, and job-related.

4. **Good Faith Agreement**

   In good faith, OPES believes the project steps accurately describe the work to be performed and that the costs are reasonable. This agreement will remain in effect until the work is completed.

Agenda Item H

REPORT ON COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS (CLARB) AND PRESENTATION ON NEW LANDSCAPE ARCHITECT REGISTRATION EXAMINATION

CLARB's Committee on Nominations invited the Landscape Architects Technical Committee (LATC) to submit nominations for ten positions on the Board of Directors (BOD) and Committee on Nominations that are up for election in 2014. CLARB provided a list of eligible candidates to all CLARB Members and the LATC nominated seven individuals from the list:

- Lori Woods, AZ
- Tom Sherry, WA
- Phil Meyers, KS
- Karen Cesare, AZ
- Cary Baird, NV
- Bill Dial, ID
- Aughn Rinner, VA

Several of these individuals have been advanced by the Committee on Nominations to the next round of interviews in the election process. A final slate of nominees will be available at least 60 days prior to the CLARB Annual Meeting on September 25-27, 2014, and LATC will have an opportunity to vote in this election by mail-in ballot prior to the CLARB meeting in September.

LATC continues to track the pass rates for the Landscape Architect Registration Examination (LARE). Pass rates for the December 1-13, 2013 LARE administration are attached. The next administration of the LARE is March 31 - April 12, 2014 and LATC's eligibility deadline for this administration was January 20, 2014.

At this meeting, Stephanie Landregan will provide a presentation that was recently developed by CLARB regarding the new LARE.

ATTACHMENTS:
1. LARE California and National Pass Rates
2. CLARB's New LARE Presentation Slides

Landscape Architect Registration Examination (LARE)
California and National Pass Rates

2012	September							December						
	California			National				California			National			
	Total	Pass	%	Total	Pass	%	Diff.	Total	Pass	%	Total	Pass	%	Diff.
1-Project and Construction Administration	50	37	74%	251	195	78%	-4%							
2-Inventory and Analysis	51	35	69%	291	211	73%	-4%							
3-Design								53	41	77%	369	252	68%	9%
4-Grading, Drainage and Construction Documentation								51	24	47%	333	150	45%	2%

2013	April 8-20							August 19-30							December 1-13						
	California			National				California			National				California			National			
	Total	Pass	%	Total	Pass	%	Diff.	Total	Pass	%	Total	Pass	%	Diff.	Total	Pass	%	Total	Pass	%	Diff.
1-Project and Construction Administration	56	44	79%	352	289	82%	-3%	35	23	66%	248	191	77%	-11%	40	30	75%	281	196	69%	6%
2-Inventory and Analysis	48	30	63%	320	222	69%	-6%	42	29	69%	258	191	74%	-5%	42	24	57%	249	162	65%	-8%
3-Design	36	23	64%	253	178	70%	-6%	27	20	74%	213	160	75%	-1%	24	15	63%	249	179	72%	-9%
4-Grading, Drainage and Construction Documentation	52	27	52%	325	186	57%	-5%	31	22	71%	254	140	55%	16%	22	8	36%	298	164	55%	-19%

New LARE first administration September 2012.
Section 1 and 2 only were administrated in September 2012.
Section 3 and 4 only were administrated in December 2012.

Sections 1 through 4 were administrated in April, August and December 2013.

Next administration of the LARE is March 31 - April 12, 2014

The New L.A.R.E.

Landscape Architects Technical Committee

Stephanie Landregan, FASLA
CLARB President

WHY DID THE EXAM CHANGE?

Addressing Stakeholder Priorities

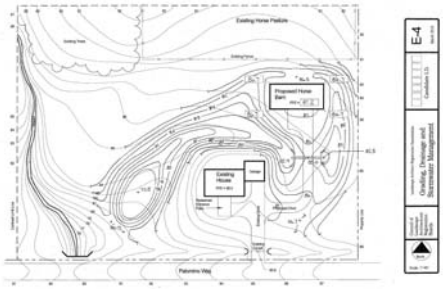
WHAT DOES THE NEW EXAM LOOK LIKE?

It Tests What You Do Every Day

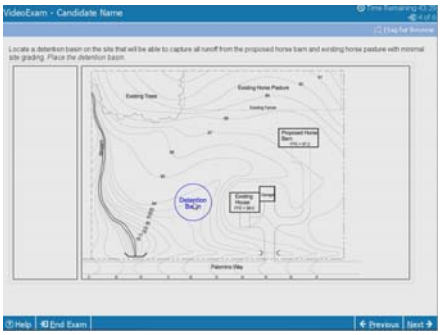
- Analyzing sites
- Locating elements
- Responding to a program
- Following directions

Excerpt from ASLA/CLARB Video

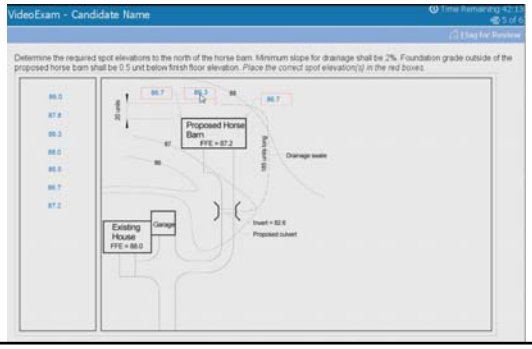
Vignette Solution from the ASLA Website



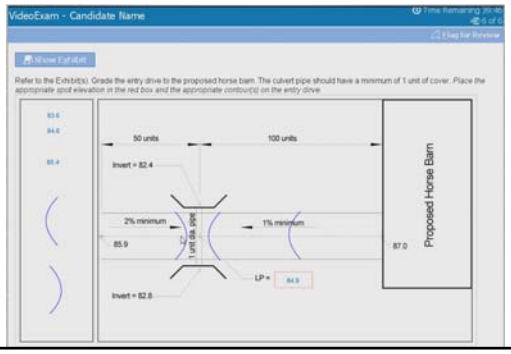
Drag and Place Items



Slope Calculations & Spots

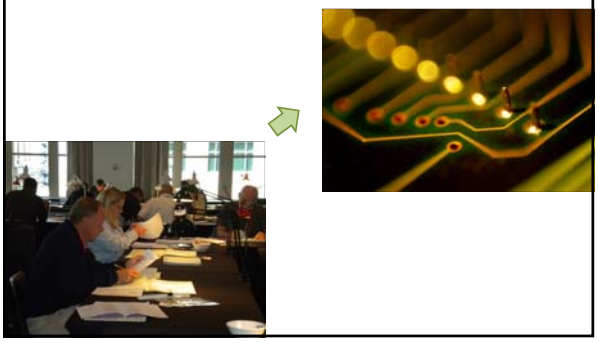


Placing Contours

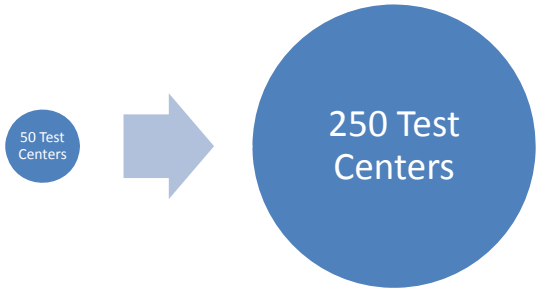


HOW IS IT WORKING?

More Objective Scoring



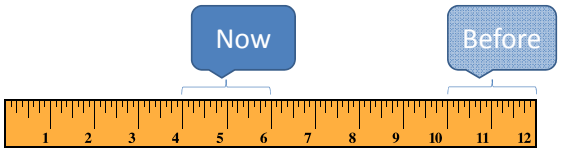
Easier Access to Test Centers



Increased Test Center Satisfaction

- "Just wanted to let you know I took Section 3 yesterday and the webcast and YouTube video that CLARB put together really helped me to prepare for what the new format looked like. In addition, the Pearson Vue group is much, much better than the previous provider. "

Results Delivered in Half the Time



Weeks to get exam results

Lots More Opportunities to Test

2100%

Is the New Exam Harder or Easier?

Consistent with Previous Pass Rates

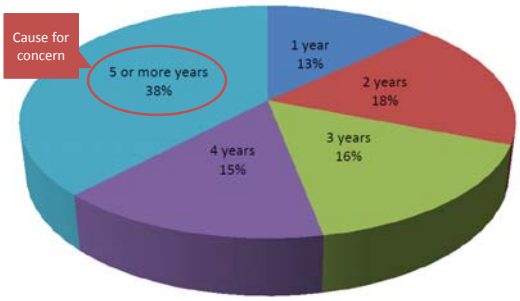
Exam Section	September & December 2012	April 2013	Average from 2006 - 2012
Section 1 (A)	78%	82%	77%
Section 2 (B)	73%	69%	72%
Section 3 (C+D)	68%	70%	59%
Section 4 (D+E)	45%	57%	50%

WHAT SHOULD CANDIDATES KNOW ABOUT THE NEW L.A.R.E.?

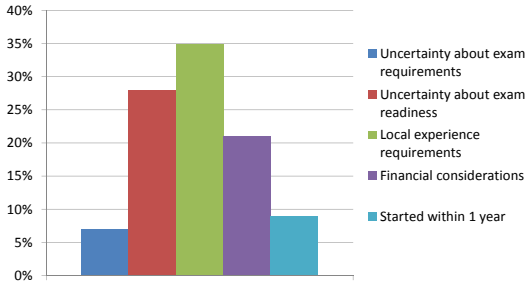
#1: Start Early

CLARB research suggests increased success on Sections 1 & 2 when taken closer to graduation

#2: Don't Wait to Get Licensed



Why Are They Waiting?



#3: Qualified Candidates Succeed

April 2013 Administration

Section	First Timers	All Candidates
1	82%	82%
2	79%	69%
3	91%	70%
4	71%	57%

#4: Don't Wait if You're Ready

- Average candidate took 1 or 2 sections
- Majority took sections 1 and 2
- 85% that took all 4 passed on first try

Source: April 2013 L.A.R.E. data

#5: Don't Believe Everything You Hear

Average Number of Tries: 1.08

194 first timers - September 2012

24.2% licensed

Questions

Agenda Item I

REVIEW AND POSSIBLE ACTION ON UNIVERSITY OF CALIFORNIA, LOS ANGELES (UCLA) EXTENSION CERTIFICATE PROGRAM SITE REVIEW TEAM'S RECOMMENDATION REGARDING UCLA'S ANNUAL REPORT AND PROPOSED CURRICULUM CHANGE FROM FOUR TO THREE YEARS

The Landscape Architects Technical Committee (LATC) reviews and approves extension certificate programs in landscape architecture approximately every six years per California Code of Regulations section (CCR) 2620.5 (Requirements for an Approved Extension Certificate Program). The review process includes a site review conducted by a team appointed by the LATC's University of California (UC) Extension Certificate Program Task Force (Task Force). On April 22-24, 2013, a site review team consisting of Christine Anderson, Jon Wreschinsky, and Joseph Ragsdale, conducted a review of the UCLA Extension Certificate Program (program). During the site review, the program notified the site review team of a proposed goal to transition their curriculum from four to three years. The site review team responded to this proposition by recommending that the program have a long-term strategic plan in place before implementing such a curriculum change, at a minimum. At the May 22, 2013 LATC meeting, the Committee reviewed the recommendations of the UCLA site review team and approved the program through December 31, 2020.

In October 2013, the LATC received a letter from the program, requesting the LATC to approve their proposed curriculum change from four to three years. At the November 7, 2013 LATC meeting, the Committee reviewed the program's letter and directed the UCLA site review team to review the program's request. In January 2014, the program submitted a voluntary annual report to the LATC which detailed the program's proposed curriculum change. On February 18, 2014, the UCLA site review team convened via teleconference and reviewed the program's annual report and proposed curriculum change. The site review team responded by informing LATC staff that they do not believe it is necessary for the Committee to approve such curriculum changes to a program before they are implemented, and suggested several additional improvements to the review and approval process. The LATC previously approved an amendment to CCR 2620.5 which would allow programs to make curriculum revisions without needing LATC approval; however, the regulatory proposal to amend CCR 2620.5 is still pending, and existing law requires that a program's curriculum shall not be revised until it has been approved by the LATC.

Subsequent to the February 18, 2014 site review team teleconference, staff consulted with Department of Consumer Affairs legal counsel who determined that, if the proposed curriculum change is implemented, UCLA's current approval would remain effective through 2020, provided

that the program continues to meet the standards in CCR 2620.5. Staff reviewed the proposed program changes and determined that the changes would not alter the curriculum topics; rather, it would revise the curriculum to a more efficient, three-year format and would cover all the content areas outlined in CCR 2620.5. Additionally, UCLA's proposed change would still require 110 quarter units for completion of a certificate, meeting the 90 quarter unit requirement also specified in CCR 2620.5.

Public comments were received which are included under Agenda Item A.

At today's meeting, the Committee members are asked to review and take possible action on the UCLA Extension Certificate Program's proposed curriculum change from four to three years.

Agenda Item J

DISCUSS AND POSSIBLE ACTION ON 2013/15 STRATEGIC PLAN OBJECTIVE TO REVIEW RECIPROCITY REQUIREMENTS OF OTHER STATES TO DETERMINE POSSIBLE CHANGES TO CALIFORNIA REQUIREMENTS TO IMPROVE EFFICIENCIES

The Landscape Architects Technical Committee's (LATC) Strategic Plan contains an objective which directs the Committee to "Review reciprocity requirements of other states to determine possible changes to California requirements to improve efficiencies." At the May 22, 2013 LATC meeting, the Committee addressed this objective by directing staff to gather the education, training and examination requirements of other states offering reciprocity and report the findings back to the Committee.

A summary of each states' requirements for initial and reciprocal licensure was presented at the November 7, 2013 LATC meeting. After review, the Committee asked staff to compile the data in summary form, identifying the specific number of years required by each state for education and whether a degree is mandatory and the number of years of experience required for initial licensure. The Committee also asked for state specific requirements for reciprocity.

The Committee discussed the fact that Business and Professions Code (BPC) section 5650 requires a combination of six years training **and** educational experience as a prerequisite for licensure in California. California Code of Regulations (CCR) section 2620 specifies the type and amount of credit allowed for each. The issue at hand is that the Committee has received requests for reciprocal licensure from individuals licensed in jurisdictions where education was not a component of initial licensure.

The Committee requested legal counsel to further research CCR section 2620 and determine if there is a way to make reciprocity requirements less prescriptive and allow more flexibility without the necessity of a regulatory change, and for the findings to be discussed at the next LATC meeting. Rebecca Bon, DCA Legal Counsel, has conducted the research and will provide her findings at today's meeting.

Charts reflecting each state's requirements for initial and reciprocal licensure, as well as state specific requirements are attached for the Committee's consideration. To summarize:

- Four states allow candidates to take the licensing examination upon completion of an undergraduate or graduate degree in landscape architecture.

- Thirty-one (31) states allow candidates to take the examination on the basis of experience alone, with an average of 10 years required.
- Five states have specific provisions that allow reciprocity only if their licensees are granted reciprocity in return.
- Six states grant reciprocity on the basis of Council of Landscape Architectural Registration Boards certification.

At today's meeting, the LATC is asked to discuss and take possible action on the information presented regarding licensure and reciprocity requirements of other states to determine if modifications to California's requirements should be considered.

ATTACHMENTS:
1. Landscape Architects – Initial Licensure and State Specific Eligibility Requirements
2. National Landscape Architects – Eligibility and Reciprocity Requirements

Landscape Architects - Initial Licensure and State Specific Eligibility Requirements

	Initial Licensure					State Specific
	Required Years Combined Training and Educational Experience	**Credit for Years of Education**	**Credit for Years of Training**	**Allow Education Only**	**Allow Years of Training Only**	**State Specific Requirements for Reciprocity**
AL	6	4 -5	1 - 2	No	Yes, 8	Must offer reciprocity with AL
AK	8 - 12	1 - 6	2 - 12	No	No	Course in arctic engineering
AZ	8	4 - 5	3 - 4	No	Yes, 8	
AR	6 - 8	4	2 - 4	No	Yes, 7	
CA	6	1 - 4	2 - 5	No	No	
CO	6	1 - 4	2 - 6	No	Yes, 6	
CT	6 - 8	4	2 - 8	No	Yes, 8	
DE	6	2 - 4	2 - 4	No	No	
DC	N/A	N/A	N/A	N/A	N/A	
FL	5 - 6	4	1 - 6	No	Yes, 6	
GA	5.5	4	1.5	plus MA in LA	No	Must offer reciprocity with GA
HI	6 - 12	4	2 - 12	No	Yes, 12	
ID	Both not required	4	8	LA degree	Yes, 8	
IL	6	4	2	No	No	
IN	7	4	3	No	Yes, 8 prior to 1993	CLARB certification
IA	7 - 8	4	3 - 4	No	Yes, 10	
KS	8	4 - 5	3 - 4	No	Yes, 8 prior to 1993	
KY	6	4	2	No	Yes, 7 prior to 1994	
LA	5 - 6	2 - 4	1 - 4	No	Yes, 6	No provision for reciprocity
ME	6 - 12	3 - 4	2 - 12	No	Yes, 12	
MD	6 - 8	2 - 4	2 - 8	No	Yes, 8	Must offer reciprocity with MD
MA	6	4	2 - 6	No	Yes, 6	Must offer reciprocity with MA
MI	7	1 - 5	6 - 7	No	Yes, 7	
MN	8	4 - 5	3 - 4	No	No	CLARB certification
MS	Both not required	2 - 4	5 - 7	Yes, BA or MA	Yes, 7	
MO	7	4	3	No	No	
MT	2 - 8	2 - 5	2 - 8	No	Yes, 8	
NE	5 - 7	4	1 - 3	No	No	CLARB certification
NV	6 - 8	2 - 4	2 - 4	No	Yes, 6	
NH	7 - 8	3 - 4	3 - 5	No	No	
NJ	8	4	4	No	No	
NM	6 - 10	4	2 - 10	No	Yes, 10	
NY	8	2 - 4	4 - 12	No	Yes, 12	
NC	8 - 10	4	4 - 10	No	No	
ND	N/A	N/A	N/A	N/A	N/A	
OH	7	4	3	No	No	CLARB certification
OK	7	4	3	No	Yes, at the board's discretion	Must offer reciprocity with OK
OR	7 - 10	4	3 - 6	No	Yes, 11	
PA	6 - 7	1 - 5	1 - 6	No	Yes, 8	
RI	6	4	2	No	Yes, 6	
SC	6 - 9	4	2 - 5	No	No	
SD	5	4	1	No	No	CLARB certification
TN	7	4	3	No	No	CLARB certification
TX	6	4	2	No	No	
UT	Both not required	4 - 5	8	Yes, BA or MA	Yes, 8	
VT	7	3 - 4	3 - 9	No	Yes, 9	
VA	6 - 8	3 - 4	3 - 6	No	Yes, 8	
WA	7	2 - 4	3 - 8	No	Yes, 8	
WV	4 - 6	4 - 5	1 - 2	No	Yes, 10	
WI	6 - 7	2 - 4	2 - 5	No	No	
WY	7	4	3	No	No	

National Landscape Architects - Eligibility and Reciprocity Requirements

State - Acronym	Initial Education/Experience Requirements	Reciprocity Requirements	Licensed Experience Allowed in Lieu of Education for Purposes of Reciprocity
Alabama - AL	6 years combined education and experience which may include up to 5 years credit for education. In lieu of education, 8 years experience if that experience began prior to August 1, 2012.	Passed a test prepared by CLARB and is from a state with similar qualifications for licensure that also offers reciprocity with AL.	Yes, if experience was gained or began prior to August 1, 2012.
Alaska - AK	8 to 12 years combined education and experience, plus a course in arctic engineering.	Licensed in a state that the board determines meets the requirements of law or, have a CLARB certificate. Must also complete an artic engineering course.	No
Arizona - AZ	8 years of active education or experience or both (not more than 5 years credit for education).	Licensed in another jurisdiction with similar requirements but must submit proof of education, training and examination or CLARB certification.	Yes
Arkansas - AR	Accredited degree in LA plus 2 years experience; or a degree in a field related to LA plus 4 years experience; or 7 years experience satisfactory to the board.	Holds a current, valid license issued under standards equivalent to AR at the time of original licensure. May submit a valid CLARB certificate.	Yes
California - CA	6 years combined education and experience. Minimum one year education and minimum one year experience under landscape architect after graduation.	Licensed in another jurisdiction and meets initial eligibility requirements for CA candidates.	No
Colorado - CO	Accredited degree in LA plus 2 years experience or 6 years practical experience or a combination of education and experience to meet 6 year requirement. Educational credit is given for non-accredited programs.	Holds a current, valid license in another jurisdiction with eligibility requirements substantially equivalent to CO.	Yes
Connecticut - CT	Accredited degree in LA plus 2 years of experience or 8 years experience.	CLARB certification or licensure in another state with standards substantially similar or higher than CT.	Yes
Delaware - DE	Accredited degree in LA plus 2 years experience or 2 years coursework in LA from an accredited school plus 4 years experience.	Proof of licensure in good standing in another state or territory and passage of a uniform national licensing exam for landscape architecture.	No
District of Columbia - DC	N/A	N/A	N/A

Florida - FL	Accredited degree in LA or 6 years experience.	Licensure by Endorsement if applicant has passed a licensing exam substantially equivalent to that used by FL or who holds a valid LA license in a state or territory with substantially identical criteria to the requirements in FL at the time of issuance.	Yes
Georgia - GA	BA/BS degree in LA plus 18 months of training or post graduate degree in LA.	Legally registered/licensed by another jurisdiction where licensure requirements are substantially equivalent to GA and where the same privilege is extended to GA licensees.	No
Hawaii - HI	MA in LA plus 2 years experience or undergraduate degree in LA plus 3 years experience or undergraduate degree in pre-LA or Arts and Sciences plus 5 years experience, or 12 years experience. Applicants with 15 years experience do not have to pass the LARE.	Current licensure in a jurisdiction where the requirements for licensure at the time the license was issued are satisfactory to the board. If in doubt that the requirements for licensure are satisfactory or that the applicant successfully completed them, must pass the national licensing exam and HI supplemental exam.	Yes
Idaho - ID	Graduation from a college or school of LA approved by the board or 8 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to ID or CLARB certification.	Yes
Illinois - IL	Approved professional degree in LA plus 2 years experience.	Licensure in another state which has substantially equivalent requirements and/or CLARB certification.	Yes
Indiana - IN	Accredited degree in LA plus 3 years of experience or, before January 2003, at least 8 years experience.	Licensed in another jurisdiction with substantially equivalent requirements as IN and CLARB certification.	Yes, if obtained before January 2003.
Iowa - IA	4 year accredited degree in LA plus 3 years experience, 4 year non-accredited degree in LA plus 4 years experience, or 10 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to IA.	Yes
Kansas - KS	Accredited 5 year degree in LA plus 3 years experience or accredited 4 year degree in LA plus 4 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to KS.	Yes, if licensed in their home state before January 1993, may use 8 years experience in lieu of education.
Kentucky - KY	Accredited degree in LA plus 2 years experience.	Licensed in a jurisdiction where the requirements at the time of licensing were equal to those required in KY at the time of application.	No
Louisiana - LA	Professional degree from an accredited school or a degree which the commission has declared to be substantially equivalent plus at least 1 year experience, or 6 years experience.	No provision for reciprocity.	N/A
Maine - ME	Accredited degree in LA plus 2 years experience other than as a principal or 5 years as a principal, or non-accredited degree plus 3 years experience other than a principal or 5 years experience as a principal, or bachelors degree in a non-related field plus 5 years experience, or 3 years experience under the supervision of a licensed LA plus 5 years experience as a principal, or 12 years experience other than as a principal at least 6 of which was under the supervision of a licensed LA.	Current and valid license from another jurisdiction where the requirements for licensure are equivalent to the requirements in ME or CLARB certification issued after examination.	Yes

Maryland - MD	Accredited degree plus 2 years experience, or design-related degree plus 4 years experience, or non-related degree plus 6 years experience, or 8 years experience.	Licensed in another jurisdiction with substantially equivalent requirements as MD and which offers reciprocity to MD licensees.	Yes
Massachusetts - MA	Accredited degree and 2 years experience or, 6 years experience.	Licensed in another jurisdiction whose requirements are at least substantially equivalent to MA provided the jurisdiction extends the same privilege to MA licensees.	Yes
Michigan - MI	7 years of education and/or work experience. Degree is not required but the applicant must have taken university level courses in the subjects included in a degree program accredited by ASLA. BS/BA degree equals 4 years of the 7 year requirement; MA equals 5 years of the 7 year requirement.	At least 7 years of training and experience. Satisfactory completion of each year (up to 5 years) of an accredited course in LA shall be considered equivalent to 1 year experience.	Yes
Minnesota - MN	5 year accredited degree in LA plus 3 years experience or, 4 year accredited degree in LA plus 4 years experience or, related degree plus MA/Ph.d. in LA plus 3 years experience.	CLARB certification.	No
Mississippi - MS	Accredited degree in LA or one that is accepted by a CLARB recognized accreditation body. In lieu of education, 7 years experience in LA suitable to the board. A degree in a curriculum other than LA qualifies for 2 years credit toward the 7 year requirement.	Licensed by another jurisdiction recognized by CLARB and/or CLARB certification. An applicant without CLARB certification must meet the education and/or experience requirements.	Yes
Missouri - MO	Accredited degree in LA plus 3 years experience.	Must meet the minimum education and experience requirements.	No
Montana - MT	Accredited MA degree in LA plus 2 years experience or, non-accredited MA degree in LA and 3 years experience or, BA/BS degree plus 4 years experience or AA degree plus 6 years experience, or 8 years experience.	Verification of licensure in another jurisdiction disclosing the laws and regulations in effect at the time of licensure, verification from CLARB of having passed all sections of the LARE. The board determines whether the education and experience requirements for original licensure are substantially equivalent to those in MT.	Yes
Nebraska - NE	Accredited degree in LA or, non-accredited degree plus 1 year experience or, any bachelors degree plus 3 years experience.	Licensure in another jurisdiction and has CLARB certification.	Yes, to the extent that the applicant holds CLARB certification that was issued based on licensure in a state that did not have education requirements.
Nevada - NV	Accredited or approved BA/MA degree in LA plus 2 years experience or, an AA in LA or BA in a related field plus 4 years experience or, an accredited BA in architecture or civil engineering plus 3 years experience or, any combination of education and experience the board deems acceptable. MA degree in a related field counts as 1 year of experience.	Licensure in another jurisdiction and actively engaged in the practice of LA for 2 or more years or fulfilled the education and experience requirements of NV.	Yes, 6 years full time professional practice in LA under the direct supervision of a licensed LA.

New Hampshire - NH	Accredited degree in LA and 3 years experience or, non-accredited degree in LA or related field and 5 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to those in NH or, CLARB certification accompanied by verification of licensure in the other jurisdiction.	No
New Jersey - NJ	Accredited or approved degree in LA plus 4 years experience of which at least 2 years must have been full time.	Licensure in another jurisdiction where the standards for licensing met the standards in NJ at the time of initial licensure, and passed the national examination or holds CLARB certification.	No
New Mexico - NM	Accredited degree in LA plus 2 years experience or, non-accredited degree in LA plus 4 years experience or, BA or MA in a related field plus 5 years experience, or 10 years practical experience in LA at least 1 of which must have been under the direct supervision of a licensed LA (each year of completed study in an accredited LA program counts as 1 year experience and a baccalaureate degree in any field counts as 2 years experience toward 10 year requirement).	Licensure in another jurisdiction with standards as stringent or higher than NM and meet the qualifications of a licensed LA in NM.	Yes
New York - NY	Accredited or approved degree in LA plus experience to equal at least 8 years total or, 12 years experience in LA. Each complete year of study satisfactory to the board counts as 2 years toward the 12 year requirement, not to exceed 8 years of credit.	Licensure in another jurisdiction provided the applicant's qualification met the requirements in NY at the time of initial licensure.	Yes
North Carolina - NC	Accredited degree in LA plus 4 years experience or, 10 years education and experience in any combination in LA.	Licensure in a jurisdiction whose requirements are deemed equal or equivalent to NC. Applicant must provide proof of education, experience and examination.	No
North Dakota - ND	N/A	N/A	N/A
Ohio - OH	Accredited degree in LA plus 3 years experience.	Licensure in another jurisdiction whose qualifications at the time of licensure were substantially equal to the requirements in OH and CLARB certification.	No
Oklahoma - OK	Accredited or approved degree in LA plus 3 years experience. The board may accept "broad experience" in LA as meeting the educational requirements.	Licensure in another jurisdiction with requirements substantially equivalent to OK and where reciprocity is granted for OK licensees.	Yes
Oregon - OR	Accredited degree in LA plus 3 years experience or, non-accredited degree in LA or related field plus 4 years experience or, degree in any field plus 6 years experience or, 11 years experience.	Must meet the same requirements as OR applicants.	No

Pennsylvania - PA	Accredited or approved degree in LA plus 2 years experience or, accredited or approved degree in LA plus 1 year of graduate school in LA plus 1 year experience or, 1 year of study in an approved program in LA plus 6 years of combined education and experience or, 8 years experience actual experience in LA. The board waives the examination requirements for individuals with a degree in LA and 10 years experience and for individuals with 15 years experience in LA.	Must meet the education and experience requirements and hold a current license in LA in another jurisdiction.	Yes
Rhode Island - RI	Accredited BS/MA degree in LA or, at the discretion of the board, a BS/MA degree in a field related to LA or completion of a non-accredited program, plus 2 years experience in LA or 1 year experience in LA plus 1 year experience in a related field. In lieu of a degree, 6 years experience.	Licensure in another jurisdiction with equal standards to those in RI and that grants equal rights to RI licensees, provided that the applicant passed a comparable examination and demonstrates comparable education and experience.	Yes
South Carolina - SC	Accredited degree in LA plus 2 years experience or, non-accredited degree in LA or a related field plus 5 years experience.	Licensure in another jurisdiction with substantially equivalent requirements to those in SC at the time of initial licensure.	No
South Dakota - SD	Accredited degree in LA and completion of a council record from CLARB. Experience requirements are those required by CLARB.	CLARB certification.	No
Tennessee - TN	Accredited degree in LA plus 3 years experience.	Comity - must have accredited degree in LA plus 3 years experience, current CLARB certification and be licensed in another jurisdiction.	No
Texas - TX	Professional degree from a program accredited by the LAAB plus 2 years experience.	Licensed in another jurisdiction with requirements substantially equivalent to those in TX, or where the jurisdiction has entered into an agreement with the board that has been approved by the Governor of TX. Applicants must have passed the LARE or an equivalent exam approved by CLARB as conforming to CLARB's standards or as being acceptable in lieu of the LARE, and have 2 years of post licensure experience or have CLARB certification.	No
Utah - UT	Degree in LA or no less than 8 years experience. Each year of education counts as 1 year of experience.	Must meet the same requirements as UT applicants.	Yes
Vermont - VT	Accredited degree in LA plus 3 years experience or 9 years experience under a licensed LA. Up to 1 year of that experience may be under the supervision of an architect, professional engineer or land surveyor. Credits from an accredited degree program may be substituted for no more than 3 of the 9 year requirement.	Licensure in another jurisdiction with substantially equal requirements as VT or CLARB certification.	Yes
Virginia - VA	Accredited degree in LA plus 3 years experience or, non-accredited degree in LA plus 4 years experience or, any bachelors degree plus 6 years experience or, 8 years experience.	Licensed in a jurisdiction whose requirements were at least as rigorous as those in VA at the time of original licensure (must have passed an examinatiion) or CLARB certification.	Yes

Washington - WA	Accredited degree in LA or an equivalent degree in LA as determined by the board plus 3 years experience, or 8 years LA experience, 6 of which must have been under the supervision of a licensed LA. Up to 2 years of experience may be granted for postsecondary education courses in LA if the courses are equivalent to those offered in accredited degree programs.	Licensure in another jurisdiction if the applicant's qualifications and experience are equivalent to the requirements of WA.	Yes
West Virginia - WV	Accredited degree in LA plus 2 years experience, or accredited graduate degree in LA plus 1 year experience, or, prior to December 31, 2006, 10 years experience in LA, 6 of which must have been under the supervision of a licensed LA or a person having similar qualifications as a LA. After January 1, 2007, 10 years of experience under the supervision of a licensed LA or a person having similar qualifications.	Licensure in another jurisdiction with substantially equivalent requirements to those in WV or CLARB certification.	Yes
Wisconsin - WI	Accredited degree in LA or an equivalent degree plus 2 years experience, or 7 years training and experience in LA including at least 2 years of coursework in LA or an area related to LA and 4 years practical experience.	Licensed in another jurisdiction with similar requirements to those in WI.	No
Wyoming – WY	Accredited degree plus 3 years experience.	Licensed in a jurisdiction with substantially equal requirements to those in WY or CLARB certification.	No

Agenda Item K

REVIEW AND POSSIBLE ACTION ON RESPONSE TO PUBLIC REQUEST FOR CONSIDERATION OF LICENSED GENERAL CONTRACTOR EXPERIENCE TOWARDS LANDSCAPE ARCHITECT EXPERIENCE REQUIREMENTS

In October 2013, the Landscape Architects Technical Committee (LATC) received correspondence from Matthew Collar regarding Landscape Architect Registration Examination (LARE) experience requirements. Mr. Collar requested that experience as a "B – General Building Contractor" be considered by the LATC based on the merits outlined in his letter. At the November 7, 2013 LATC meeting, the Committee requested a legal opinion from Department of Consumer Affairs (DCA) Legal Counsel responding to Mr. Collar's letter.

At this meeting, DCA Legal Counsel will provide statement of the law in response to public comment received by Mr. Collar.

ATTACHMENT:
Letter from Matthew Collar Dated October 1, 2013

14004 Palawan Way PH-11
Marina del Rey, CA 90292

October 1, 2013

Landscape Architects Technical Committee
24020 Del Paso Road, Suite 105
Sacramento, CA 95834

Dear Committee Members,

I request that the Landscape Architects Technical Committee allow candidates with a B General Contracting license and a qualifying Landscape Architecture degree to meet the time and experience requirement to qualify to take the Landscape Architect Registration Exam.

I would like to request that this topic be placed on the Landscape Architects Technical Committee' November meeting agenda.

Currently, a C-27 Landscape Contractor with a qualifying Landscape Architecture Degree may sit for the Landscape Architect Registration Exam however a B General Contractor with the same qualifying degree cannot. I would like to assert that, as long as the candidate has a qualifying Landscape Architecture degree, a B General Contractor candidate is just as qualified to sit for the Landscape Architect Registration Exam, if not more so, than a C-27 Landscape Contractor candidate for the following reasons:

Ability to Perform the Same Duties: B General Contractors with a qualifying degree in Landscape Architecture is able to perform the *same duties and more* than a C-27 landscape contractor with a qualifying degree.

Breadth of Knowledge & Experience: B General Contractors must have working knowledge and experience within *all trades* where as a landscape contractor is limited to landscape systems. There is an overlap of several trades B contractors and C-27 contractors can perform *but C-27 contractors cannot perform all of the trades B contractors are able to perform.*

- B contractors must have experience and working knowledge of all specialty trades listed under the "C" license sub-categories including but not limited to: grading, drainage and excavation, plumbing and irrigation, standard and low voltage electrical, masonry, carpentry, painting, etc.
- The trade test for the General Contractor covers site preparation, hardscape installation, plumbing and irrigation system installation, and job safety.
- A qualifying Landscape Architecture Degree requires with the same knowledge and experience required for the trade test for the Landscape Contractor License Exam: landscape design, site preparation, hardscape installation, irrigation system installation, plant material installation, landscape maintenance, and job site safety.

More Responsibility: B General Contractor is responsible for overseeing *all trades* within the job site and carries more responsibilities than a C-27 landscape contracting license. On the job site, the landscape contractor works *under the supervision* of the general contractor.

Thank you for your time and consideration,

Matthew Collar

Agenda Item L

UPDATE ON BREEZE ENTERPRISE SYSTEM BY DEPARTMENT OF CONSUMER AFFAIRS

The Department of Consumer Affairs (DCA) has been working with Accenture, LLP to design, configure, and implement an integrated, enterprise-wide enforcement case management and licensing system called BreEZe. This system supports DCA's highest priority initiatives of job creation and consumer protection by replacing aging legacy business systems with an industry-proven software solution that utilizes current technologies to facilitate increased efficiencies for DCA board and bureau licensing and enforcement programs. More specifically, BreEZe supports applicant tracking, licensing, license renewal, enforcement, monitoring, cashiering, and data management capabilities. Additionally, the system is web-based which allows the public to file complaints and search licensee information and complaint status via the Internet. It also allows applicants and licensees to submit applications, license renewals, and make payments online.

BreEZe is being deployed department-wide via three separate releases. On October 8, 2013, the BreEZe system went live for Release 1 boards and bureaus for certain services. Release 1 boards and bureaus were given the option to stagger in the new system services based on their individual business process considerations; this option is being provided to all boards and bureaus, allowing them to choose when specific services go online. Release 2 and 3 boards and bureaus will continue to utilize the legacy business systems until their respective release dates – tentatively December 2014 and December 2015, respectively. The Landscape Architects Technical Committee and the California Architects Board are scheduled for release 3.

According to DCA, after all three releases are completed, BreEZe will be the largest online enterprise licensing and enforcement solution in the world, bringing with it improved access to DCA board and bureau services, greater ease of use for stakeholders, and improved internal functionality that will greatly enhance licensing and enforcement efficiencies.

A representative from the BreEZe Project will provide additional information and an update on the status of the project.

Agenda Item M

REVIEW AND POSSIBLE ACTION ON ANNUAL ENVIRONMENTAL SCAN CONDUCTED FOR FISCAL YEARS 2013-2015 STRATEGIC PLAN

On January 25, 2013, the Landscape Architects Technical Committee (LATC) participated in a strategic planning session to update its Strategic Plan for 2013. The session was facilitated by the Department of Consumer Affairs', Strategic Organization, Leadership, and Individual Development (SOLID) team. The LATC reviewed and updated the five goal areas (Regulation and Enforcement, Professional Qualifications, Public and Professional Awareness, Organizational Relationships, and Organizational Effectiveness). Objectives were identified to meet the goals and priorities of importance were identified for each objective.

At the following LATC meeting on May 22, 2013, SOLID updated the plan based on the meeting discussion. The Committee voted to adopt the Strategic Plan with edits as discussed and extend the effective date through June 30, 2015; and change future strategic plans to be effective for two fiscal years with annual environmental scans and update.

At this meeting, SOLID will present the results of the environmental scan and the LATC will be updated on the status of each of the objectives.

ATTACHMENTS:
1. Annual Environmental Scan and Trends Analysis FY 13/14 - FY14/15
2. FY 2013/2014 through FY 2014/2015 Strategic Plan

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

ANNUAL ENVIRONMENTAL SCAN AND TRENDS ANALYSIS

STRATEGIC PLAN

FISCAL YEAR 13/14 - FISCAL YEAR 14/15

Prepared by:

SOLID Planning Solutions

Department of Consumer Affairs

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Introduction

A first step in developing a strategic plan is to conduct an analysis of the environment in which an organization operates. This environmental scan was conducted by SOLID training and planning solutions (a unit of the Department of Consumer Affairs) for the Landscape Architects Technical Committee (LATC) during February 2014. It provides a summary of possible factors that could impact the committee's success.

The purpose of this environmental scan is to provide a better understanding of the thoughts of committee members, stakeholders, and committee's staff about the committee's performance within the following categories:

- Professional Qualifications
- Regulation and Enforcement
- Public and Professional Awareness
- Organizational Relationships
- Organizational Effectiveness

Data Collection Method

Information was gathered by interviewing selected stakeholder groups, the five committee members, and the LATC program manager.

- SOLID interviewed all five committee members during February 2014 to assess challenges and opportunities the committee is currently facing or will face in the future.
- SOLID interviewed identified stakeholder groups to ensure stakeholder concerns are included in the scan.

Compiled below is a general list of some ideas, thoughts and concerns from the interviews conducted by SOLID in advance of the LATC meeting on March 20, 2014. These areas should be discussed and evaluated to determine if modifications are necessary to the current strategic plan in effect until June 30, 2015.

Professional Qualifications

Strengths:

- LATC sets reasonable and fair requirements for licensure.
- The University of California (UC) Extension Certificate Program Task Force drafted program review procedures and curriculum standards to be updated in regulation. LATC continues to explore pathways to licensure.
- LATC evaluates the national exam, developed and administered by Council of Landscape Architectural Registration Boards (CLARB), ensuring it meets California standards.
- Landscape architecture graduates are allowed to take Sections I and II of the Landscape Architect Registration Examination (LARE) before meeting full experience requirements.
- The recently conducted Occupational Analysis will greatly benefit the development of the California Supplemental Examination (CSE).
- Department of Consumer Affairs' legal opinion on Business and Professions Code section 5641 (Chapter Exceptions, Exemptions), provided in-depth interpretation of the law.

Challenges:

- Work on California Code of Regulations section 2620.5 (Requirements for an Approved Extension Certificate Program) has been delayed as a result of a number of proposed changes, each requiring extensive research, review and discussion for justification.
- CLARB does not have a mechanism to prevent candidates qualified for Section I and II only from scheduling for Section III and IV.

Regulation and Enforcement

Strengths:

- LATC staff is processing complaints efficiently.

Challenges:

- LATC should promote greater public awareness of its role in consumer protection. Increasing awareness of proposed legislation that could affect the practice of landscape architecture.
- There is not enough transparency to stakeholders about the enforcement process.

Public and Professional Awareness

Strengths:

- LATC is a good source of information.
- LATC educates licensees and applicants on recent changes to the profession.
- LATC program manager participates in regular conference call meetings with the American Society of Landscape Architects, and CLARB

Challenges:

- Outreach opportunities are limited due to travel restrictions
- LATC website needs to be updated with more educational material and made more user-friendly.

Organizational Relationships

Strengths:

- Having committee members with a role in CLARB helps maintain a good relationship with the National Board.
- LATC has a strong relationship with students.
- LATC has open dialogue and a good relationship with professional associations, but could be expanded.

Challenges:

- Travel restrictions prevent LATC staff from attending professional meetings to discuss industry changes, trends, issues, and concerns
- There is not enough interaction with other professional regulatory boards, (such as engineers and contractors), which would be helpful in creating dialogue about upcoming trends and regulations that might impact the board of the professions.
- There is a lack of reciprocity with other states.

Organizational Effectiveness

Strengths:

- LATC staff is efficient, open, transparent with stakeholders, and answers all of their questions.
- LATC staff responds to requests in a timely matter.

Challenges:

- LATC is short staffed in the office with essential functions currently vacant.
- There is a lack of public presence; it is currently limited to web presence only Sunset review process is a drain on resources and a threat to the existence of the Committee.
- There is a need for staff to increase transparency on the sunset process.

Current Trends

- Landscape architects are involved in the development of drought resistant landscape plans, and storm water management.
- There is a threat of funding to schools in California; the current fiscal crisis could impact funding to UC schools. It is important to have good educational institutions for future generations of students.
- There is a national trend towards the deregulation of government. What will this affect in California?
- China has several schools of landscape architecture. Their students are coming to California and other states seeking licensure. This increase of international applicants will increase the need for reciprocity and setting international standards.

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Attachment M.2

STRATEGIC PLAN

Public Protection Through Examinations, Licensure, and Regulation

FISCAL YEAR 2013/2014 THROUGH FISCAL YEAR 2014/2015

CALIFORNIA ARCHITECTS BOARD

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

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Members of the Landscape Architects Technical Committee

Stephanie Landregan, Chair (Landscape Architect Member)

Andrew Bowden, Vice Chair (Landscape Architect Member)

Nicki Johnson (Landscape Architect Member)

Katherine Spitz (Landscape Architect Member)

David A. Taylor, Jr. (Landscape Architect Member)

Introduction

Effective January 1, 1998, the California Architects Board (Board) assumed responsibility for regulating the practice of landscape architecture in this State. Under the enabling legislation (AB 1546 – Chapter 475, Statutes of 1997), the California Legislature created the Landscape Architects Technical Committee (LATC), a technical advisory committee consisting of five professional members. The LATC performs duties and functions delegated to it by the Board.

The LATC assists the Board with examination of candidates for licensure and, after investigation, evaluates and makes recommendations regarding potential violations of the Landscape Architects Practice Act. It is also charged with the duty of investigating, assisting, and making recommendations to the Board regarding regulation of landscape architects in California.

The laws and regulations addressing the practice of landscape architecture benefit two primary categories of people.

First, regulation protects the public at large. The primary focus of a landscape architect is to create ways in which people can safely interact with their environment. The practice of landscape architecture means planning and designing the use, allocation, and arrangement of land and water resources through the creative application of biological, physical, mathematical, and social processes to safeguard the public. Landscape architectural services include:

- Investigation, selection, and allocation of land and water resources for appropriate uses
- Feasibility studies
- Formulation of graphic and written criteria to govern the planning and design of land construction programs
- Preparation, review, and analysis of master plans for land use and development
- Production of overall site plans, landscape grading and landscape drainage plans, irrigation plans, planting plans, and construction details
- Development of specifications
- Preparation of cost estimates and reports for land development
- Collaboration in the design of roads, bridges, and structures with respect to the functional and aesthetic requirements of the areas on which they are to be placed
- Negotiation and arrangement for execution of land area projects
- Field observation and inspection of land area construction, restoration, and maintenance

Second, regulation protects consumers of services rendered by landscape architects. The LATC helps consumers directly by providing information on selection and hiring of landscape architects and by establishing regulations and enforcement/complaint handling procedures that protect consumers from incompetent and dishonest practitioners.

As marketplace conditions change, it is the role of the LATC to monitor and respond to those changes that impact the health, safety, and welfare of the public.

Commonly Used Terminology

Throughout this document there are a number of organizations and terms abbreviated into acronyms. To simplify understanding of this document, we have included those terms here for clarification.

APLD – Association of Professional Landscape Designers
ASLA – American Society of Landscape Architects
BPC – Business and Professions Code
CAB – California Architects Board
CCASLA – California Council, American Society of Landscape Architects
CCR – California Code of Regulations
CELA – Council of Educators in Landscape Architecture
CLARB – Council of Landscape Architectural Registration Boards
CLCA – California Landscape Contractors Association
CSE – California Supplemental Examination
DCA – Department of Consumer Affairs
LAAB – Landscape Architectural Accreditation Board
LARE – Landscape Architect Registration Examination
LATC – Landscape Architects Technical Committee
OPES – Office of Professional Examination Services

Strategic Planning Process

Before the LATC's establishment, an interim Landscape Architects Advisory Council initiated the first strategic planning sessions in October and November 1997. This Council defined the mission and vision statements, identified key strategic issues most relevant to current practice, and began identifying specific goals to further its mission.

Legislative authority that formed the LATC became effective January 1, 1998. The LATC held its first meeting on April 16, 1998. At this strategic planning session, the LATC evaluated, refined, and formally adopted its mission, vision, and key issues and prioritized its goals.

The LATC annually reviews and updates the Strategic Plan in response to changing conditions, needs, and priorities. At each session, the LATC:

- Reviews its progress towards achieving its objectives over the previous year
- Conducts an environmental scan and updates the Strategic Plan summary of key external issues in response to changing social, economic and environmental conditions
- Reviews and confirms its mission and vision statements
- Strategizes to meet the challenges of the upcoming year

This document reflects the latest update.

Strategic planning for the LATC is ongoing. Once the Board approves the main elements of the plan, the LATC develops specific action plans for each goal and objective, and continually monitors its performance in achieving them.

LATC External Environment

In developing its Strategic Plan, the LATC examines the external factors that impact the field of landscape architecture and the LATC's mission. This year's external environment continues to be impacted by the economic downturn and, despite greater economic stability, recovery is slow and unemployment and underemployment remain high. This section identifies current trends based on perceptions and observations of LATC members and practitioners. These trends are presented and organized according to eight general categories:

- Changes in landscape architecture practice
- Landscape architecture academic preparation
- Professional collaboration
- Public/client relations
- Professional development, licensure and certification
- Information technology
- Government, policy and regulation
- Culture, lifestyle and environment

CHANGES IN LANDSCAPE ARCHITECTURE PRACTICE

- Increasing emphasis on security, crime prevention, and anti-terrorism in public space design
- Decreasing average firm size and considerable increase in number of smaller firms
- A competitive marketplace with a decrease in the number of jobs available for landscape architects
- Lower retirement rate in practice due to the economic recession
- Increasing liability, risk and exposure due to lawsuits; forensic landscape architecture is on the rise, further highlighting the landscape architect's role in ensuring public health, safety, and welfare
- Increasing reliance on environmental and biological science as a basis for landscape architectural design
- Widening scope of practice and responsibilities and a widening body of knowledge required to practice landscape architecture
- Greater need for landscape architects with working knowledge of key technical areas, especially universal design and accessibility
- Proliferation of unlicensed practice, potentially due to the economic downturn
- Rapidly increasing emphasis on and demand for "green" and low-impact design due to diminished natural resources and increasing use of sustainable design and development techniques
- Increasing costs of doing business
- Increasing level of landscape architect involvement earlier in the planning process
- Increase in design-build orientation, with a corresponding increase in firms adding design to their services
- Increasing level of competition among landscape architects for limited work opportunities due to the depressed economy
- Continuing lack of clarity about the landscape architect's responsible control over construction documents due to changes in the project delivery process and use of technology
- Rise in the number of sole practitioners
- Increasing functional specialization
- Growing number of landscape architects taking on more "environmental" responsibilities such as sustainable design, site hydrology, and environmental technologies; increasing number of landscape architects in leadership or "prime roles" for these issues
- Increasing mobility of landscape architects, with more professionals working around the globe from multiple locations
- Segmentation of landscape architecture production, which impacts the integrity and quality of services delivered

LANDSCAPE ARCHITECTURE ACADEMIC PREPARATION

- Increasing emphasis on information selectivity and critical thinking skills in landscape architecture education
- Schools are not keeping pace with the rapidly expanding growth of the profession and the supply of qualified faculty is limited
- Decreasing numbers of undergraduate landscape architecture students and increasing numbers of graduate-level students
- Fewer slots available to prospective landscape architecture students and fewer graduates
- Increasing cost of education
- Institutional enrollment caps in landscape architecture programs limit the number of graduates available to meet the growth demands of the profession
- Academic career demands have limited the number of licensed faculty teaching in landscape architecture programs
- Need for landscape architects and accredited schools to demonstrate competencies in ecological sciences and processes
- Need to understand the differing impacts of science, technology, nature, and sustainability on landscape architectural practice
- Greater need for writing, communication, business, and critical reasoning skills in practice
- A move towards for-profit schools and programs, evidenced by greater supply of and enrollment in landscape architecture programs offered by for-profit education institutions

PROFESSIONAL COLLABORATION

- Increasing involvement of landscape architects as primary members of professional architecture and engineering consultant teams
- Increasing collaboration of landscape architecture, planning, design, and engineering professionals
- More “collateral” work, like grading, is being contracted out due to liability concerns
- More collaboration in design-build contracts and increasing numbers of such contracts
- Need for greater cooperation and communication between landscape architecture practitioners and academics
- Increasing level of landscape architect involvement earlier in the planning process

PUBLIC/CLIENT RELATIONS

- Greater public awareness of what landscape architects do
- Greater expectations for landscape architects to contribute to the public good, meet environmental quality goals, and garner community support
- Increasing client expectations for cost control, timely project delivery, agency processing, etc.
- Increasing expectations of consumers regarding quality of life issues in their communities
- Increasing public interest in park expansion and development
- Increasing recognition of the aesthetic value of landscape architecture and how it affects property values and sales

PROFESSIONAL DEVELOPMENT, LICENSURE AND CERTIFICATION

- Greater emphasis on professional development and continued competency due to more stringent technical requirements, incorporation of scientific knowledge, and new laws and mandates
- Rising cost of education, candidate examination fees, and licensure
- Rapidly advancing technological changes that are difficult to keep up with in professional development
- A “leveling out” in the number of landscape architects becoming licensed
- A greater number of graduates with landscape architecture degrees electing not to pursue licensure
- Increasing public and professional demand for specialty certification
- Interest in establishing a national certification process that would allow landscape architects more job flexibility

INFORMATION TECHNOLOGY

- Continuing/expanding use of technology including (e.g., CAD, GIS, Building Information Modeling [BIM], electronic plans, electronic plan checking, and smart permits)
- Increasing use of "do-it-yourself" software, media, and web-based programs
- Increasing use of outsourcing, leading to practice without presence
- Greater use of technically-oriented individuals (especially for CAD and GIS) who may or may not be landscape architects
- Less distinction in the lines of responsibility due to remote supervision of design production and non-licensed individuals working in technical capacities
- Greater reliance on computer-aided design and drafting, increasing the difficulties and complexities of design production and supervision and leading to a false sense of confidence regarding quality of technical drawings (e.g., BIM)
- Increasing use of e-drawings and e-boards, which have inherent limits and may result in a loss of attention to detail, creating potentially unsafe project conditions
- Proliferation of technical or software-based certifications that do not address health, safety, and welfare concerns and distract candidates who would otherwise seek licensure
- Recognition that use of interactive and real-time technology tools will be an increasingly important element in design and will play a role in all steps of the design process

GOVERNMENT, POLICY AND REGULATION

- Continuing State budget crisis, resulting in fiscal constraints and related impacts to purchasing, staffing, and travel
- Greater number of government services being offered via the Internet ("e-government")
- Increasing level of sophistication and expectations from local city councils and planning commissions concerning project life-cycle costs (especially maintenance and operations)
- Increased competition for jobs now that Request for Proposals are on-line
- Federal government's Public Service Initiative may affect profession
- Out-sourcing of plan checking by local and city agencies
- Persistent economic uncertainty, which has led to deep government cut backs, resulting in reduced staff resources, restricted out-of-state travel for government agencies, and pressure to increase licensure
- Continuing pressures to deregulate, restructure, and streamline government operations
- Continuing effects of drought and water conservation-related legislation on practice
- Increasing complexity of building codes and standards affecting the practice of landscape architecture
- Loss of redevelopment agencies in California in response to the recent legislative decision, and a resulting impact on local public works

CULTURE, LIFESTYLE AND ENVIRONMENT

- Growth pressure throughout California which has placed more emphasis on issues, such as urban/agriculture interface, water issues, toxins, transportation, and transit-oriented development
- Continuing water cost, supply, and quality issues and a growing focus on related fiscal impacts, without a corresponding increase in attention to public health, safety, and welfare
- Transfer of wealth to baby boom generation (who have high lifestyle expectations and are seeking sense of place) and to Generation X
- Growing regionalization within California, resulting in local areas wanting to create individual community identities
- Decrease in volunteerism among new generation
- Growing public knowledge and interest around the value of green space, livability, sustainable lifestyles, and natural processes
- Emerging critical issues related to public health, safety, and welfare that landscape architecture can address including water conservation, fire hazard mitigation, coastal development, infill development, and need for healthy communities

- Opportunities for landscape architecture to become involved in public initiatives to develop sustainable urban food systems that promote community health and wellness
- Rise in demand for green design as it relates to infrastructure and storm water management

Recent Accomplishments

Through strategic action and ongoing collaboration, LATC has successfully advanced or accomplished its top priorities in recent years. This section briefly reviews key accomplishments as identified during the 2013 strategic planning session.

SUNSET REVIEW

On October 1, 2011, LATC successfully submitted its required sunset report to the Joint Legislative Sunset Review Committee (JLSRC). In this report, LATC described actions it has taken since its prior review to address the recommendations of JLSRC, including programmatic and operational changes, enhancements, and other important policy decisions or regulatory changes. Effective January 1, 2012, Senate Bill 543 extended the LATC's Sunset date to January 1, 2016.

IMPROVED ENFORCEMENT

Through its enforcement staff, contracted landscape architect expert consultants, the Division of Investigation, and the Office of the Attorney General, LATC takes action against licensees and unlicensed individuals who have potentially violated the law. LATC has continued to improve the timeliness of its actions and has focused on reducing the aging of enforcement cases. As of May 16, 2013, the pending enforcement caseload has been reduced to 33, as compared to 57 at the end of FY 2010/2011, and 91 at the end of FY 2009/2010.

UNIVERSITY OF CALIFORNIA EXTENSION CERTIFICATE PROGRAM TASK FORCE

The University of California Extension Certificate Program Task Force was appointed to develop procedures for conducting reviews of extension certificate programs and to conduct reviews of the programs utilizing the new procedures. The Task Force held meetings on June 27, 2012, October 8, 2012, and November 2, 2012. As a result of these meetings, the Task Force recommended amendments to CCR section 2620.5, Requirements for an Approved Extension Certificate Program, outlining approval requirements for extension certificate programs. The Task Force also developed guidelines, procedure manuals, and report templates for conducting reviews of the programs.

EXCEPTIONS AND EXEMPTIONS TASK FORCE

LATC appointed an Exceptions and Exemptions Task Force to determine how the LATC can ensure clarity about BPC section 5641, Chapter Exceptions, Exemptions, and ensure that these provisions protect the public. The Task Force held meetings on May 24, 2012 and October 18, 2012. As a result of these meetings, the Task Force requested a legal opinion from DCA Legal Counsel to clarify BPC section 5641.

REGULATION UPDATES

All sections of the LARE were transitioned to a computer-based format to improve relevance, reliability, and accessibility for all candidates. LATC finalized the rulemaking file to amend CCR section 2614, Examination Transition Plan, to modify previous sections of the licensing examination to align with current sections of the LARE. The regulation change will affect candidates who took sections of the previously-administered five-section LARE and establish a plan to grant transitional credit to the new four-section LARE.

LATC amended CCR section 2615, Form of Examinations, confirming a candidate's eligibility for completing sections of the LARE based on their education and training experience combination. Additionally, this section was amended to allow early testing of sections 1 and 2 of the LARE for candidates who have completed the educational requirement.

LATC also amended CCR section 2620, Education and Training Credits, to conform with updated LAAB accreditation standards.

INTERIM WORKAROUND BUSINESS SYSTEM

Successfully implemented interim solutions for candidate tracking prior to BreEZe implementation when disconnected from the examination and licensing functions of the Applicant Tracking System (ATS).

STAFF AND COMMITTEE POSITIONS FILLED

All appointments to LATC have been made and all staff vacancies are filled.

Strategic Issues

While discussing the external environment, a number of strategic issues were identified by the LATC in the areas of education, examinations, professional qualifications, enforcement and safety, public and professional awareness, and organizational effectiveness. The LATC recognizes that these broader issues are interrelated and require focused attention.

EDUCATION

- Promoting continuing education for landscape architects
- Supporting accreditation of approved extension certificate programs
- Participating in the process of educating students so that they are properly prepared to practice safely upon licensure

EXAMINATIONS AND LICENSURE

- Evolving nature of the LARE with respect to national and state requirements, expense, eligibility, and pass rates
- Ensuring that the examination stays current with a rapidly changing field
- Ensuring access to the profession while protecting consumers

PROFESSIONAL QUALIFICATIONS

- Understanding how the expanding scope of practice of landscape architects impacts education and regulation
- Articulating the requirements of contemporary landscape architecture practice in California
- Encouraging adequate candidate preparation for licensure
- Staying current with knowledge requirements, which are changing more rapidly than in the past

ENFORCEMENT AND SAFETY

- Enforcing rules and regulations
- Tracking consumer complaints and conducting complaint analysis
- Defining responsible control for landscape architects
- Enforcing laws against unlicensed practice, including lapsed licenses, and identifying the impact of unlicensed activity on public health, safety, and welfare
- Developing standard practices for cases involving contractors

PUBLIC AND PROFESSIONAL AWARENESS

- Developing a plan to expand outreach to consumers, students, practitioners, and other key constituents regarding laws and regulations affecting the practice of landscape architecture
- Enhancing professional relationships as they relate to regulatory issues [i.e., ASLA and CLARB]
- Strengthening relationships with allied professionals, such as architects, engineers, and Building Officials, to ensure adequacy of LATC regulations and enforcement procedures
- Maintaining communication with licensees regarding current regulations and LATC matters

ORGANIZATIONAL EFFECTIVENESS

- Maintaining LATC appointments and adequate staffing
- Use of volunteers and staffing for committees
- Strengthen relationships with DCA and the Board

Mission

The mission of the LATC is to regulate the practice of landscape architecture in a manner which protects the public health, safety, and welfare and safeguards the environment by:

- Protecting consumers and users of landscape architectural services
- Empowering consumers by providing information and educational materials to help them make informed decisions
- Informing the public and other entities about the profession and standards of practice
- Ensuring that those entering the practice meet minimum standards of competency by way of education, experience, and examination
- Establishing and enforcing the laws, regulations, codes, and standards governing the practice of landscape architecture
- Requiring licensure of any person practicing or offering landscape architectural services

Vision

As a model organization for consumer protection, the LATC seeks to promote quality landscape architectural services, safeguards the public, and protects and enhances the environment.

Values

The LATC will strive for the highest possible quality throughout all of its programs, making it an effective and efficient landscape architectural regulatory body.

To that end, the LATC will:

- Be **participatory**, through continuing involvement with CLARB and other allied professional organizations
- Be **professional**, by treating all persons who interact with the LATC as valued customers
- Be **prevention oriented**, by providing information and education to consumers, candidates, clients, licensees, and others
- Be **proactive**, by continuously scanning the field of landscape architecture for changes in practice and legislation that may affect consumers, candidates, clients, and licensees
- Be **progressive**, by utilizing the most advanced and effective means for providing services

Goals

The LATC has established five goals as a framework for organizing the Strategic Plan.

REGULATION AND ENFORCEMENT

Protect consumers through effective regulation and enforcement of laws, codes, and standards affecting the practice of landscape architecture.

PROFESSIONAL QUALIFICATIONS

Ensure that landscape architects are qualified to practice by setting and maintaining equitable requirements for education, experience, and examinations.

PUBLIC AND PROFESSIONAL AWARENESS

Increase public and professional awareness of LATC's mission, program, and services.

ORGANIZATIONAL RELATIONSHIPS

Strengthen effectiveness of relationships with related organizations in order to further LATC mission, goals, and services.

ORGANIZATIONAL EFFECTIVENESS

Provide accessible and responsive quality service to consumers and licensees.

Constituencies and Needs

The primary constituency groups of LATC include the following:

Constituency	Needs
Public (consumers/clients, users, general public)	Competent professionals Assurance of recourse Stewardship/environmental protection/safety Information on contracting with landscape architects
Licensees	Fair enforcement Regulation of practice High standards of competency and equitable licensing
Students	Information Coordinating with schools to communicate licensure and practice requirements
Candidates	Fair examinations Timely response to requests Quality, accurate, and relevant information
Public Agencies (e.g., Building, Planning, Parks and Recreation, and Public Works departments)	Maintaining standards, regulation, and information Information on practice standards for landscape architects
Policy making bodies (e.g., conservancies, city councils, planning commissions, Boards and supervisors, public utilities, and Water Boards)	Maintaining standards, regulation, and information Information on practice standards for landscape architects
Employers	Carry out and promote the Practice Act Communicate the benefits of licensure to employees Provide training opportunities to interns
Architects Engineers Landscape Contractors Geologists Landscape Designers	Collaboration on joint efforts Clarity of responsibility
Legislators	Consumer protection Clear definition of standards
CLARB	Information and participation
DCA	Support and information

ASLA, CCASLA, CLCA, and APLD	Regulation of profession and information
Educators and CELA	Information on licensure requirements and practice standards

Action Plan

The Action Plan is a dynamic framework for the many activities that the LATC performs in promoting and meeting its goals. The goals and objectives are assigned to committees, subcommittees, task forces, staff, or individuals, as appropriate, who create more detailed action plans in order to meet the goals and objectives set by the LATC. In the pages that follow, objectives identified by the LATC as essential are shown in blue highlight, important in yellow highlight, and beneficial in green highlight.

Regulation and Enforcement 17
Professional Qualifications 18
Public and Professional Awareness 19
Organizational Relationships 20
Organizational Effectiveness 21

Regulation and Enforcement

GOAL: Protect consumers through effective regulation and enforcement of laws, codes, and standards affecting the practice of landscape architecture.

ONGOING RESPONSIBILITIES

Address consumer complaints in a timely and effective manner

Analyze pattern of consumer complaint data to keep track of major issues

Maintain communication with licensees regarding the obligations and requirements of licensure

Implement regulatory changes, as needed, to keep Practice Act up to date

Maintain currency of Frequently Asked Questions (FAQs) on LATC website

Maintain currency of enforcement actions on LATC website

Review and update the Landscape Architects Practice Act and Regulations to keep pace with changes in practice

Monitor unlicensed activity with respect to BPC section 5641 – Chapter Exceptions, Exemptions amendment to Practice Act (report on results and determine appropriate action, if necessary.)

Monitor enforcement activity, level of enforcement actions, and expenditures. Document results and determine appropriate course of action. Monitor level of enforcement efforts and expenditures as a proportion of the LATC's total work effort. Propose changes, if necessary, based upon an annual review of data

Perform an annual assessment of consumer complaint resolution satisfaction survey.

Monitor new DCA enforcement improvement initiatives, report to LATC and determine the appropriate course of action

Review regulations to identify sections that need clean-up, minor revisions

Monitor CLARB's efforts to define "public welfare" for potential regulatory impacts

OBJECTIVES	TARGET DATE
1. Obtain legal opinion on BPC section 5641(Chapter Exceptions, Exemptions) and determine appropriate course of action.	May 2013
2. Collaborate with the Board to review and update disciplinary guidelines.	December 2013
3. Review the DCA Consumer Protection Enforcement Initiative and its possible applications to improve enforcement.	December 2013
4. Publish an up-to-date Landscape Architects Practice Act.	December 2013
5. Update LARE application requirements in CCR section 2610 (Application for Examination) to conform with CLARB filing deadlines.	December 2014

Professional Qualifications

GOAL: Ensure that landscape architects are qualified to practice by setting and maintaining equitable requirements for education, experience, and examinations.

ONGOING RESPONSIBILITIES

Ensure access to the profession by providing a fair and equitable licensure process

Ensure that examinations are kept current and meet all legal requirements

Inform licensees on specific practice issues in California

Review and monitor LATC's role in landscape architectural education

Coordinate with CLARB to ensure timely, effective, and fair examination administration

Track, review, and analyze sufficient pass rate data to determine if changes in examinations and/or eligibility are needed

Monitor CLARB's application requirements

OBJECTIVES	TARGET DATE
1. Update CCR section 2620.5 (Requirements for an Approved Extension Certificate Program) in accordance with new LAAB accreditation criteria.	June 2013
2. Conduct University of California extension certificate program reviews.	November 2013
3. Develop a new form of the CSE.	January 2014
4. Review and monitor CLARB's Determinants of Success Research Study as it relates to California's experience requirements.	January 2014
5. Review the CLARB Occupational Analysis (OA) to determine relevance to the profession as it exists in California. Conduct new OA for the CSE.	May 2014
6. Review reciprocity requirements of other states to determine possible changes to California requirements to improve efficiencies.	May 2014
7. Review the table of equivalents for training and experience and consider expanding eligibility requirements to allow credit for teaching under a licensed landscape architect.	May 2014

Public and Professional Awareness

GOAL: Increase public and professional awareness of LATC's mission, activities, and services.

ONGOING RESPONSIBILITIES

Maintain effective communication with LATC constituencies

Participate in consumer, public, and professional awareness events

Continue to review and update the LATC Communications Plan and emphasize consumer and professional awareness

Update written materials and LATC's website, as needed

Maintain a presence and an ongoing dialog at schools of landscape architecture to inform students and faculty about licensing requirements

OBJECTIVES	TARGET DATE
1. Review and update the FAQ page on the LATC website to increase relevance of information and ease of use.	May 2013
2. Develop educational materials to inform licensees and approval authorities about irrigation stamping authority (Assembly Bill 1881, Chapter 559, Statutes of 2006).	December 2013
3. Create outreach initiative to inform students and graduates about allowable scope of practice under the Landscape Architects Practice Act.	December 2013
4. Educate building and planning officials on the types of plans that require the services of a licensed landscape architect.	December 2013
5. Leverage social media outlets to better inform students, graduates, and licensees about LATC and its programs.	December 2013

Organizational Relationships

GOAL: Strengthen effectiveness of relationships with related organizations in order to further LATC mission, goals and services.

ONGOING RESPONSIBILITIES

Maintain working relationships with the Board and DCA

Work with CLARB, LAAB, and CELA to influence the national examination and to ensure that California-specific issues are addressed

Exchange information with organizations that will assist the LATC in the regulatory process, such as ASLA, CCASLA, AIACC, building officials, California Building Officials, and engineers

Maximize LATC and California involvement in CLARB by pursuing leadership opportunities

Conduct ongoing communication with CLARB regarding important policy issues and procedures

Work with CLCA to serve as an educational resource and political advocate around shared interests in support of the profession

Monitor CLARB's efforts to facilitate member participation

OBJECTIVES	TARGET DATE
1. Evaluate related non-traditional degree programs for possible inclusion in table of equivalents, as outlined in CCR section 2620 (Education and Training Credits).	May 2014
2. Foster relationships with other professional regulatory boards and professional associations (Board for Professional Engineers, Land Surveyors and Geologists; landscape design groups; etc.) to better serve the public.	December 2014

Organizational Effectiveness

GOAL: Provide accessible and responsive quality service to consumers and licensees.

ONGOING RESPONSIBILITIES

Improve service to all constituencies through timely, cost-effective, and efficient operations

Encourage licensee participation in the LATC

Update LATC Administrative Procedures Manual on a regular basis

Monitor legislation that impacts landscape architectural practice as it relates to the public health, safety, and welfare

Monitor State budget conditions and maintain clear budget priorities

Utilize former LATC members on LATC committees and task forces to maintain organizational memory and continuity

Monitor changes in CLARB examination fees

OBJECTIVES	TARGET DATE
1. Assess LATC's budget and fund condition in accordance with BPC section 128.5 (Reduction of License Fees in Event of Surplus Funds) and develop potential strategies/actions if warranted.	August 2013
2. Explore ways to use technology to increase licensee participation in LATC meetings.	January 2014
3. Prepare 2016 Sunset Review Report.	April 2014
4. Work with DCA staff to implement the BreEZe system for LATC.	June 2014

APPENDIX A

Communications Plan

To support its strategic planning goals and objectives, the LATC conducts information and outreach activities. This plan presents key messages, existing communication channels, and preliminary strategies for improving external communications.

GOALS

The LATC Communications Plan seeks to achieve the following:

- Protect consumers and the public by providing education regarding the LATC's role
- Provide information to licensees regarding standards of practice and their legal and regulatory responsibilities
- Disseminate factual information in a timely manner
- Seek feedback to improve and measure overall operations
- Enhance consumer understanding of the landscape architecture profession
- Maintain consistent and quality outreach services
- Evaluate the success and effectiveness of the Communications Plan

CONSTITUENTS

The LATC provides information to eight main constituents:

- Licensees
- Candidates and Pre-Candidates
- Schools (educators and students)
- Public (consumers/clients, users, general public)
- Practitioners
- Public Agencies
- Professional Organizations
- Firms and Employers

MESSAGES AND KEY INFORMATION

The LATC Communications Plan will provide the following messages and key information to the eight main constituents:

LICENSEES

Licensed professionals require up-to-date information to ensure compliance with the Landscape Architects Practice Act and other current laws. Important information includes:

- Enforcement procedures
- Updates and changes to laws and regulations
- Information that affects the public's health, safety, and welfare

CANDIDATES AND PRE-CANDIDATES

Candidates for examination need accurate and timely information regarding eligibility, costs, and the examination process. In addition, candidates need information in order to clearly differentiate between the LATC's and CLARB's roles, and to understand the value of a license.

SCHOOLS (EDUCATORS AND STUDENTS)

Schools with landscape architectural programs and their faculty need to have current practice, licensure, and candidate information. They also need to understand the steps involved in obtaining a license to practice landscape architecture.

PUBLIC (CONSUMERS/CLIENTS, USERS, GENERAL PUBLIC)

The public needs information regarding the role of the LATC, the practice and regulation of landscape architecture, compliance with laws, how and when to hire a landscape architect, and the role that licensure plays in ensuring quality professional service. The public also needs information explaining that LATC offers recourse in the event of disputes.

PRACTIONERS

Practitioners need information on the steps involved in obtaining a license.

PUBLIC AGENCIES

Public agencies need information regarding the role of the LATC, the practice and regulation of landscape architecture, the laws under the Practice Act, and the LATC's enforcement methods.

PROFESSIONAL ORGANIZATIONS

Professional organizations, including CLARB, ASLA, LAAB, and CELA, and other state boards, need to be kept informed of changes to the Practice Act and LATC activities which may impact their organizations and members. These organizations and the LATC need opportunities to exchange information.

FIRMS AND EMPLOYERS

Employers are responsible for complying with the Practice Act and communicating the benefits of licensure, as well as providing training opportunities to interns for them to gain practical experience.

ACTIONS

The LATC recommends the following actions:

Public (consumers/clients, users, general public)

- Publish article(s) that clarify the practice of landscape architecture and the role of the LATC
- Review letter to television production company(ies) and distribute, if necessary
- Develop scope of practice table / "graphic" and post on LATC website
- Provide additional consumer information on the LATC website

Licensees

- Communicate with licensees regarding awareness of current health and safety-related codes and regulations

Candidates and Pre-Candidates

- Update, develop, and distribute candidate material
- Prepare "guidelines" for meeting examination experience requirements

Firms and Employers

- Communicate to encourage employees to obtain licensure
- Develop and provide guidelines for successful internship
- Disseminate information to promote accurate and current landscape architecture laws

Public Agencies

- Review Consumer Guides for currency and distribute
- Develop and distribute scope of practice table / "graphic" and other materials that clarify the practice of landscape architecture and the role of the LATC

Schools (educators and students)

- Review CLARB presentation materials for currency and incorporate information specific to California into LATC outreach materials
- Contact program directors regarding LATC presentations during professional practice courses
- Update PowerPoint presentation
- Prepare licensure letter for students approaching graduation

Professional Organizations

- Review CLARB presentation materials for currency and incorporate information into LATC outreach materials
- Contact CCASLA regarding collaboration to clarify the practice of landscape architecture for public agency officials
- Attend conferences and meetings to clarify the practice of landscape architecture and the role of the LATC
- Explore opportunities to participate in panels and workshops

COMMUNICATION TOOLS

The LATC will utilize the following communication tools to reach the target audiences identified above:

- Website Content*
- Use of Social Media Networks*
- "FAQ"**
- Newsletter/Technical Bulletin*
- Candidate Information Packet and PowerPoint*
- Practice Act, Rules and Regulations*
- Consumer Guides (residential, commercial, industrial)*
- Committee Participation
- Press Releases and Articles
- Joint Meetings
- Media/PowerPoint Presentations
- Licensure Posters (for practitioners, educators, students)
- Design Professions Chart
- CLARB Tools
- Speakers Bureau

* Highest priority communication tools for development and/or update.

Information available will be shared with the target audience and research conducted on what each group wants to see, what information will benefit them the most, and in what type of media they prefer to receive the information.

**A set of FAQs will be developed with multiple audiences in mind, and is intended for print and web publication. Content will be updated regularly. Initial FAQs for FY 2013-14 will provide information on the following:

Enforcement

- Unlicensed Activity
- Stamping Authority

Professional Qualifications

- "Welfare"
- Educational Dialogue

Organizational Relationships

- CLCA
- LATC Role in CAB
- CCASLA
- CLARB
- PSI

High Priority Target Audiences

Audience	Candidate Publication	Consumer Guides	Newsletter and FAQs	Practice Act	Website and Social Media		Message	Activity
Candidates, Pre-Candidates, and Students	X	X	X	X	X		Value and purpose of license	Partner with ASLA and send out LATC postcard
Schools (educators)	X		X	X	X		Steps to achieve a license	Convene focus group to determine what educators need to know about LATC and the best way to provide that information
Firms/Employers			X		X		Their role in supporting the licensing process by providing internships and practical experience	Partner with ASLA, sponsor seminars "The Practice Academy," send out information that summarizes topics on the examination
Public/Consumers		X	X		X		Purpose and role of LATC (that LATC protects consumers and ensures qualified landscape architects; offers recourse in the event of a dispute)	
Licensees		X	X	X	X		Current laws and regulations	
Practitioners/Mentors	X		X	X	X		Steps to achieve a license	
Public Agencies			X		X		LATC's current scope	Send out practice act with cover memo
Professional Organizations (CLARB, ASLA, etc.)		X	X	X	X		LATC's current scope, current laws and regulations	Maintain regular two-way conversation and information exchange with relevent organizations

APPENDIX B

LATC Staff Report Schedule				
Name of Report	**Purpose**	**Frequency**	**Date**	**Data Source**
Consumer Satisfaction Survey	To gauge satisfaction with LATC	Annual	November	Online consumer survey
Consumer Complaint Satisfaction Survey	To gauge satisfaction with LATC resolution process	Annual	November	Online complaintant survey
Examination Pass Rate Data	To monitor LA candidate success	Quarterly	June, September, December, March	CLARB
Enforcement Report	To monitor enforcement cases	Annual	October	TEALE reports
Candidate Eligibility and Success Report	To correlate candidate qualifications with examination success	Annual	November	ATS
Strategic Plan Action Status Report	To monitor strategic plan objective completion	Quarterly	April, July, October, January	LATC staff

Agenda Item N

REVIEW TENTATIVE SCHEDULE AND CONFIRM FUTURE LATC MEETING DATES

March		
31	*Cesar Chavez Day*	*Office Closed*
	Landscape Architect Registration Examination (LARE) Administration	Various
April		
1-12	LARE Administration	Various
May		
26	*Memorial Day*	*Office Closed*
June		
12	Board Meeting	Bay Area
18-21	National Council of Architectural Registration Boards (NCARB) Annual Meeting	Philadelphia, PA
July		
TBD	LATC Meeting	TBD
4	*Independence Day*	*Office Closed*
August		
September		
1	*Labor Day*	*Office Closed*
10	Board Meeting	San Diego
October		
TBD	LATC Meeting	TBD
November		
11	*Veterans Day*	*Office Closed*
21-24	American Society of Landscape Architects 2014 Annual Meeting	Denver, CO
27-28	*Thanksgiving Holiday*	*Office Closed*
December		
10-11	Board Meeting & Strategic Planning Session	Sacramento
25	*Christmas*	*Office Closed*

Agenda Item O

ADJOURNMENT

Time: _____