

**NOTICE OF TELECONFERENCE**  
**LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE MEETING**

**November 7, 2013**  
**10:00 a.m. – 3:00 p.m.**  
**2420 Del Paso Road, Suite 105**  
**Sacramento, CA 95834**  
**(916) 575-7230**

The Landscape Architects Technical Committee (LATC) will hold a teleconference meeting at the address above and the following locations:

*Andrew Bowden*  
*Stephanie Landregan*  
*Katherine Spitz*  
*University of California, Los Angeles*  
*Department of the Arts*  
*10995 Le Conte Avenue, #414*  
*Los Angeles, CA 90024*

*David Taylor*  
*City of Chula Vista Civic Center*  
*Development Services Department*  
*276 Fourth Avenue, Building B*  
*Chula Vista, CA 91910*

Agenda items may not be addressed in the order noted and the meeting will be adjourned upon completion of the agenda which may be at a time earlier than that posted in this notice. The meeting is open to the public and held in barrier free facilities according to the Americans with Disabilities Act. Any person requiring a disability-related modification or accommodation to participate in the meeting may make a request by contacting Ken Miller at (916) 575-7230, emailing [latc@dca.ca.gov](mailto:latc@dca.ca.gov), or sending a written request to LATC, 2420 Del Paso Road, Suite 105, Sacramento, California, 95834. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

- A. Call to Order – Roll Call – Establishment of a Quorum  
Chair's Remarks  
Public Comment Session
- B. Approve August 20, 2013 LATC Summary Report
- C. Program Manager's Report
- D. Report on Council of Landscape Architectural Registration Boards Election Results

*(continued on reverse)*

- E. Discuss and Possible Action on 2013/15 Strategic Plan Objective to Review Reciprocity Requirements of Other States to Determine Possible Changes to California Requirements to Improve Efficiencies
- F. Discuss and Possible Action on 2013/15 Strategic Plan Objective to Review the Table of Equivalents for Training and Experience and Consider Expanding Eligibility Requirements to Allow Credit for Teaching Under a Licensed Landscape Architect
- G. Discuss and Possible Action for University of California Los Angeles Extension Certificate Program Curriculum Change from Four to Three Years
- H. Election of LATC Officers for Fiscal Year 2013/2014
- I. Review Tentative Schedule and Confirm Future LATC Meeting Dates
- J. Adjourn

Please contact Ken Miller at (916) 575-7230 for additional information related to the meeting. Notices and agendas for LATC meetings can be found at [www.latc.ca.gov](http://www.latc.ca.gov).

## **Agenda Item A**

### **CALL TO ORDER-ROLL CALL-ESTABLISHMENT OF A QUORUM**

#### Landscape Architects Technical Committee (LATC) Member Roster

Stephanie Landregan, Chair

Andrew Bowden, Vice Chair

Nicki Johnson

Katherine Spitz

David Allan Taylor, Jr.

### **CHAIR'S REMARKS**

LATC Chair Stephanie Landregan will review the scheduled LATC actions and make appropriate announcements.

### **PUBLIC COMMENT SESSION**

Members of the public may address the Committee at this time. The Committee Chair may allow public participation during other agenda items at her discretion.

The LATC received correspondence from Matthew Collar regarding Landscape Architect Registration Examination experience requirements. Mr. Collar requested that experience as a "B – General Building Contractor" be considered by the LATC based on the merits outlined in his letter.

#### ATTACHMENT:

Letter from Matthew Collar Dated October 1, 2013

14004 Palawan Way PH-11  
Marina del Rey, CA 90292

October 1, 2013

Landscape Architects Technical Committee  
24020 Del Paso Road, Suite 105  
Sacramento, CA 95834

Dear Committee Members,

I request that the Landscape Architects Technical Committee allow candidates with a B General Contracting license and a qualifying Landscape Architecture degree to meet the time and experience requirement to qualify to take the Landscape Architect Registration Exam.

I would like to request that this topic be placed on the Landscape Architects Technical Committee's November meeting agenda.

Currently, a C-27 Landscape Contractor with a qualifying Landscape Architecture Degree may sit for the Landscape Architect Registration Exam however a B General Contractor with the same qualifying degree cannot. I would like to assert that, as long as the candidate has a qualifying Landscape Architecture degree, a B General Contractor candidate is just as qualified to sit for the Landscape Architect Registration Exam, if not more so, than a C-27 Landscape Contractor candidate for the following reasons:

**Ability to Perform the Same Duties:** B General Contractors with a qualifying degree in Landscape Architecture is able to perform the *same duties and more* than a C-27 landscape contractor with a qualifying degree.

**Breadth of Knowledge & Experience:** B General Contractors must have working knowledge and experience within *all trades* where as a landscape contractor is limited to landscape systems. There is an overlap of several trades B contractors and C-27 contractors can perform *but C-27 contractors cannot perform all of the trades B contractors are able to perform.*

- B contractors must have experience and working knowledge of all specialty trades listed under the "C" license sub-categories including but not limited to: grading, drainage and excavation, plumbing and irrigation, standard and low voltage electrical, masonry, carpentry, painting, etc.
- The trade test for the General Contractor covers site preparation, hardscape installation, plumbing and irrigation system installation, and job safety.
- A qualifying Landscape Architecture Degree requires with the same knowledge and experience required for the trade test for the Landscape Contractor License Exam: landscape design, site preparation, hardscape installation, irrigation system installation, plant material installation, landscape maintenance, and job site safety.

**More Responsibility:** B General Contractor is responsible for overseeing *all trades* within the job site and carries more responsibilities than a C-27 landscape contracting license. On the job site, the landscape contractor works *under the supervision* of the general contractor.

Thank you for your time and consideration,

Matthew Collar

## **Agenda Item B**

### **APPROVE AUGUST 20, 2013 LATC SUMMARY REPORT**

The Landscape Architects Technical Committee (LATC) is asked to approve the attached August 20, 2013, LATC Meeting Summary Report.

## **SUMMARY REPORT**

### **CALIFORNIA ARCHITECTS BOARD** **Landscape Architects Technical Committee**

August 20, 2013  
Sacramento, California

#### LATC Members Present

Stephanie Landregan, Chair  
Andrew Bowden, Vice Chair  
Nicki Johnson  
David Allan Taylor, Jr.

#### LATC Member Absent

Katherine Spitz

#### Staff Present

Doug McCauley, Executive Officer, California Architects Board (Board)  
Vickie Mayer, Assistant Executive Officer, Board  
Don Chang, Assistant Chief Counsel, Department of Consumer Affairs (DCA)  
Trish Rodriguez, Program Manager, Landscape Architects Technical Committee (LATC)  
John Keidel, Special Projects Coordinator, LATC  
Matthew McKinney, Enforcement Officer, LATC  
Ken Miller, Licensing Coordinator, LATC

#### Guests Present

Christine Anderson, Chair, University of California Extension Certificate Program Task Force  
Pamela Berstler, President, California Chapter, Association of Professional Landscape Designers (APLD)  
Linda Gates, Chair, Exceptions and Exemptions Task Force  
Christine Lally, DCA Board and Bureau Relations Liaison  
Kim Larsen, APLD  
Dalton LaVoie, California Council/American Society of Landscape Architects (CC/ASLA)  
John Nicolaus, CC/ASLA  
Raul Villanueva, Personnel Selection Consultant, DCA, Office of Professional Examination Services (OPES)

#### **A. Call to Order – Roll Call – Establishment of a Quorum** **Chair's Remarks** **Public Comment Session**

Chair Stephanie Landregan called the meeting to order at 10:05 a.m. and Andrew Bowden called the roll. Four members of LATC were present, thus a quorum was established.

## **B. Approve May 22, 2013 LATC Summary Report**

- **Andrew Bowden moved to approve the May 22, 2013 LATC Summary Report.**

**Nicki Johnson seconded the motion.**

**The motion carried 3-0-1 (David Allan Taylor, Jr. abstained).**

## **C. Program Manager's Report**

Trish Rodriguez presented the Program Manager's Report. She informed the Committee members that phase one release of the BreEZe Project is tentatively scheduled for September 12, 2013, and that the LATC website was updated with an informational message regarding potential BreEZe-related system delays. She shared that outreach presentations are tentatively scheduled for the Fall 2013 school semester at California State Polytechnic University, Pomona and the University of Southern California, and that presentation dates will be determined in the near future. She noted that the regulatory package to amend California Code of Regulations (CCR) section 2620.5 (Requirements for an Approved Extension Certificate Program) was disapproved by the Office of Administrative Law (OAL), and an update on this rulemaking file will be provided under Agenda Item F. She explained that the LATC website was recently updated with the latest regulation changes, the current strategic plan, and the upcoming administration dates for the Landscape Architect Registration Examination (LARE). She also mentioned that staff are developing frequently asked questions (FAQs) that will be posted to the LATC website once approved. She informed the members that both the University of California (UC) Berkeley and the UC Los Angeles (UCLA) Extension Certificate Programs received LATC approval through December 2020, and both programs were sent approval letters in July 2013.\*

Ms. Landregan introduced Fermin Villegas as the liaison for the Board. Mr. Villegas expressed his gratitude for the opportunity to participate in the meeting. He said that he has been a public Board member for approximately two years and he is an attorney practicing in Sacramento. The Committee thanked Mr. Villegas for his participation in the meeting.

*\*The Committee briefly revisited the Program Manager's Report later in the meeting to discuss several additional topics.*

## **D. Update on Occupational Analysis from Office of Professional Examination Services**

Raul Villanueva of OPES provided an update on the occupational analysis (OA) process. Mr. Villanueva explained that at the May 22, 2013 LATC meeting, the Committee members were asked to answer questions related to the practice of landscape architecture, as provided in meeting packet attachment D.1. He said that the members' responses to the questions were provided to the OA focus group during a workshop held on May 30-31, 2013, and that the responses were used as a starting point for the workshop discussions. He noted that the focus group was comprised of ten people, including new and experienced licensees, and several educators. He explained that during the two-day workshop, the focus group evaluated the practice of landscape architecture in four main areas: 1) changes in the practice since the last OA in 2006; 2) changes in the practice that are expected over the next five to eight years;

3) respective laws and best practices; and 4) knowledge areas that candidates need to possess in order to meet current and anticipated practice demands. He commended the OA focus group for engaging in an excellent discussion regarding these topics, and he was very pleased with the quality of their discourse. He provided a summary of the workshop outcomes by listing the following areas of discussion that arose regarding the respective laws and best practices in California landscape architecture: 1) local codes and local preferences; 2) utility restrictions; 3) California Environmental Protection Agency; 4) Endangered Species Act; 5) local shade calculations; and 6) water conservation laws and ordinances. He also listed the following areas of practice that the focus group anticipated changing in the future: 1) introduction of new construction materials; 2) changing environmental conditions; 3) urban forestry; 4) soil conservation; 5) disease prevention; and 6) economic issues. He mentioned that “urban forestry” is a relatively new area within the practice that does not have a fully formed definition, and that the group perceived it may have an impact on their profession in the future. He described current changes to the practice that the focus group discussed, citing examples such as sand re-nourishment, habitat establishment/restoration, and increased emphasis on conservation and restoration. He also provided further examples of things the focus group anticipated could change in the practice in the long-term such as increased emphases on biodiversity, urban gardens, and urban agriculture. He noted a topic that kept surfacing during the discussion was an anticipated emphasis on the integration and education of parties performing site maintenance. He explained that the focus group felt there is a need for professionals in the practice to recognize that, as a site design is developed, there should be ongoing planning for the preservation of the intent of the original plans.

Mr. Villanueva explained that the information generated from the OA focus group discussion was used as a basis for the licensee interviews that occurred in June 2013. He said that approximately ten interviews were conducted with new and experienced licensees. He noted that, in selecting interviewees, geographic and practice diversity were considered. He said that during the interviews, he looked for recurring topics in the responses related to changes in the practice since 2006, task and knowledge areas required for the principle areas of practice, and examples to illustrate problems and issues in the practice. He stated that these responses provided a sense of the important task and knowledge areas in the practice. He summarized that the licensee interviews resulted in a high level of agreement in the principal areas of work and the important task and knowledge areas of the profession, which is not always the case in other professions. He also noted that a recurring theme was the need for landscape architects to affirm their ongoing relevance in terms of the primary issues of the present and future. He mentioned that there was also a recurring theme regarding the importance of educating the client and general public about the abilities and contributions of landscape architects.

Mr. Villanueva provided an overview of how he prepared for the OA workshops conducted in July and August 2013 by explaining that he reviewed prior studies, the current OA, the results of the focus group discussion, and the licensee interviews. He said that there were two workshops conducted in July and August 2013 that were comprised of 20 licensees who represented both new and experienced practitioners. He noted that some of the interviewees work with educators on a regular basis, and their participation provided a unique and beneficial perspective. He said that he instructed the workshop participants to “build on the past with an eye towards the future” when developing task and knowledge statements, because the OA will be used for five to eight years once it is complete. He said that over the two workshops, the focus groups developed approximately 50 tasks and 70 task statements, as well as performed the preliminary linkage of task and knowledge statements. He said the groups viewed the task and knowledge statements

from a broad perspective in order to demonstrate a broad description of the practice; however, the participants also reviewed the statements from a California-specific perspective to identify the principal task and knowledge areas required to have a strong California-specific examination. Mr. Villanueva said that the focus groups felt the primary areas of practice were adequately identified when the workshops were complete.

Mr. Villanueva explained the next steps in the OA process. He said that OPES is currently preparing for the pilot survey study. He said that one of the best ways to think about an OA is in terms of an applied research project. He elaborated that the OA surveys should be evaluated on criteria such as intelligibility to the practitioner, ability to communicate intent to the practitioner, use to the practitioner, and usefulness of the rating scale. He said that he worked with Ms. Rodriguez to identify a group of licensees who will receive the pilot questionnaire with instructions to provide feedback in specific areas, as well providing an area on the questionnaire to respond with general feedback. He said the pilot survey will occur in late September through early October 2013, with the preliminary goal of using the results of the pilot survey to conduct the formal survey in November 2013. He commended Ms. Rodriguez and LATC staff for doing a remarkable job of obtaining licensee participation for the OA process.

Mr. Bowden asked how many responses are needed for a valid OA survey. Mr. Villanueva replied that the number of responses needed can vary between professions; however, obtaining responses that have a strong representativeness of the entire sample of the population is a more important factor to consider. He said that if two-thirds of a survey population responded, but only experienced licensees responded, the representativeness of the sample would not be desirable. He continued by explaining that he will begin analyzing the survey results once they have been completed and that he has identified preliminary dates for two more groups of licensees to review the OA survey results. Ms. Landregan asked if there is overlap between workshop participants. Mr. Villanueva responded that there is a small amount of overlap; however, it is important to have some degree of overlap for continuity. Ms. Landregan asked when the new California Supplemental Examination (CSE) will be implemented. Mr. Villanueva responded that the OA Validation Report is tentatively scheduled to be submitted to the LATC after February 2014, and if LATC accepts it, it can be used to develop a new CSE. Ms. Rodriguez clarified that a new CSE was recently developed based on the OA conducted in 2006 and will be released in a few months.

Ms. Landregan asked how OPES ensures that the CSE evaluates California-specific health, safety, and welfare issues that are not typical of test questions on the national examination. Mr. Villanueva responded that part of conducting an OA is to define the practice by evaluating it from a broad perspective because the OA can be used for more than just developing an examination plan. He said that once a broad description of the practice is developed, workshop participants can define critical areas of practice that will be evaluated on the CSE. He also said that Business and Professions Code (BPC) section 139 requires any board or bureau that uses a national examination to provide a linkage that substantiates using the national examination. He noted that broad task and knowledge statements are necessary to provide a linkage to areas to test for on the CSE. Ms. Landregan asked if one of the purposes of the CSE is to ensure that candidates who apply for licensure via reciprocity will have current knowledge of the broad practice of landscape architecture if they have not taken the national examination in some time, or if that is simply a peripheral effect of the OA process. Mr. Villanueva responded that one of the purposes of the OA is to evaluate current practice, approximately every five to eight years.

Mr. Chang clarified that the intent of the CSE is different from the national examination. He explained that the CSE supplements the LARE because at some point, it was determined that there are unique areas of practice in California that are not evaluated on the LARE. He said that the CSE is updated approximately every six years for currency in areas that are not otherwise tested for on the LARE.

Mr. Bowden asked if the OA focus groups discussed California-specific knowledge areas regarding seismic conditions and fire management, as these particular issues were not mentioned during Mr. Villanueva's presentation. Mr. Villanueva responded that the issues of seismic conditions and fire conservation were addressed in the focus group discussion and that not all areas of the focus group discussion were mentioned in his presentation to the LATC.

Ms. Landregan asked if knowledge areas pertaining to land planning and the California Subdivision Map Act were reviewed in the OA focus group discussions. Mr. Villanueva responded that OPES cannot ask questions that are region-specific within California because they could potentially give a licensee from a certain region an advantage when discussing the importance of issues. He said that instead, the participants were asked about the impacts of such laws in hypothetical scenarios during the OA workshops. He added that mainstream practice is reviewed in both the OA and during examination development.

Kim Larsen inquired if the OA workshop participants were asked questions about areas of practice they believe should only fall under the purview of landscape architects because issues such as irrigation, habitat restoration, and seismic conditions could overlap into other professions. Mr. Villanueva responded that the OA evaluates the broad practice of landscape architecture and certain functions within the practice overlap into other professions. Ms. Larsen asked if the workshop participants were asked whether they believed certain tasks should only be within the scope of landscape architects because the scope of practice is defined by law.

Mr. Villanueva responded by explaining that the OA is a broad study of the practice of landscape architecture and that licensees were asked questions regarding anticipated changes in the practice. He noted that the OA is only a study of the current practice of landscape architecture.

Ms. Landregan thanked Mr. Villanueva for his presentation.

#### **E. Report on Council of Landscape Architectural Registration Boards**

Ms. Landregan provided an update on the upcoming Council of Landscape Architectural Registration Boards (CLARB) elections. She explained that, since the ballot for the CLARB Committee on Nominations election was due prior to the August 20, 2013 LATC meeting, she and Mr. Taylor reviewed the nominations prior to today and cast their vote for the LATC. She said that they voted to elect Mr. Bowden, Le'Ann Whitehouse Seely, and Chuck Smith to the CLARB Committee on Nominations, and asked the LATC members to ratify this vote.

- **David Allan Taylor, Jr. moved to ratify LATC's vote to elect Andrew Bowden, Le'Ann Whitehouse Seely, and Chuck Smith to the CLARB Committee on Nominations.**

**Nicki Johnson seconded the motion.**

**The motion carried 4-0.**

Ms. Landregan continued by presenting the election for the CLARB Board of Directors nominations slate in which the LATC must cast a vote. She noted that all positions are running uncontested except for the Treasurer position in which Christine Anderson and John Tarkany are candidates.

- **Andrew Bowden moved to vote for Stephanie Landregan as CLARB President; Jerany Jackson as CLARB President-Elect; Randy Weatherly as CLARB Vice President; and Christine Anderson as CLARB Treasurer.**

**David Allan Taylor, Jr. seconded the motion.**

**The motion carried 4-0.**

Ms. Landregan stated that the CLARB annual meeting will be held in Minneapolis, Minnesota on September 26-28, 2013, and that a travel request to attend the meeting was denied by DCA. She noted that several CLARB bylaw revisions will be considered at the annual meeting and the LATC is asked to review the proposed revisions.

- **David Allan Taylor, Jr. moved to support proposed change #1 to Article V, Section 4. A, of the CLARB bylaws, and support proposed change #2 to Article X, Section 5. B, of the CLARB bylaws as presented in the meeting packet.**

**Andrew Bowden seconded the motion.**

**The motion carried 4-0.**

Ms. Landregan noted that a Region V conference call will occur at 10:00 a.m. on August 29, 2013, in which all LATC members are encouraged to participate. Mr. Bowden asked if CLARB is currently able to provide the California LARE scores to the LATC, as he thought it was indicated previously that CLARB may not be able to provide them to the Committee. Ms. Rodriguez advised that CLARB has been able to provide the California LARE scores for each administration, thus far. Mr. Bowden stressed that it is very important for CLARB to continue to provide California LARE scores to the LATC and he intends on emphasizing this point to CLARB at the upcoming Region V conference call.

**F. Update on Proposed Regulations to Amend California Code of Regulations (CCR) Section 2620.5 (Requirements for an Approved Extension Certificate Program)**

As the Program Administrator for the UCLA Extension Certificate Program, Ms. Landregan recused herself from participation in discussion and voting on Agenda Items F.1 and F.2 due to a conflict of interest.

Mr. Bowden asked if his membership on the UCLA Guidance Committee poses a conflict of interest for participation in the discussion and voting on Agenda Items F.1 and F.2. Mr. Chang asked Mr. Bowden if he receives compensation from the UCLA Guidance Committee and Mr. Bowden replied that he does not. Mr. Chang said that there is a possible appearance of a conflict of interest for Mr. Bowden to participate in the voting on Agenda Items F.1 and F.2; however, since there are four members of the LATC present, if both Ms. Landregan and Mr. Bowden recuse themselves, the items cannot be voted on. Mr. Chang said that the “rule of

necessity” allows Mr. Bowden to participate in the discussion even though there is a potential conflict of interest. Mr. Bowden temporarily assumed the Chair’s duties.

### **F.1. Review Office of Administrative Law (OAL) Disapproval Decision for CCR Section 2620.5**

Ms. Rodriguez stated that the final rulemaking file to amend CCR section 2620.5 was submitted to OAL on May 31, 2013. She explained that OAL issued a “Decision of Disapproval of Regulatory Action” for the rulemaking file on July 17, 2013, citing deficiencies in the justification provided for each of the proposed changes to the regulation. The Committee members proceeded to review the “Decision of Disapproval of Regulatory Action” in attachment F.1 of the meeting packet.

### **F.2. Action to Address OAL Disapproval Decision for CCR Section 2620.5**

In light of OAL’s disapproval of the regulatory proposal, Ms. Rodriguez recommended that staff initiate a new regulatory package to amend CCR section 2620.5, and not pursue a resubmission of the pending rulemaking file. She noted that the UC Berkeley and UCLA Extension Certificate Programs have already been approved through December 2020; therefore, there is sufficient time to modify the regulation. Mr. Chang added that OAL disapproved the rulemaking file based on a lack of justification for the necessity to modify the regulation language. He explained that in order to address OAL’s concerns over the proposed language, staff should review each proposed change and attempt to develop sufficient justification for each modification. He said that if staff encounter a proposed change that they do not have adequate expertise to justify, then it may need to be reviewed by LATC to provide further justification. He said that attempting to perform this analysis and resubmit the existing rulemaking file to OAL within 120 days will likely be insufficient; therefore, he recommends starting a new rulemaking file.

- **David Allan Taylor, Jr. moved to approve staff recommendations to 1) not pursue a resubmission of the existing rulemaking file for CCR section 2620.5 to OAL; 2) have staff analyze the proposed modifications to CCR section 2620.5 and attempt to provide sufficient justification for each proposed change that will meet OAL standards; and 3) submit a new rulemaking file to OAL once sufficient justification for the proposed changes to the section have been developed.**

**Nicki Johnson seconded the motion.**

**The motion carried 3-0. Stephanie Landregan recused herself.**

Mr. Bowden returned Chair duties to Ms. Landregan.

### **C.\* Program Manager’s Report**

Ms. Landregan directed the Committee to revisit the Program Manager’s Report, as Ms. Rodriguez wished to provide several additional updates. Ms. Rodriguez said that the limited-term Examination Coordinator position was vacated on July 30, 2013, and recruitment efforts are underway to fill the position. She also said that all staff and Committee members are required to complete Sexual Harassment Prevention training before January 2014.

**G. Review and Possible Action on Proposed Regulations to Amend CCR Section 2610 (Application for Examination)**

Ms. Rodriguez presented staff's recommendation to amend CCR section 2610. She said that current law requires all applications for examination be received in the LATC office at least 70 days prior to the date of the examination. She explained that, since LATC no longer administers any portion of the LARE, it is not necessary to have applications received 70 days prior to the date of the examination. She said that staff recommend changing the 70-day requirement to 45 days as this will be a sufficient amount of time for LATC to process applications for examination, and potentially allow more candidates to register for the LARE. Mr. Taylor asked what the filing deadlines are for other landscape architecture Boards in the nation.

Ms. Landregan replied that other boards typically have deadlines similar to those of CLARB.

Mr. Bowden asked Ms. Rodriguez if the suggested period of 45 days will be a sufficient amount of time to process applications. Ms. Rodriguez responded that LATC processes applications within two to three weeks of receipt and that 45 days should be more than sufficient to process applications for examination.

- **Nicki Johnson moved to approve staff's recommendation to proceed with a regulatory package to amend CCR section 2610, to require all applications for examination to be received in the LATC office at least 45 days prior to the date of the examination.**

**Andrew Bowden seconded the motion.**

**The motion carried 4-0.**

**H. Review and Possible Action on Proposed Regulations to Amend CCR Section 2649 (Fees)**

Ms. Rodriguez provided an overview of recommendations to address the LATC fund condition. She explained that at the January 24-25, 2013 LATC meeting, DCA Budget Office staff presented the fund condition at which time there were 19 months of funds in reserve. She explained that staff were asked to evaluate the possibilities of a license fee reduction and a negative budget change proposal (BCP) to address the fund condition. She noted that after further discussion it was recommended that LATC implement a negative BCP of \$200,000 and temporarily reduce license renewal fees from \$400 to \$220 for one renewal cycle. She indicated that the temporary license renewal fee reduction would be implemented in fiscal year (FY) 2015/2016 due to competing priorities such as BreEZe implementation and Sunset Review. She said that at the May 22, 2013 LATC meeting, LATC approved the temporary fee reduction and the negative BCP of \$200,000.

- **Andrew Bowden made a motion to approve the proposed language to amend CCR section 2649, to reduce the license renewal fee from \$400 to \$220 for one renewal cycle beginning in FY 2015/2016, at the end of which the renewal fee will revert back to \$400, as presented in the meeting packet.**

**Katherine Spitz seconded the motion.**

**The motion carried 4-0.**

## **J.\*\* Review Tentative Schedule and Confirm Future LATC Meeting Dates**

LATC meetings tentatively scheduled:

November 7, 2013 - Ontario

January 16, 2014 - Sacramento

### **I. Review and Approve Exceptions and Exemptions Task Force Recommendations Regarding Business and Professions Code Section 5641 (Chapter Exceptions, Exemptions)**

Ms. Rodriguez explained that at the May 22, 2013 LATC meeting, the Committee directed the Exceptions and Exemptions Task Force to convene a final meeting to conclude their work on ensuring the provisions of BPC section 5641 protect the public, and bring the findings to the LATC at their next meeting. She said that the Task Force held a final meeting on July 23, 2013, and as a result made two recommendations: 1) BPC section 5641 is sufficiently clear and does not need modification; and 2) LATC consider providing further interpretation and specificity regarding terminology used in the section.

Linda Gates provided an update to the Committee members on the July 23, 2013 Task Force meeting. She recounted the discussions that the Task Force engaged in and noted that they discussed a variety of opinions related to clarity of BPC section 5641. She stated that the majority of the Task Force felt the section was sufficiently clear; however, the Task Force also acknowledged that certain terminology in the section could benefit from some manner of clarification to assist the layperson in understanding the law. She explained that it is more practical to provide interpretations and clarifications as the need arises rather than amend the law. She said the Task Force recommended that staff keep a record of any interpretations that are applied regarding BPC section 5641 to determine if there are any ongoing issues with clarity. She further said that if substantial information is gathered regarding any potential problematic areas with interpretation of BPC section 5641, the information should then be reviewed by LATC. She suggested that LATC share any clarifications for BPC section 5641 with the public.

Pamela Berstler explained that the Task Force voted on whether BPC section 5641 was clear following a discussion regarding examples of what might be considered a violation of the section. She noted a common question that arose during this discussion was how to determine when a conceptual plan becomes what could be considered a construction plan. She said that the Building Official on the Task Force indicated that most of the hypothetical examples of conceptual plans discussed by the Task Force would be given a construction permit without stamps because they fall under the architect's or engineer's practice act exemptions. She said that through this discussion, the Task Force returned to the idea that, until there is a problem, conceptual design is ambiguous, and the ambiguity will not be addressed until someone files a complaint. She expressed dissatisfaction with this idea.

Ms. Anderson added that during the Task Force discussions, the Task Force said the language is clear and there is a distinction between conceptual and construction drawings. She said that the field of landscape architecture is constantly evolving and licensees are perpetually inundated with new legislation and requirements to abide by as a licensee. She stated that it is up to landscape architects to stay abreast of changes in the practice. She said there is a knowledge gap between the licensee and the layperson, and clarity issues seem to occur on the side of the

layperson who is not aware of the laws governing the practice. She advised that there should be more communication and education of the consumer regarding the practice, and the LATC should determine how to implement this. She stated that enforcement cases must be evaluated on their own merits, and it is not possible to define conceptual design in a manner that will avoid the necessity of cases to be evaluated according to their own unique details.

Ms. Berstler added that the idea of “educating the consumer” mentioned by Ms. Anderson was also intended to ensure clarity amongst landscape architects by informing them that there is permissible practice aside from landscape architecture. She said that licensees should have a clear understanding of the difference between conceptual and construction drawings and that there is work that can be performed by unlicensed persons that is not illegal. Ms. Gates concurred with Ms. Berstler and suggested that outreach could be conducted to licensees.

- **David Allan Taylor, Jr. made a motion to accept the Exceptions and Exemptions Task Force recommendation that BPC section 5641 is sufficiently clear and does not need modification.**

**Andrew Bowden seconded the motion.**

**The motion carried 4-0.**

Mr. Chang clarified that the Task Force made two recommendations and the LATC only voted on the first recommendation. He said the intent of the Task Force’s second recommendation is to have staff keep a record of interpretations that are provided regarding the terminology in BPC section 5641 so that the interpretations can be used to determine if the section needs further specificity rather than speculate without evidence that a problem exists. Ms. Landregan concurred with Mr. Chang and said that further specificity cannot be provided until LATC has a record of any interpretations used for terminology in BPC section 5641.

- **Andrew Bowden made a motion to direct staff to 1) maintain a record of any interpretations used for the terminology in BPC section 5641 during enforcement case review; 2) identify any problematic areas of interpretation for BPC section 5641 during case review; and 3) provide a summary of any interpretations of BPC section 5641 to the LATC.**

**David Allan Taylor, Jr. seconded the motion.**

**The motion carried 4-0.**

Ms. Landregan expressed her gratitude to the Task Force members for their participation.

- **Andrew Bowden made a motion to conclude the Exceptions and Exemptions Task Force.**

**Nicki Johnson seconded the motion.**

**The motion carried 4-0.**

## **K. Adjourn**

- **Stephanie Landregan adjourned the meeting.**

The meeting adjourned at 1:45 p.m.

*\*\*Agenda items were taken out of order to accommodate the arrival of a guest speaker. The order of business conducted herein follows the transaction of business.*

## **Agenda Item C**

### **PROGRAM MANAGER'S REPORT**

The Program Manager's Report provides a synopsis of current activities and is attached for the LATC's review.

#### ATTACHMENTS:

1. Program Manager's Report
2. Estimated Timeline for Processing of the Regulatory Package to Amend California Code of Regulations Section 2620.5 (Requirements for an Approved Extension Certificate Program)
3. CC/ASLA Bill Tracking List

## **LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE**

*Program Manager's Report*

November 2013

### **ADMINISTRATIVE/MANAGEMENT**

#### **Applicant Tracking System (ATS)/Workaround System (WAS)**

Manual processes are still in place, using the temporary WAS until the transition to BreEZe in 2015.

#### **BreEZe Project**

The BreEZe project's Release 1 was implemented on October 9, 2013. The Department of Consumer Affairs' (DCA) Office of Information Services completed BreEZe Legacy Cutover initiatives for Release 1 Boards, Bureaus and Programs. The Office of Information Services will continue to update LATC as BreEZe implementation moves forward. LATC is part of the Phase 3 release with an anticipated implementation sometime in 2015.

BreEZe provides the DCA organizations a web-enabled enterprise system that supports all applicant tracking, licensing, renewal, enforcement, monitoring, cashiering, and management capabilities, and allows the public to file complaints and look up licensee information and complaint status through the internet. BreEZe will support the DCA's highest priority initiatives of Job Creation and Consumer Protection by replacing the DCA's aging legacy business systems with an integrated software solution that utilizes current technologies to facilitate increased efficiencies in the DCA boards' and bureaus' licensing and enforcement programs.

An update from a member of the BreEZe team is tentatively planned for the January 16, 2014, LATC meeting.

#### **Budget**

Budget schedule documents (i.e., major/minor equipment, workload and revenue statistics, and revenue category) for fiscal year (FY) 2013/14 were compiled by staff and submitted to the DCA Budget Office on August 16, 2013 (revenue statistics) and September 13, 2013 (equipment schedules).

At the May 22, 2013, LATC meeting, the Committee voted to authorize staff to prepare a negative budget change proposal (BCP) to reduce the LATC budget spending authority by \$200,000 for FY 2015/16. Key milestones in the months ahead are the spring 2014 deadlines for concept papers.

#### **Outreach**

LATC will contact schools during the Fall semester to schedule outreach presentations.

## Regulatory Changes

*California Code of Regulations (CCR) section 2610 (Application for Examination)* – This section currently requires candidates who wish to register for the Landscape Architect Registration Examination (LARE) to file their application with the LATC 70 days prior to their requested examination date. This requirement was established in 1998 when the licensing examination was partially administered by the LATC and it allowed the LATC preparation time for the administration. In December 2009, the Council of Landscape Architectural Registration Boards began administering all five sections of the LARE, and in 2012 eliminated the graphic portion of the examination, reducing the lead time for applications to be reviewed by LATC prior to the examination date. At the August 20, 2013 LATC meeting, the Committee approved staff's recommendation to change the 70-day filing requirement to 45 days to allow candidates more time to register for the LARE.

Following is a chronology, to date, of the processing of the regulatory proposal for CCR section 2610:

August 20, 2013      Proposed regulatory changes approved by LATC  
September 12, 2013   Final approval by the Board\*

\* *Staff is preparing the regulatory package for processing.*

*CCR section 2620.5, Requirements for an Approved Extension Certificate Program* - The LATC established the original requirements for an approved extension certificate program based on university accreditation standards from the Landscape Architectural Accreditation Board (LAAB). These requirements are outlined in CCR section 2620.5. In 2009, LAAB implemented changes to their university accreditation standards. Prompted by the changes made by LAAB, LATC drafted updated requirements for an approved extension certificate program and recommended the Board authorize LATC to proceed with a regulatory change. The Board approved the regulatory change and adopted the regulations at the December 15-16, 2010 Board meeting. The regulatory proposal to amend CCR section 2620.5 was published at the Office of Administrative Law (OAL) on June 22, 2012.

In 2012, the LATC appointed the University of California Extension Certificate Program Task Force, which was charged with developing the procedures for the review of the extension certificate programs, and conducting reviews of the programs utilizing the new procedures. The Task Force held meetings on June 27, 2012, October 8, 2012, and November 2, 2012. As a result of these meetings, the Task Force recommended additional modifications to CCR section 2620.5 to further update the regulatory language with LAAB guidelines and LATC goals. At the November 14, 2012 LATC meeting, the LATC approved the Task Force's recommended modifications to CCR section 2620.5, with an additional edit. At the January 24-25, 2013 LATC meeting, the LATC reviewed public comments regarding the proposed changes to CCR section 2620.5 and agreed to remove a few proposed modifications to the language to address the public comments. The Board approved adoption of the modified language for CCR section 2620.5 at their March 7, 2013 meeting.

Following is a chronology to date, of the processing of LATC's regulatory proposal for CCR section 2620.5:

November 22, 2010	Proposed regulatory changes approved by LATC
December 15, 2010	Final approval by the Board
June 22, 2012	Notice of Proposed Changes in the Regulations published by OAL (Notice re-published to allow time to notify interested parties)
August 6, 2012	Public hearing, no public comments received
November 30, 2012	40-Day Notice of Availability of Modified Language posted
January 9, 2013	End of public comment period
January 24, 2013	LATC approved modified language to address public comment
February 15, 2013	Final rulemaking file to DCA Legal Office
March 7, 2013	Final approval of modified language by the Board
May 31, 2013	Final rulemaking file to OAL
July 17, 2013	Decision of Disapproval of Regulatory Action issued by OAL*
August 20, 2013	LATC voted not to pursue a resubmission of rulemaking file to OAL

*\* Staff will analyze proposed modifications to develop a new regulatory proposal with sufficient justification that will meet OAL standards, and submit to OAL. The tentative timeline for resubmitting the regulatory package is attached.*

*CCR section 2649 (Fees)* – At the January 24-25, 2013 LATC meeting, DCA Budget Office staff provided a budget presentation to the LATC. In this presentation, the LATC fund balance of 19.5 months in reserve was discussed in context with Business and Professions Code (BPC) section 128.5 (Reduction of License Fees in Event of Surplus Funds), which requires funds to be reduced if an agency has 24 months of funds. As a result of this discussion, LATC asked staff to consult with DCA administration to determine if license fees could be reduced for one renewal cycle and to explore additional ways of addressing the fund balance to comply with BPC section 128.5. Staff met with DCA Budget Office staff and legal counsel to explore options and a license renewal fee reduction from \$400 to \$220 was recommended in addition to a negative BCP to reduce LATC's spending authority by \$200,000. At the May 22, 2013 LATC meeting, the members approved a regulatory change proposal to implement the proposed temporary fee reduction, reducing license renewal fees for one renewal cycle beginning in FY 2015/2016 from \$400 to \$220. The proposed language to amend CCR section 2649 was approved at the August 20, 2013 LATC meeting.

Following is a chronology, to date, of the processing of the regulatory proposal for CCR section 2649:

August 20, 2013	Proposed regulatory changes approved by LATC
September 12, 2013	Final approval by the Board*

*\* Staff is preparing the regulatory package for processing.*

## **Website**

*FAQ Page* – At the January 2013 Strategic Planning session, the Committee identified the need to update the list of frequently asked questions (FAQs) on the LATC’s website. In March, LATC staff created an updated list of FAQs received from licensees, candidates, and the public. After thorough research, answers to these questions were compiled and reviewed by staff. Updated FAQs were posted to LATC’s website on October 1, 2013.

## **EXAMINATION PROGRAM**

### **Landscape Architect Registration Examination (LARE)**

The LARE transitioned from a five section (A-E) to a four section (1-4) exam commencing with the first administration of sections 1 and 2 on September 10 – 22, 2012. Exam sections 3 and 4 were administered on December 3 – 15, 2012. In April 2013, the Council of Landscape Architectural Registration Boards began administering sections 1-4 concurrently and will provide the exam three times per year over a two-week period. The first administration of all four sections was on April 8 – 20, 2013. The LARE will be administered on the following dates:

December 2 – 14, 2013

March 31 – April 12, 2014

August 18 – 30, 2014

December 1 – 13, 2014

### **California Supplemental Examination (CSE) and Occupational Analysis (OA)**

At the November 14, 2012 LATC meeting, the Office of Professional Examination Services (OPES) provided an overview of the intra-agency contract (IAC) process and OA standard project plan. LATC approved staff to enter into an IAC with OPES to conduct a new OA.

At the January 24, 2013 LATC meeting, the Committee approved both the IAC for exam development and IAC for OA with OPES.

On March 20-21, 2013, the LATC and OPES held the first of the scheduled workshops for exam development. The initial workshop focused on review of the items currently in the question bank for the CSE. Workshops for this session continued through June 4, 2013 with a focus on having half of the workshop attendees of landscape architects licensed for five years or less and half licensed over five years to ensure a fair and defensible test is developed. The last workshop was held on June 3-4, 2013. A new exam was launched in September 2013.

The OA is well under way and will be an ongoing process throughout 2014. It will focus on identifying key aspects of landscape architecture and what skills entry level licensees should be able to proficiently demonstrate. Major project events completed include the review of background information, development of job content and structure, and review of tasks and knowledge areas. On October 22, 2013, OPES distributed the OA questionnaire to licensees with valid email addresses. The questionnaires are due back to OPES by November 12, 2013.

## ENFORCEMENT PROGRAM

### Disciplinary Guidelines

As part of the Strategic Plan established by the LATC at the January 2013 meeting, the LATC set an objective of collaborating with the Board in order to review and update LATC's disciplinary guidelines. The Board's Regulatory and Enforcement Committee (REC) is currently tasked with reviewing and recommending updates to the Board's Disciplinary Guidelines. The REC met on April 25, 2013, and identified additional questions pertaining to the guidelines. The REC is expected to meet again during 2014 to review their findings and make recommended edits to the document. The Board will then consider them for approval at the subsequent Board meeting. Once the Board approves the revised Disciplinary Guidelines, the LATC will be able to review the new publication and draft similar updates to LATC's 2000 Disciplinary Guidelines, and present it to the LATC for approval. Upon LATC approval, it will be necessary to amend CCR section 2680 (Disciplinary Guidelines) to reference the updated publication date.

### Complaint Statistics

(1st Quarter 2013 & 2012)	2013			2012		
	July	August	September	July	August	September
Complaints Opened	2	1	4	4	3	2
Complaints to Expert	0	1	0	0	1	0
Complaints to DOI	0	0	0	0	0	0
Complaints Pending DOI	0	0	0	0	0	0
Complaints Pending AG	0	0	0	0	0	0
Complaints Pending DA	0	0	0	0	0	0
Complaints Pending	28	25	26	30	31	31
Complaints Closed	4	4	3	0	2	2
Settlement Cases (§5678.5) Opened	0	0	0	0	0	0
Settlement Cases (§5678.5) Pending	5	5	4	3	3	3
Settlement Cases (§5678.5) Closed	0	0	1	0	0	0
Citations Final	0	0	0	0	0	1

## ADMINISTRATIVE

### Personnel

The limited term Staff Services Analyst position in the Exam Unit ended on July 30, 2013, and the position is currently vacant. Recruitment efforts are underway to fill the position.

Ken Miller, Licensing/Administration Coordinator, accepted a Staff Services Analyst position with the Bureau of Automotive Repair. The position will be vacated on November 22, 2013, and recruitment efforts are underway.

## **Training**

Staff continue to receive training. Courses completed since the LATC meeting in August include:

September 27, 2013 Ergonomic Evaluation Training (*John*)  
October 17, 2013 Sexual Harassment Prevention Webinar (*Katherine and Stephanie*)  
October 24, 2013 Effective Listening – The Secret of Great Communicators (*John*)

Additionally, DCA Policy (EEO 09-02) and Assembly Bill 1825 require all DCA employees, including board and committee members, to receive biennial Sexual Harassment Prevention (SHP) training. In order to track SHP training compliance, DCA has chosen 2013 as a “mandatory training year.” This means that all DCA employees and committee members must complete SHP training by the end of 2013.

**Estimated Timeline for Processing of the Regulatory Package to Amend  
California Code of Regulations (CCR), Title 16, Division 26, Section 2620.5,  
Requirements for an Approved Extension Certificate Program\***

September 2013 – December 2013	LATC staff will work with Department of Consumer Affairs (DCA) legal counsel, Office of Administrative Law (OAL) staff, and various University of California Extension Certificate Program Task Force members to review the disapproved rulemaking file to amend CCR section 2620.5, and develop proposed regulatory language with justification that will meet the standards required by OAL
January 2014	LATC review and approve proposed changes to the regulations
March 2014	Board review and approve proposed changes to the regulations
April 11, 2014 (Friday)	Notice of Proposed Changes in the Regulations published by OAL (begin 45-day public comment period)
May 26, 2014	Public hearing (after hearing, LATC will review and respond to any public comments at the subsequent LATC meeting, then staff complete the final rulemaking file)
June 6, 2014	Final rulemaking file submitted to DCA Legal Office, DCA Leg Unit, DCA Executive Office (combined total of 30 calendar days for DCA review)
July 18, 2014	Final rulemaking file submitted to California State and Consumer Services Agency (approximately four weeks to review)
August 18, 2014	Final rulemaking file submitted to Department of Finance (approximately four weeks to review)
September 17, 2014	Final rulemaking file returned to DCA Leg Unit (two days to review)
September 19, 2014	Final DCA-approved rulemaking file returned to LATC for submission to OAL (two days for final LATC review)
September 22, 2014	Final rulemaking file submitted to OAL (30 working days to review)
November 4, 2014	Final rulemaking file approved by OAL
January 1, 2015	Effective date of regulation change**

\*Actual dates may vary and timeline is provided as a general reference only.

\*\*All rulemaking changes are effective on a quarterly basis, unless otherwise provided.

## CC/ASLA

[AB  
295](#)**(Committee on Water, Parks and Wildlife) Water: water supply: infrastructure.****Current Text:** Amended: 5/6/2013 [pdf](#) [html](#)**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. on 5/7/2013)**Is Urgency:** N**Location:** 5/24/2013-A. 2 YEAR

**Summary:** Existing law requires the Department of Water Resources to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, known as the California Water Plan. This bill would establish findings and declarations stating that the November 2014 ballot currently includes a bond measure for \$11.14 billion to fund projects related to water, that many Californians lack access to clean, safe, and affordable drinking water, and that it is in the general public interest to pass a general obligation bond to help fund projects that address the critical and immediate needs of disadvantaged, rural, or small communities and projects that leverage state and federal drinking water quality and wastewater treatment funds. The bill would also require the State Water Resources Control Board and the Drinking Water and Environmental Management Division of the State Department of Public Health to initiate and complete a comprehensive study relating to the need for state funding for water projects and, on or before July 1, 2014, to provide a report to the Legislature summarizing those findings.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB  
416](#)**(Gordon D) State Air Resources Board: Local Emission Reduction Program.****Current Text:** Amended: 4/4/2013 [pdf](#) [html](#)**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/1/2013)**Is Urgency:** N**Location:** 5/24/2013-A. 2 YEAR

**Summary:** Existing law designates the State Air Resources Board as the state agency with the primary responsibility for the control of vehicular air pollution and air pollution control districts and air quality management districts with the primary responsibility for the control of air pollution from all sources other than vehicular sources. This bill would create the Local Emission Reduction Program and would require money to be available from the General Fund, upon appropriation by the Legislature, for purposes of providing grants and other financial assistance to develop and implement greenhouse gas emissions reduction projects in the state. The bill would require the state board, in coordination with the Strategic Growth Council, to administer the program, as specified. The bill would require the implementation of the program to be contingent on the appropriation of moneys by the Legislature, as specified.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB  
630](#)

**(Holden D) Architects.**

**Current Text:** Amended: 8/27/2013 [pdf](#) [html](#)

**Status:** 8/28/2013-Read second time. Ordered to third reading.

**Is Urgency:** N

**Location:** 8/28/2013-S. THIRD READING

**Calendar:** 9/3/2013 #309 SENATE ASSEMBLY BILLS-THIRD READING FILE

**Summary:** Existing law establishes the California Architects Board within the Department of Consumer Affairs for the purpose of regulating the practice of architecture in this state. Existing law defines what constitutes an architect's professional services. This bill would provide that no person may use an architect's instruments of service, as specified, without the consent of the architect in a written contract, written agreement, or written license specifically authorizing that use. The bill would prohibit an architect from unreasonably withholding consent to use his or her instruments of service from a person for whom the architect provided the services, except as specified. The bill would provide that this act is a clarification of existing law and does not take away any right otherwise granted by law.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB  
738](#)

**(Harkey R) Public entity liability: bicycles.**

**Current Text:** Introduced: 2/21/2013 [pdf](#) [html](#)

**Status:** 5/10/2013-Failed Deadline pursuant to Rule 61(a)(3). (Last location was JUD. on 3/7/2013)

**Is Urgency:** N

**Location:** 5/10/2013-A. 2 YEAR

**Summary:** Existing law specifies that a public entity or a public employee shall not be liable for an injury caused by the plan or design of a construction of, or an improvement to, public property in specified cases. Existing law allows public entities to establish bicycle lanes on public roads. This bill would provide that a public entity or an employee of a public entity acting within his or her official capacity is not be liable for an injury caused to a person riding a bicycle while traveling on a roadway, if the public entity has provided a bike lane on that roadway.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB](#)  
[793](#)**([Gray](#) D) Renewable energy: publicly owned electric utility: hydroelectric generation facility.****Current Text:** Amended: 7/9/2013 [pdf](#) [html](#)**Status:** 8/30/2013-From committee: Do pass. (Ayes 7. Noes 0.) (August 30).**Is Urgency:** N**Location:** 8/30/2013-S. SECOND READING**Calendar:** 9/3/2013 #108 SENATE ASSEMBLY BILLS-SECOND READING FILE

**Summary:** The California Renewables Portfolio Standard Program, referred to as the RPS program, requires a retail seller of electricity, as defined, and local publicly owned electric utilities to purchase specified minimum quantities of electricity products from eligible renewable energy resources, as defined, for specified compliance periods, sufficient to ensure that the procurement of electricity products from eligible renewable energy resources achieves 20% of retail sales for the period from January 1, 2011, to December 31, 2013, inclusive, 25% of retail sales by December 31, 2016, and 33% of retail sales by December 31, 2020, and in all subsequent years. The RPS program, consistent with the goals of procuring the least-cost and best-fit eligible renewable energy resources that meet project viability principles, requires that all retail sellers procure a balanced portfolio of electricity products from eligible renewable energy resources, as specified, referred to as portfolio content requirements. This bill would provide that a local publicly owned electric utility is not required to procure additional eligible renewable energy resources in excess of specified levels, if it receives 50% or greater of its annual retail sales from its own hydroelectric generation meeting specified requirements.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB](#)  
[803](#)**([Gomez](#) D) Water Recycling Act of 2013.****Current Text:** Enrollment: 8/30/2013 [pdf](#) [html](#)**Status:** 8/30/2013-Senate amendments concurred in. To Engrossing and Enrolling.**Is Urgency:** N**Location:** 8/30/2013-A. ENROLLMENT**Summary:**

(1) Existing law requires the State Department of Public Health to establish uniform statewide recycling criteria for each varying type of use of recycled water where the use involves the protection of public health. Existing regulations prescribe various requirements and prohibitions relating to recycled water. Existing law requires any person who, without regard to intent or negligence, causes or permits any sewage or other waste, or the effluent of treated sewage or other waste, to be discharged in or on any waters of the state, or where it probably will be discharged in or on any waters of the state, to immediately notify the local health officer of the director of environmental health of the

discharge, as prescribed.

This bill, the Water Recycling Act of 2013, would provide that this notification requirement does not apply to an unauthorized discharge of effluent of treated sewage defined as recycled water, as defined.

This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB  
1063](#)

**(Eggman D) Surveyors and engineers.**

**Current Text:** Amended: 5/6/2013 [pdf](#) [html](#)

**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/16/2013)

**Is Urgency:** N

**Location:** 5/24/2013-A. 2 YEAR

**Summary:** Existing law provides for the licensing and regulation of professional engineers and land surveyors by the Board of Professional Engineers and Land Surveyors in the Department of Consumer Affairs. Existing law prohibits a person from representing himself or herself as an engineer or surveyor, as described by various titles, unless the person is licensed as an engineer or surveyor, as specified. Other existing law makes a violation of those prohibitions a misdemeanor. This bill would additionally prohibit a person from using the title "city engineer," "county engineer," "city surveyor," or "county surveyor," unless the person is licensed as an engineer or surveyor, respectively, as specified. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[AB  
1078](#)

**(Quirk D) Water: water recycling technology.**

**Current Text:** Introduced: 2/22/2013 [pdf](#) [html](#)

**Status:** 5/10/2013-Failed Deadline pursuant to Rule 61(a)(3). (Last location was PRINT on 2/22/2013)

**Is Urgency:** N

**Location:** 5/10/2013-A. 2 YEAR

**Summary:** Existing law provides that the Department of Water Resources operates the State Water Project and exercises specified water planning functions. Existing law also requires the department to update The California Water Plan, which is a plan for the conservation, development, and use of the water resources of the state. Under existing law, various provisions regulate water recycling. This bill would state the intent of the Legislature to enact legislation to encourage the creation of new technologies to further the use of recycled water in the state.

Organization	Position	Priority	Assigned	Subject	Group

CC/ASLA WATCH

[AB  
1193](#)**(Ting D) Bikeways.****Current Text:** Amended: 4/25/2013 [pdf](#) [html](#)**Status:** 5/3/2013-Failed Deadline pursuant to Rule 61(a)(2). (Last location was L. GOV. on 4/29/2013)**Is Urgency:** N**Location:** 5/3/2013-A. 2 YEAR

**Summary:** Existing law requires the Department of Transportation, in cooperation with county and city governments, to establish minimum safety design criteria for the planning and construction of bikeways, and requires the department to establish uniform specifications and symbols regarding bicycle travel and bicycle traffic related matters. Existing law requires all city, county, regional, and other local agencies responsible for the development or operation of bikeways or roadways where bicycle travel is permitted to utilize all minimum safety design criteria and uniform specifications and symbols for signs, markers, and traffic control devices established pursuant to that law. This bill would prohibit the department from denying funding to a project because it is excepted pursuant to these procedures. This bill contains other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	SUPPORT				

[AB  
1251](#)**(Gorell R) Water quality: stormwater.****Current Text:** Amended: 4/10/2013 [pdf](#) [html](#)**Status:** 5/24/2013-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/16/2013)**Is Urgency:** N**Location:** 5/24/2013-A. 2 YEAR

**Summary:** Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements for the discharge of stormwater in accordance with the national pollutant discharge elimination system permit program established by the federal Clean Water Act and the Porter-Cologne Water Quality Control Act. This bill would require the Secretary for Environmental Protection to convene a stormwater task force to review, plan, and coordinate stormwater-related activity to maximize regulatory effectiveness in reducing water pollution. The bill would require the task force to meet on a quarterly basis. This bill contains other related provisions.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[SB 42](#)**(Wolk D) Safe Drinking Water, Water Quality, and Flood Protection Act of 2014.****Current Text:** Amended: 8/15/2013 [pdf](#) [html](#)**Status:** 8/22/2013-Re-referred to Coms. on N.R. & W. and E.Q.

**Is Urgency:** Y

**Location:** 8/22/2013-S. N.R. & W.

**Summary:** Existing law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Existing law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

**SB**  
**633**

**(Pavley D) CEQA.**

**Current Text:** Amended: 8/6/2013 [pdf](#) [html](#)

**Status:** 8/30/2013-Failed Deadline pursuant to Rule 61(a)(11). (Last location was APPR. on 8/6/2013)

**Is Urgency:** N

**Location:** 8/30/2013-A. 2 YEAR

**Summary:** The California Environmental Quality Act, referred to as CEQA, requires a lead agency, as defined, to prepare, or cause to be prepared, and certify completion of, an environmental impact report, referred to as an EIR, on a project that it proposes to carry out or approve that may have a significant effect on the environment, or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. CEQA prescribes certain requirements for the review of draft EIRs, as specified. CEQA prohibits a lead agency or responsible agency from requiring a subsequent or supplemental EIR when an EIR has been prepared for a project pursuant to its provisions, unless one or more of specified events occurs, including, among other things, that new information, which was not known and could not have been known at the time the EIR was certified as complete, becomes available. CEQA requires the Office of Planning and Research to prepare and develop, and the Secretary of the Natural Resources Agency to certify and adopt, guidelines for the implementation of CEQA. CEQA requires the office to review the guidelines once every 2 years and recommend proposed changes or amendments to the guidelines to the secretary. CEQA requires the guidelines to include a list of classes of projects that have been determined not to have a significant effect on the environment and to exempt those classes of projects from CEQA. These are referred to as categorical exemptions. This bill would , for purposes of the new information exception to the prohibition on requiring a subsequent or supplemental EIR, specify that the exception applies if new information that becomes available was not known and could not have been known by the lead agency or any responsible agency at the time the EIR was certified as complete. The bill would authorize the office, by July 1, 2015, to draft and transmit to the secretary revisions to the guidelines to include as a categorical exemption projects

involving minor temporary uses of land and public gatherings that have been determined not to have a significant effect on the environment. The bill would require the secretary, if the Office of Planning and Research transmits the revisions to the secretary, to certify and adopt the proposed revisions to the guidelines by January 1, 2016. Because a lead agency would be required to determine whether a project would fall within this categorical exemption, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[SB  
726](#)

**(Lara D) California Global Warming Solutions Act of 2006: Western Climate Initiative, Incorporated.**

**Current Text:** Amended: 8/22/2013 [pdf](#) [html](#)

**Status:** 8/30/2013-From consent calendar. Ordered to third reading.

**Is Urgency:** N

**Location:** 8/30/2013-A. THIRD READING

**Calendar:** 9/3/2013 #236 ASSEMBLY SENATE THIRD READING FILE

**Summary:** The California Global Warming Solutions Act of 2006 designates the State Air Resources Board as the state agency charged with monitoring and regulating sources of emissions of greenhouse gases. The state board is required to adopt a statewide greenhouse gas emissions limit equivalent to the statewide greenhouse gas emissions level in 1990 to be achieved by 2020, and to adopt rules and regulations in an open public process to achieve the maximum, technologically feasible, and cost-effective greenhouse gas emissions reductions. Existing law also imposes conditions on the Western Climate Initiative, Incorporated, a nongovernmental entity created to assist the state board in the implementation of the act. Existing law specifies who may serve as part of the California membership of the board of directors of the Western Climate Initiative, Incorporated. This bill, commencing January 1, 2014, would require the state board to include information on all proposed expenditures and allocations of moneys to the Western Climate Initiative, Incorporated, in the Governor's Budget. The bill would require the state board to report to the Joint Legislative Budget Committee on specified procurements proposed by the Western Climate Initiative, Incorporated. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[SB  
731](#)

**(Steinberg D) Environment: California Environmental Quality Act.**

**Current Text:** Amended: 8/6/2013 [pdf](#) [html](#)

**Status:** 9/3/2013-Action From SECOND READING: Read second time.To THIRD READING.

**Is Urgency:** N

**Location:** 9/3/2013-A. THIRD READING

**Calendar:** 9/3/2013 #40 ASSEMBLY SENATE SECOND READING FILE

**Summary:** The California Environmental Quality Act, or CEQA, requires a lead agency, as defined, to prepare, or cause to be prepared, and certify the completion of, an environmental impact report, or EIR, on a project that it proposes to carry out or approve that may have a significant effect on the environment or to adopt a negative declaration if it finds that the project will not have that effect. CEQA also requires a lead agency to prepare a mitigated negative declaration for a project that may have a significant effect on the environment if revisions in the project would avoid or mitigate that effect and there is no substantial evidence that the project, as revised, would have a significant effect on the environment. CEQA requires the Office of Planning and Research to develop and prepare, and the Secretary of the Natural Resources Agency to certify and adopt, guidelines for the implementation of CEQA by public agencies. CEQA establishes a procedure for the preparation and certification of the record of proceedings upon the filing of an action or proceeding challenging a lead agency's action on the grounds of noncompliance with CEQA. CEQA establishes time periods within which a person is required to bring a judicial action or proceeding to challenge a public agency's action taken pursuant to CEQA. This bill would provide that aesthetic and parking impacts of a residential, mixed-use residential, or employment center project, as defined, on an infill site, as defined, within a transit priority area, as defined, shall not be considered significant impacts on the environment. The bill would require the office to prepare and submit to the Secretary of the Natural Resources Agency, and the secretary to certify and adopt, revisions to the guidelines for the implementation of CEQA establishing thresholds of significance for noise and transportation impacts of residential, mixed-use residential, or employment center projects within transit priority areas. The bill would require the lead agency, in making specified findings, to make those findings available to the public at least 15 days prior to the approval of the proposed project and to provide specified notice of the availability of the findings for public review. Because the bill would require the lead agency to make the draft finding available for public review and to provide specified notices to the public, this bill would impose a state-mandated local program. The bill would require the lead agency, at the request of a project applicant for specified projects, to, among other things, prepare a record of proceedings concurrently with the preparation of negative declarations, mitigated negative declarations, EIRs, or other environmental documents for specified projects. Because the bill would require a lead agency to prepare the record of proceedings as provided, this bill would impose a state-mandated local program. The bill would authorize the tolling of the time period in which a person is required to bring a judicial action or proceeding challenging a public agency's action taken pursuant to CEQA through a tolling agreement that does not exceed 4 years. The bill would authorize the extension of the tolling agreement. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[SB  
750](#)

**(Wolk D) Building standards: water meters: multiunit structures.**

**Current Text:** Amended: 8/8/2013 [pdf](#) [html](#)

**Status:** 8/16/2013-Failed Deadline pursuant to Rule 61(a)(10)(ASM). (Last location was W.,P. & W. on 8/13/2013)

**Is Urgency:** N

**Location:** 8/16/2013-A. 2 YEAR

**Summary:** The Water Measurement Law requires every water purveyor to require, as a condition of new water service on and after January 1, 1992, the installation of a water meter to measure water service. That law also requires urban water suppliers to install water meters on specified service connections, and to charge water users based on the actual volume of deliveries as measured by those water meters in accordance with a certain timetable. This bill would require a water purveyor that provides water service to a newly constructed multiunit residential structure or newly constructed mixed-use residential and commercial structure that submits an application for a water connection after January 1, 2015 , to require measurement of the quantity of water supplied to each individual dwelling unit and to permit the measurement to be by individual water meters or submeters, as defined . The bill would require the owner of the structure to ensure that a water submeter installed for these purposes complies with laws and regulations governing approval of submeter types or the installation , maintenance, reading, billing, and testing of submeters, including, but not limited to, the California Plumbing Code. The bill would exempt certain structures from these requirements. The bill would prohibit a water purveyor from imposing an additional capacity or connection fee or charge for a submeter that is installed by the owner, or his or her agent. The bill would provide that these provisions shall become operative on January 1, 2015. This bill contains other related provisions and other existing laws.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

[SB](#)  
[783](#)

**(De León D) The California Clean Water, Safe Urban Parks, and Environmental Health Investment Act of 2014.**

**Current Text:** Introduced: 2/22/2013 [pdf](#) [html](#)

**Status:** 5/10/2013-Failed Deadline pursuant to Rule 61(a)(3). (Last location was RLS. on 3/11/2013)

**Is Urgency:** N

**Location:** 5/10/2013-S. 2 YEAR

**Summary:** Existing law enacts various programs pertaining to clean water and the establishment of public parks. This bill would make specific findings and declarations and would declare the intent of the Legislature to enact legislation that would improve the economy, the natural environment, and increase and improve access opportunities to physical fitness, by enacting the California Clean Water, Safe Urban Parks, and Environmental Health Investment Act of 2014.

Organization	Position	Priority	Assigned	Subject	Group
CC/ASLA	WATCH				

Total Measures: 16

Total Tracking Forms: 16

## **Agenda Item D**

### **REPORT ON COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS ELECTION RESULTS**

The Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting was held on September 26-28, 2013. Election results for the Board of Directors are attached.

LATC continues to track the pass rates for the Landscape Architect Registration Examination (LARE). Pass rates for the August 2013 administration of the LARE are attached. The next administration of the LARE will be December 2-14, 2013.

At this meeting, an update will be provided on recent CLARB activities.

#### ATTACHMENTS:

1. CLARB Board of Directors Election Results
2. Press Releases for Stephanie Landregan and Christine Anderson
3. LARE National and California Pass Rates



Attachment D.1

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Suite 200  
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571.432.0332

[www.clarb.org](http://www.clarb.org)



## FOR IMMEDIATE RELEASE

### **CLARB Elects New Officers, Selects a New Board Observer, and Presents Prestigious Award to Kentucky Regulatory Board Member**

RESTON, VIRGINIA (UNITED STATES) – October 16, 2013 – The Council of Landscape Architectural Registration Boards (CLARB) elected new officers and two new regional directors to its Board of Directors at its recent annual meeting held September 26-28 in Minneapolis, Minnesota.

[2013-2014 CLARB Board of Directors \(click to view press releases for newly elected individuals\)](#)

[President – Stephanie Landregan](#)

[President Elect – Jerany Jackson](#)

[Vice President – Randy Weatherly](#)

Secretary – Christopher Hoffman

[Treasurer – Christine Anderson](#)

Past President – Dennis Bryers

[Director, Region I – Terry DeWan](#)

Director, Region II – Bob Hartnett

[Director, Region III – Stan Williams](#)

Director, Region IV – Phil Meyer

[Director, Region V – Karen Kiest](#)

Executive Director – Joel Albizo (ex-officio)

In addition, the Board welcomed [Ansel Rankins](#), Assistant Director of Horticulture and Quarantine Programs with the Louisiana Department of Agriculture and Forestry which regulates landscape architecture, as the Member Board Executive Observer during the 2013-2014 activity year. The position of MBE Observer was created in 2009 to increase two-way communication with CLARB's Member Boards and include broader perspectives in the leadership dialogue.

Also, CLARB Member [Thomas J. Nieman, PhD, FASLA](#) received the CLARB President's Award as recognition of his longstanding and distinguished contributions for protecting the public's safety and welfare through service as an educator, regulatory board member, and mentor to future licensees.

#### About CLARB

Since 1970, CLARB has been dedicated to ensuring that all individuals who affect the natural and built environment through the practice of landscape architecture are sufficiently qualified to do so. CLARB and its members work together to establish standards for education, experience and examination required for the professional licensure of landscape architects. CLARB's members include the licensure boards that regulate the profession of landscape architecture in the United States; Puerto Rico; and the Canadian provinces of Alberta, British Columbia and Ontario. For more information, please contact Missy Sutton, Communications Coordinator ([msutton@clarb.org](mailto:msutton@clarb.org) or 571-432-0332).



Attachment D.2

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## FOR IMMEDIATE RELEASE

### CLARB Members Elect California Landscape Architect Stephanie Landregan as President

RESTON, VIRGINIA (UNITED STATES) – October 16, 2013 – The members of the Council of Landscape Architectural Registration Boards (CLARB) have elected Stephanie Landregan as the organization's 49<sup>th</sup> President. In this role Landregan will serve as chair of the Board of Directors through September 30, 2014.

Landregan has held various leadership positions with CLARB since 2006 serving as CLARB President-Elect (2012-2013), Vice President (2011-2012), Region V Director (2007-2009) and Region V Alternate Director (2006-2007) as well as the CLARB Communications Committee Chairperson (2007-2009). Landregan has also served as a CLARB exam grader (2010) and as a member of the CLARB Nominations Committee (2005) and the CLARB Reciprocity Committee (2003-2004).

Closer to home, Landregan has served on the California Landscape Architects Technical Committee as Board Chair (2012, 2011, 2010 and 2005); Vice Chair (2004 and 2003); Board Member (2001-Present); and as a member of the Sunset Review Committee (2006-Present). She has served as American Society of Landscape Architects (ASLA) National Vice President of Government Affairs (2010-2011). She has also served the ASLA Southern California Chapter as its President (2002-2003), Secretary (1999-2001), Trustee (2005-2008) and Liaison to Students (1997-1999). She has worked as a Planning Commissioner for the City of Glendale, California since 2009 and served as Chair in 2011. She is a founding board member of the Glendale Parks and Open Space Foundation. She has served on various commissions in Glendale and has been the Chairperson of both the Glendale Historic Preservation Commission and the City of LA Low Impact Development Guidelines Joint AIA and ASLA Committee.

Landregan earned a Landscape Architecture Certificate from the University of California Los Angeles (UCLA) Extension Program in 1993. She also holds a BA in 3-Dimensional Art from the University of Kentucky and masters work in the Technical/Vocational Education program at the University of New Mexico. Stephanie is the Program Director for the UCLA Extension Landscape Architecture Program and the Horticulture and Gardening Program. She is currently licensed in California as a Landscape Architect.

#### About CLARB

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For more information, please contact Missy Sutton, Communications Coordinator ([msutton@clarb.org](mailto:msutton@clarb.org) or 571-432-0332).



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## FOR IMMEDIATE RELEASE

### California Landscape Architect Elected Treasurer of International Organization

RESTON, VIRGINIA (UNITED STATES) – October 16, 2013 – Christine Anderson has been elected to a two-year term as Treasurer of the Board of Directors for the Council of Landscape Architectural Registration Boards (CLARB).

Anderson has previously served as CLARB Region V Director (2011-2013); as a member of CLARB's Task Analysis Focus Group (2010); and she has attended various CLARB Annual and Spring Meetings as a representative from the California Landscape Architects Technical Committee.

Closer to home, Anderson has served on the California Landscape Architects Technical Committee from 2003 until 2012. She served as Committee Chair in 2006, 2009 and 2012 and served as the Board Vice Chair in 2008 and 2010. Anderson also served as chair of the Extension Review Task Force (2011-2013), as vice-chair of the Exceptions and Exemptions Task Force (2012-2013), and as a member of the Education Subcommittee (2005-2009). Additionally, she has been involved with the Sierra Chapter of the American Society of Landscape Architects since 1991 serving as a Member-at-Large, Secretary, President-Elect, President, and Past-President. She was the Sierra Chapter's delegate to the California Council of Landscape Architects from 1996 to 1998 and served on California Polytechnic State University's Landscape Architecture Department Advisory Committee (2003-2007); as a Board Member of the Laguna Creek Watershed Council (2010-2012); and as a volunteer with the Stone Lakes National Wildlife Refuge (2006-present) as well as the Sacramento Urban Creeks Council (1998-2009).

Anderson earned a BS in Landscape Architecture from California Polytechnic State University, San Luis Obispo and an AS in Architecture from Bakersfield College. She is currently licensed in California.

#### About CLARB

Since 1970, CLARB has been dedicated to ensuring that all individuals who affect the natural and built environment through the practice of landscape architecture are sufficiently qualified to do so. CLARB and its members work together to establish standards for education, experience and examination required for the professional licensure of landscape architects. CLARB's members include the licensure boards that regulate the profession of landscape architecture in the United States; Puerto Rico; and the Canadian provinces of Alberta, British Columbia and Ontario.

For more information, please contact Missy Sutton, Communications Coordinator ([msutton@clarb.org](mailto:msutton@clarb.org) or 571-432-0332).

## Landscape Architect Registration Examination (LARE) California and National Pass Rates

2012	September							December							
	California			National				Diff.	California			National			
	Total	Pass	%	Total	Pass	%	Total		Pass	%	Total	Pass	%	Diff.	
<b>1-Project and Construction Administration</b>	50	37	74%	251	195	78%	-4%								
<b>2-Inventory and Analysis</b>	51	35	69%	291	211	73%	-4%								
<b>3-Design</b>								53	41	77%	369	252	68%	9%	
<b>4-Grading, Drainage and Construction Documentation</b>								51	24	47%	333	150	45%	2%	

2013	April 8-20							August 19-30							December							
	California			National				Diff.	California			National				California			National			
	Total	Pass	%	Total	Pass	%	Total		Pass	%	Total	Pass	%	Diff.	Total	Pass	%	Total	Pass	%	Diff.	
<b>1-Project and Construction Administration</b>	56	44	79%	352	289	82%	-3%	35	23	66%	248	191	77%	-11%	<b>Not Available</b>							
<b>2-Inventory and Analysis</b>	48	30	63%	320	222	69%	-6%	42	29	69%	258	191	74%	-5%								
<b>3-Design</b>	36	23	64%	253	178	70%	-6%	27	20	74%	213	160	75%	-1%								
<b>4-Grading, Drainage and Construction Documentation</b>	52	27	52%	325	186	57%	-5%	31	22	71%	254	140	55%	16%								

New LARE first administration September 2012.  
Section 1 and 2 only were administrated in September 2012.  
Section 3 and 4 only were administrated in December 2012.

## **Agenda Item E**

### **DISCUSS AND POSSIBLE ACTION ON 2013/15 STRATEGIC PLAN OBJECTIVE TO REVIEW RECIPROCITY REQUIREMENTS OF OTHER STATES TO DETERMINE POSSIBLE CHANGES TO CALIFORNIA REQUIREMENTS TO IMPROVE EFFICIENCIES**

The Landscape Architects Technical Committee's (LATC) current Strategic Plan directs the Committee to "Review reciprocity requirements of other states to determine possible changes to California requirements to improve efficiencies." At the May 22, 2013 LATC meeting, the Committee addressed this Strategic Plan objective by directing staff to research reciprocity requirements of other states and report the findings back to the Committee.

Staff began the research of the reciprocity requirements for other states. Data was being gathered by reviewing laws and regulations of individual states, and by contacting the respective licensing boards. The data was summarized into a table that displayed the individual states' reciprocity requirements for applicants who possess education only, experience only, and both education and experience. However, the staff member (Examination Coordinator) assigned to this task has since transferred to another agency so it was necessary to suspend the research until her position was refilled. The data collected needs to be finalized and further data collection is necessary. The Examination Coordinator position was temporarily filled on October 28, 2013 by a Retired Annuitant Staff Services Analyst who is focusing on completing the research.

Additionally, since initiating the assignment, staff learned that reciprocity requirements was a topic of discussion at the Council of Landscape Architectural Registration Boards (CLARB) annual meeting in September 2013 and CLARB is considering discussing it further at the 2014 Annual Meeting.

Based on the data gathered so far, there is a large variation of reciprocity requirements among states which may require further collection, review and analysis before presenting the final data to the LATC. The LATC will be provided with a status update of the research and the current findings to date may be distributed at the meeting.

At this meeting, the Committee is asked to discuss and take possible action on the research for the reciprocity requirements of other states.

For the purposes of the National Landscape Architects – Eligibility and Reciprocity Requirements chart the following definitions apply:

**Accredited program** generally refers to a program accredited by the Landscape Architectural Accreditation Board (LAAB).

**CLARB** is the Council of Landscape Architectural Registration Boards.

**Experience** means practical experience in landscape architecture under the direct supervision of a licensed landscape architect, licensed architect, licensed land surveyor, or licensed civil engineer.

Most jurisdictions require at least 50% of the required experience to be under the direct supervision of a licensed landscape architect.

**LARE** is the Landscape Architect Registration Examination.

#### PRELIMINARY SUMMARY:

**There are 27 states that do not have education as a prerequisite for licensure.** They are: Alabama, Arizona, Arkansas, Colorado, Connecticut, Florida, Hawaii, Idaho, Indiana (prior to 2003), Iowa, Kansas (if licensed before 1993), Maine, Maryland, Massachusetts, Michigan, Mississippi, Montana, New Mexico, New York, North Carolina, Oklahoma, Pennsylvania, Rhode Island, Vermont, Virginia, Washington and West Virginia.

In addition, Nebraska and Nevada allow licensure without education to the extent that they grant licensure by reciprocity to an applicant who was granted licensure on the basis of CLARB certification alone.

**For Reciprocity purposes,** there are 10 states with similar education, experience and examination requirements as California. They are: Delaware, Georgia, Kentucky, Missouri, New Hampshire, New Jersey, South Carolina, Texas, Wisconsin and Wyoming.

## National Landscape Architects - Eligibility and Reciprocity Requirements

State - Acronym	Initial Education/Experience Requirements	Reciprocity Requirements	Licensed Experience Allowed in Lieu of Education for Purposes of Reciprocity
Alabama - AL	6 years combined education and experience which may include up to 5 years credit for education. In lieu of education, 8 years experience if that experience began prior to August 1, 2012.	Passed a test prepared by CLARB and is from a state with similar qualifications for licensure that also offers reciprocity with AL.	Yes, if that experience was gained or began prior to August 1, 2012.
Alaska - AK	8 to 12 years combined education and experience, plus a course in arctic engineering.	Licensed in a state that the board determines meets the requirements of law or, have a CLARB certificate. Must also complete an arctic engineering course.	No
Arizona - AZ	8 years of active education or experience or both (not more than 5 years credit for education).	Licensed in another jurisdiction with similar requirements but must submit proof of education, training and examination or CLARB certification.	Yes
Arkansas - AR	Accredited degree in LA plus 2 years experience; or a degree in a field related to LA plus 4 years experience; or 7 years experience satisfactory to the board.	Holds a current, valid license issued under standards equivalent to AR at the time of original licensure. May submit a valid CLARB certificate.	Yes
California - CA	6 years combined education and experience. Minimum one year education and minimum one year experience under landscape architect post graduation. Multiple pathways.	Licensed in another jurisdiction and meets initial eligibility requirements for California candidates.	No
Colorado - CO	Accredited degree in LA plus 2 years experience or 6 years practical experience or a combination of education and experience to meet the 6 year requirement. Educational credit is given for non-accredited programs.	Holds a current, valid license in another jurisdiction with eligibility requirements substantially equivalent to CO.	Yes
Connecticut - CT	Accredited degree in LA plus 2 years of experience or 8 years experience.	CLARB certification or licensure in another state with standards substantially similar or higher than CT.	Yes
Delaware - DE	Accredited degree in LA plus 2 years experience or 2 years coursework in LA from an accredited school plus 4 years experience.	Proof of licensure in good standing in another state or territory and passage of a uniform national licensing exam for landscape architecture.	No
District of Columbia - DC	N/A	N/A	N/A

# D R A F T

Florida - FL	Accredited degree in LA or 6 years experience.	Licensure by Endorsement if the applicant has passed a licensing exam substantially equivalent to that used by FL or who holds a valid LA license in a state or territory with substantially identical criteria to the requirements in FL at the time of issuance.	Yes
Georgia - GA	BA/BS degree in LA plus 18 months of training or post graduate degree in LA.	Legally registered/licensed by another jurisdiction where licensure requirements are substantially equivalent to GA and where the same privilege is extended to GA licensees.	No
Hawaii - HI	MA in LA plus 2 years experience or undergraduate degree in LA plus 3 years experience or undergraduate degree in pre-LA or Arts and Sciences plus 5 years experience, or 12 years experience. Applicants with 15 years experience do not have to pass the L.A.R.E.	Current licensure in a jurisdiction where the requirements for licensure at the time the license was issued are satisfactory to the Board. If in doubt that the requirements for licensure are satisfactory or that the applicant successfully completed them, must pass the national licensing exam and the HI supplemental exam.	Yes
Idaho - ID	Graduation from a college or school of LA approved by the board or 8 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to ID or CLARB certification	Yes
Illinois - IL	Approved professional degree in LA plus 2 years experience.	Licensure in another state which has substantially equivalent requirements and/or CLARB certification.	Yes
Indiana - IN	Accredited degree in LA plus 3 years of experience or, before January 2003, at least 8 years experience.	Licensed in another jurisdiction with substantially equivalent requirements as IN and CLARB certification.	Yes, if obtained before January 2003.
Iowa - IA	4 year accredited degree in LA plus 3 years experience, 4 year non-accredited degree in LA plus 4 years experience, or 10 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to IA.	Yes
Kansas - KS	Accredited 5 year degree in LA plus 3 years experience or accredited 4 year degree in LA plus 4 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to KS.	Yes, if licensed in their home state before January 1993, may use 8 years experience in lieu of education.
Kentucky - KY	Accredited degree in LA plus 2 years experience.	Licensed in a jurisdiction where the requirements at the time of licensing were equal to those required in KY at the time of application.	No
Louisiana - LA	Professional degree from an accredited school or a degree which the commission has declared to be substantially equivalent plus at least 1 year experience, or 6 years experience.	No provision for reciprocity.	N/A
Maine - ME	Accredited degree in LA plus 2 years experience other than as a principal or 5 years as a principal, or non-accredited degree plus 3 years experience other than as a principal or 5 years experience as a principal, or bachelors degree in a non-related field plus 5 years experience, or 3 years experience under the supervision of a licensed LA plus 5 years experience as a principal, or 12 years experience other than as a principal at least 6 of which was under the supervision of a licensed LA.	Current and valid license from another jurisdiction where the requirements for licensure are equivalent to the requirements in ME or CLARB certification issued after examination.	Yes

# DRAFT

Maryland - MD	Accredited degree plus 2 years experience, or design-related degree plus 4 years experience, or non-related degree plus 6 years experience, or 8 years experience.	Licensed in another jurisdiction with substantially equivalent requirements as MD and which offers reciprocity to MD licensees.	Yes
Massachusetts - MA	Accredited degree and 2 years experience or, 6 years experience	Licensed in another jurisdiction whose requirements are at least substantially equivalent to MA provided the jurisdiction extends the same privilege to MA licensees.	Yes
Michigan - MI	7 years of education and/or work experience. Degree is not required but the applicant must have taken university level courses in the subjects included in a degree program accredited by ASLA. BS/BA degree equals 4 years of the 7 year requirement; MA equals 5 years of the 7 year requirement.	At least 7 years of training and experience. Satisfactory completion of each year ( up to 5 years) of an accredited course in LA shall be considered equivalent to 1 year experience.	Yes
Minnesota - MN	5 year accredited degree in LA plus 3 years experience or, 4 year accredited degree in LA plus 4 years experience or, related degree plus MA/Ph.d. in LA plus 3 years experience.	CLARB certification.	No
Mississippi - MS	Accredited degree in LA or one that is accepted by a CLARB recognized accreditation body. In lieu of education, 7 years experience in LA suitable to the board. A degree in a curriculum other than LA qualifies for 2 years credit toward the 7 year requirement.	Licensed by another jurisdiction recognized by CLARB and/or CLARB certification. An applicant without CLARB certification must meet the education and/or experience requirements.	Yes
Missouri - MO	Accredited degree in LA plus 3 years experience.	Must meet the minimum education and experience requirements.	No
Montana - MT	Accredited MA degree in LA plus 2 years experience or, non-accredited MA degree in LA and 3 years experience or, BA/BS degree plus 4 years experience or AA degree plus 6 years experience, or 8 years experience.	Verification of licensure in another jurisdiction disclosing the laws and regulations in effect at the time of licensure, verification from CLARB of having passed all sections of the LARE. The board determines whether the education and experience requirements for original licensure are substantially equivalent to those in MT.	Yes
Nebraska - NE	Accredited degree in LA or, non-accredited degree plus 1 year experience or, any bachelors degree plus 3 years experience.	Licensure in another jurisdiction and has CLARB certification.	Yes, to the extent that the applicant holds CLARB certification that was issued based on licensure in a state that did not have education requirements.
Nevada - NV	Accredited or approved BA/MA degree in LA plus 2 years experience or, an AA in LA or BA in a related field plus 4 years experience or, an accredited BA in architecture or civil engineering plus 3 years experience or, any combination of education and experience the Board deems acceptable. A MA degree in a related field counts as 1 year of experience.	Licensure in another jurisdiction and actively engaged in the practice of LA for 2 or more years or fulfilled the education and experience requirements of NV.	Yes, 6 years full time professional practice in LA under the direct supervision of a licensed LA.

# D R A F T

New Hampshire - NH	Accredited degree in LA and 3 years experience or, non-accredited degree in LA or related field and 5 years experience.	Licensure in another jurisdiction whose requirements are substantially equivalent to those in NH or, CLARB certification accompanied by verification of licensure in the other jurisdiction.	No
New Jersey - NJ	Accredited or approved degree in LA plus 4 years experience of which at least 2 years must have been full time.	Licensure in another jurisdiction where the standards for licensing met the standards in NJ at the time of initial licensure, and passed the national examination or holds CLARB certification.	No
New Mexico - NM	Accredited degree in LA plus 2 years experience or, non-accredited degree in LA plus 4 years experience or, BA or MA in a related field plus 5 years experience, or 10 years practical experience in LA at least 1 of which must have been under the direct supervision of a licensed LA (each year of completed study in an accredited LA program counts as 1 year experience and a baccalaureate degree in any field counts as 2 year experience toward the 10 year requirement).	Licensure in another jurisdiction with standards as stringent or higher than NM and meet the qualifications of a licensed LA in NM.	Yes
New York - NY	Accredited or approved degree in LA plus experience to equal at least 8 years total or, 12 years experience in LA. Each complete year of study satisfactory to the board counts as 2 years toward the 12 year requirement, not to exceed 8 years of credit.	Licensure in another jurisdiction provided the applicant's qualification met the requirements in NY at the time of initial licensure.	Yes
North Carolina - NC	Accredited degree in LA plus 4 years experience or, 10 years education and experience in any combination in LA.	Licensure in a jurisdiction whose requirements are deemed equal or equivalent to NC. Applicant must provide proof of education, experience and examination.	Yes
North Dakota - ND	N/A	N/A	N/A
Ohio - OH	Accredited degree in LA plus 3 years experience.	Licensure in another jurisdiction whose qualifications at the time of licensure were substantially equal to the requirements in OH and CLARB certification.	No
Oklahoma - OK	Accredited or approved degree in LA plus 3 years experience. The board may accept "broad experience" in LA as meeting the educational requirements.	Licensure in another jurisdiction with requirements substantially equivalent to OK and where reciprocity is granted for OK licensees.	Yes
Oregon - OR	Accredited degree in LA plus 3 years experience or, non-accredited in LA or related field plus 4 years experience or, degree in any field plus 6 years experience or, 11 years experience.	Must meet the same requirements as OR applicants.	No

# D R A F T

Pennsylvania - PA	Accredited or approved degree in LA plus 2 years experience or, accredited or approved degree in LA plus 1 year of graduate school in LA plus 1 year experience or, 1 year of study in an approved program in LA plus 6 years of combined education and experience or, 8 years experience actual experience in LA. The board waives the examination requirements for individuals with a degree in LA and 10 years experience and for individuals with 15 years experience in LA.	Must meet the education and experience requirements and hold a current license in LA in another jurisdiction.	Yes
Rhode Island - RI	Accredited BS/MA degree in LA or, at the discretion of the board, a BS/MA degree in a field related to LA or completion of a non-accredited program, plus 2 years experience in LA or 1 year experience in LA plus 1 year experience in a related field. In lieu of a degree, 6 years experience.	Licensure in another jurisdiction with equal standards to those in RI and that grants equal rights to RI licensees, provided that the applicant passed a comparable examination and demonstrates comparable education and experience.	Yes
South Carolina - SC	Accredited degree in LA plus 2 years experience or, non-accredited degree in LA or a related field plus 5 years experience.	Licensure in another jurisdiction with substantially equivalent requirements to those in SC at the time of initial licensure.	No
South Dakota - SD	Accredited degree in LA and completion of a council record from CLARB. Experience requirements are those required by CLARB.	CLARB certification.	No
Tennessee - TN	Accredited degree in LA plus 3 years experience.	Comity - must have accredited degree in LA plus 3 years experience, current CLARB certification and be licensed in another jurisdiction.	No
Texas - TX	Professional degree from a program accredited by the LAAB plus 2 years experience.	Licensed in another jurisdiction with requirements substantially equivalent to those in TX, or where the jurisdiction has entered into an agreement with the Board that has been approved by the Governor of TX. Applicants must have passed the LARE or an equivalent exam approved by CLARB as conforming to CLARB's standards or as being acceptable in lieu of the LARE, and have 2 years of post licensure experience or have CLARB certification.	No
Utah - UT	Degree in LA or no less than 8 years experience. Each year of education counts as 1 year of experience.	No provisions for reciprocity cited in law or rules.	No
Vermont - VT	Accredited degree in LA plus 3 years experience or 9 years experience under a licensed LA. Up to 1 year of that experience may be under the supervision of an architect, professional engineer or land surveyor. Credits from an accredited degree program may be substituted for no more than 3 of the 9 year requirement.	Licensure in another jurisdiction with substantially equal requirements as VT or CLARB certification.	Yes
Virginia - VA	Accredited degree in LA plus 3 years experience or, non-accredited degree in LA plus 4 years experience or, any bachelors degree plus 6 years experience or, 8 years experience.	Licensed in a jurisdiction whose requirements were at least as rigorous as those in VA at the time of original licensure (must have passed an examination) or CLARB certification.	Yes

# D R A F T

Washington - WA	Accredited degree in LA or an equivalent degree in LA as determined by the board plus 3 years experience, or 8 years LA experience, 6 of which must have been under the supervision of a licensed LA. Up to 2 years of experience may be granted for postsecondary education courses in LA if the courses are equivalent to those offered in accredited degree programs.	Licensure in another jurisdiction if the applicant's qualifications and experience are equivalent to the requirements of WA.	Yes
West Virginia - WV	Accredited degree in LA plus 2 years experience, or accredited graduate degree in LA plus 1 year experience, or, prior to December 31, 2006, 10 years experience in LA, 6 of which must have been under the supervision of a licensed LA or a person having similar qualifications as a LA. After January 1, 2007, 10 years of experience under the supervision of a licensed LA or a person having similar qualifications.	Licensure in another jurisdiction with substantially equivalent requirements to those in W.VA., or CLARB certification.	Yes
Wisconsin - WI	Accredited degree in LA or an equivalent degree plus 2 years experience, or 7 years training and experience in LA including at least 2 years of coursework in LA or an area related to LA and 4 years practical experience.	Licensed in another jurisdiction with similar requirements to those in WI.	No
Wyoming – WY	Accredited degree plus 3 years experience.	Licensed in a jurisdiction with substantially equal requirements to those in WY or CLARB certification.	No

## **Agenda Item F**

### **DISCUSS AND POSSIBLE ACTION ON 2013/15 STRATEGIC PLAN OBJECTIVE TO REVIEW THE TABLE OF EQUIVALENTS FOR TRAINING AND EXPERIENCE AND CONSIDER EXPANDING ELIGIBILITY REQUIREMENTS TO ALLOW CREDIT FOR TEACHING UNDER A LICENSED LANDSCAPE ARCHITECT**

The Landscape Architect Technical Committee's (LATC) current Strategic Plan directs the Committee to "Review the Table of Equivalents for Training and Experience and Consider Expanding Eligibility Requirements to Allow Credit for Teaching Under a Licensed Landscape Architect." In concert with research for another Strategic Plan objective regarding reciprocity requirements, staff expanded the research to include whether or not other jurisdictions grant training credit for teaching experience when evaluating applications for licensure.

A preliminary review of the information collected so far suggests that most other states do not grant credit for teaching experience towards their training credit requirements, however, there are a few that do allow such credit. Due to staff resources, this information has not been finalized and further data collection and analysis is necessary. The Examination Coordinator position was temporarily filled on October 28, 2013 by a Retired Annuitant Staff Services Analyst who is focusing on completing the task. The LATC will be provided with a status update of the research and current findings to date may be distributed at the meeting.

At this meeting, the Committee is asked to discuss and take possible action on the research of allowable teaching credit towards licensure in other states.

The Landscape Architects Technical Committee's (LATC) Strategic Plan directs the LATC to review the Table of Equivalents for Training and Experience and consider expanding eligibility requirements to allow credit for teaching under a licensed landscape architect. Although several jurisdictions give credit for teaching, it does not appear that teaching must be under the supervision of a licensed landscape architect.

According to the Council of Landscape Architectural Registration Boards' (CLARB) data, eight states and one Canadian province allow teaching experience in landscape architecture to count toward training requirements. CLARB depends on the individual licensing entity to provide accurate information and does not attempt to verify it. Listed below are the jurisdictions which have indicated training credits allowed for teaching experience. Where available, the exact language of the jurisdiction's statutes or rules is indicated. Not included in this list are Hawaii and Texas, both of whom indicated to CLARB that they grant credit for teaching but were not specific in identifying how much or under what circumstances.

**British Columbia:** 2 to 10 years credit – not verified.

**Colorado:** 1 year maximum credit – found in Statute 12-45-10 2(b): One year of experience may be practical field experience in construction techniques, teaching, or research in a program accredited by LAAB or an equivalent successor organization.

**Illinois:** 2 years credit – found in Rule 804 IAC 1.1-2-2(d): After December 31, 2002, experience of a grade and character satisfactory to the board...includes (2) teaching landscape architecture in an accredited program.

**Maine:** Up to 50% credit – found in Rule 02-288 3(4): 50% of the applicant's experience teaching in a LAAB accredited program.

**New Hampshire:** 3 to 5 years credit – found in Rule Lsa 302.02 (f): Teaching experience to be creditable must be of an advanced level in a college or university offering a landscape architectural curriculum of four years or more that is accredited by LAAB.

**New York:** 50% up to 2 years credit – not verified in statute or rules.

**Ohio:** 1 year credit – not verified in statute or rules.

**Washington:** 1 year credit – not verified in statute or rules.

**Wyoming:** 1 year credit – found in Statute Ch. 4 Section 1(iii): Possess three (3) years of diversified practical experience in landscape architecture as follows (3) teaching in an LAAB accredited program.

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## Board Information

<b>Contact Information</b>	
<b>British Columbia Society of Landscape Architects</b>	
<p>355 Burrard Street Suite 110 Vancouver, BC V6C 2G8, CAN Phone: 604-682-5610 Fax: 604-681-3394 Website: <a href="http://www.bcsla.org/">http://www.bcsla.org/</a> E-mail: <a href="mailto:admin@bcsla.org">admin@bcsla.org</a></p>	
<b>Board Type</b>	
Board Type: Independent Regulation Type: Title Total Licensees: 394	Resident Licensees: 334 Non-Resident Licensees: 60 Firm/Business Licenses Licensees: 0
<b>Licensure Fees</b>	
Licensure Verification Fee: 30.00 + tax Licensure Renewal Fee: 778.00 + tax	Initial Licensure Fee: 778.00 + tax Reciprocal Licensure Fee: 778.00 + tax
<b>Examination Fees</b>	
Exam Application Fee: 50.00 + tax Exam Score Verification: 60.00 + tax Exam Fees (If different than CLARB Section C):	Exam Fees (If different than CLARB Section E): Administration Fee: Supplemental Exam Fee: 50.00 + HST
<b>Continuing Education Requirements</b>	
CE Required: Yes CE Hours Required: 30 CE Credits = 10 per year CE Renewal Cycle: Triennial Renewal Date (Indicate date or "Anniversary"): December 31 Hours Required - HSW: Hours Required - ADA: Hours Required - Sustainability: Hours Required - Ethics:	Recognizes CE Completed in other Jurisdiction: Yes Requires CE Provider Preapproval: No Requires CE Course Preapproval: No Accepts LA CES Approval: Yes % of Licensees Audited: 10 Frequency of Audit: Annually Requires Proof of CE Participation: Yes
<b>Requirements to Take the L.A.R.E.</b>	
Application Format L.A.R.E: Paper Education Accepted LAAB Accredited BLA (L.A.R.E): Yes Education Accepted LAAB Accredited MLA (L.A.R.E): Yes Education Accepted Other LA Degree Plus Experience (L.A.R.E): Yes	Require a Council Record (L.A.R.E): No Accept a Council Record (L.A.R.E): Yes Board App. Required with Council Record (L.A.R.E): Yes Professional References Required (L.A.R.E): Yes Pre-Approval Required for Graphic (L.A.R.E): Yes Pre-Approval Required for MC (L.A.R.E): Yes

Education Accepted Other Degree Plus Experience (L.A.R.E): Yes  
 Experience Under a LA (L.A.R.E)(Years):  
 Experience Under Another Licensed Pro (L.A.R.E) (Years):  
 Experience Accepted For Teaching:  
 Minimum Hours For Parttime Employment (L.A.R.E):

LA In Training Program (L.A.R.E): Yes  
 June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience (I.L.): Yes  
 Education Accepted Other Degree Plus Experience (I.L.): Yes  
 Experience Under A LA (I.L) (years): 2-10  
 Exp. Under Another Lic. Prof. (I.L.) (years): 2-10  
 Exp. For Teaching (I.L.) (years): 2-10  
 Min. Hours For Part-Time Employment (I.L.): 2 years

Supplemental Exam Required (I.L.): Yes  
 Format Of Supplemental Exam (I.L.): Proctored  
 Require A Council Record (I.L.): No  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.): 3  
 No. of Other Pro. References Accepted (I.L.): 1  
 No. of Certified Planner Ref. Accepted (I.L.): 1

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.): Paper  
 Supplemental Exam Required (R.L.): Yes  
 Format of Supplemental Exam (R.L.): Proctored  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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## Board Information

<b>Contact Information</b>	
<b>Colorado State Board of Landscape Architects</b>	
1560 Broadway Suite 1350 Denver, CO 80202, US Phone: 303-894-7800 Fax: 303-894-7693 Website: <a href="http://www.dora.state.co.us/la/index.htm">http://www.dora.state.co.us/la/index.htm</a> E-mail: <a href="mailto:dora_landscapearchitects@state.co.us">dora_landscapearchitects@state.co.us</a>	
<b>Board Type</b>	
Board Type: Independent Regulation Type: Both Total Licensees: 755	Resident Licensees: 652 Non-Resident Licensees: 103 Firm/Businesslicensees Licensees: N/A
<b>Licensure Fees</b>	
Licensure Verification Fee: N/A Licensure Renewal Fee: 109	Initial Licensure Fee: 425 Reciprocal Licensure Fee: 425
<b>Examination Fees</b>	
Exam Application Fee: N/A Exam Score Verification: N/A Exam Fees (If different than CLARB Section C): N/A	Exam Fees (If different than CLARB Section E): N/A Administration Fee: N/A Supplemental Exam Fee: N/A
<b>Continuing Education Requirements</b>	
CE Required: No CE Hours Required: N/A CE Renewal Cycle: Renewal Date (Indicate date or "Anniversary"): Annual 1/31 Hours Required - HSW: N/A Hours Required - ADA: N/A Hours Required - Sustainability: N/A Hours Required - Ethics: N/A	Recognizes CE Completed in other Jurisdiction: Requires CE Provider Preapproval: Requires CE Course Preapproval: Accepts LA CES Approval: % of Licensees Audited: Frequency of Audit: Requires Proof of CE Participation:
<b>Requirements to Take the L.A.R.E.</b>	
Application Format L.A.R.E: Through CLARB Education Accepted LAAB Accredited BLA (L.A.R.E): Education Accepted LAAB Accredited MLA (L.A.R.E): Education Accepted Other LA Degree Plus Experience (L.A.R.E): Education Accepted Other Degree Plus Experience (L.A.R.E):	Require a Council Record (L.A.R.E): Accept a Council Record (L.A.R.E): Board App. Required with Council Record (L.A.R.E): Professional References Required (L.A.R.E): Pre-Approval Required for Graphic (L.A.R.E): Pre-Approval Required for MC (L.A.R.E): LA In Training Program (L.A.R.E):

Experience Under a LA (L.A.R.E)(Years):  
 Experience Under Another Licensed Pro (L.A.R.E)  
 (Years):  
 Experience Accepted For Teaching:  
 Minimum Hours For Parttime Employment (L.A.R.E):

June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience  
 (I.L.): Yes  
 Education Accepted Other Degree Plus Experience  
 (I.L.): Yes  
 Experience Under A LA (I.L) (years): Depends on  
 education  
 Exp. Under Another Lic. Prof. (I.L.) (years): Depends  
 on education  
 Exp. For Teaching (I.L.) (years): Maximum 1 year  
 credit  
 Min. Hours For Part-Time Employment (I.L.): 20  
 hours/week

Supplemental Exam Required (I.L.): No  
 Format Of Supplemental Exam (I.L.):  
 Require A Council Record (I.L.): No  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.): Sufficient to verify  
 experience  
 No. of Other Pro. References Accepted (I.L.): N/A  
 No. of Certified Planner Ref. Accepted (I.L.): N/A

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper  
 Supplemental Exam Required (R.L.): No  
 Format of Supplemental Exam (R.L.):  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): No  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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### Board Information

<b>Contact Information</b>	
<b>Illinois Department of Financial &amp; Professional Regulation</b>	
320 W. Washington Street 3rd Floor Springfield, IL 62786, USA Phone: 800-560-6420 Fax: 217-782-7645 Website: <a href="http://www.idfpr.com/dpr/WHO/lanar.asp">http://www.idfpr.com/dpr/WHO/lanar.asp</a> E-mail: <a href="mailto:David.Brim@illinois.gov">David.Brim@illinois.gov</a>	
<b>Board Type</b>	
Board Type: Independent Regulation Type: Title Total Licensees: 929	Resident Licensees: 658 Non-Resident Licensees: 271 Firm/Businesslicensees Licensees: N/A
<b>Licensure Fees</b>	
Licensure Verification Fee: 20 Licensure Renewal Fee: 60	Initial Licensure Fee: 100 Reciprocal Licensure Fee: 100
<b>Examination Fees</b>	
Exam Application Fee: N/A Exam Score Verification: 20 Exam Fees (If different than CLARB Section C):	Exam Fees (If different than CLARB Section E): Administration Fee: Supplemental Exam Fee:
<b>Continuing Education Requirements</b>	
CE Required: No CE Hours Required: CE Renewal Cycle: Renewal Date (Indicate date or "Anniversary"): Hours Required - HSW: Hours Required - ADA: Hours Required - Sustainability: Hours Required - Ethics:	Recognizes CE Completed in other Jurisdiction: Requires CE Provider Preapproval: Requires CE Course Preapproval: Accepts LA CES Approval: % of Licensees Audited: Frequency of Audit: Requires Proof of CE Participation:
<b>Requirements to Take the L.A.R.E.</b>	
Application Format L.A.R.E: Through CLARB Education Accepted LAAB Accredited BLA (L.A.R.E): Education Accepted LAAB Accredited MLA (L.A.R.E): Education Accepted Other LA Degree Plus Experience (L.A.R.E): Education Accepted Other Degree Plus Experience (L.A.R.E): Experience Under a LA (L.A.R.E)(Years):	Require a Council Record (L.A.R.E): Accept a Council Record (L.A.R.E): Board App. Required with Council Record (L.A.R.E): Professional References Required (L.A.R.E): Pre-Approval Required for Graphic (L.A.R.E): Pre-Approval Required for MC (L.A.R.E): LA In Training Program (L.A.R.E):

Experience Under Another Licensed Pro (L.A.R.E) (Years):  
 Experience Accepted For Teaching:  
 Minimum Hours For Parttime Employment (L.A.R.E):

June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience (I.L.): Yes  
 Education Accepted Other Degree Plus Experience (I.L.): No  
 Experience Under A LA (I.L) (years): 2  
 Exp. Under Another Lic. Prof. (I.L.) (years): 2  
 Exp. For Teaching (I.L.) (years): 2  
 Min. Hours For Part-Time Employment (I.L.): 15

Supplemental Exam Required (I.L.): No  
 Format Of Supplemental Exam (I.L.):  
 Require A Council Record (I.L.):  
 Accept A Council Record (I.L.):  
 Board App. Required with Council Record (I.L.):  
 No. of References Required (I.L.):  
 No. of Other Pro. References Accepted (I.L.):  
 No. of Certified Planner Ref. Accepted (I.L.):

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.): Paper  
 Supplemental Exam Required (R.L.): No  
 Format of Supplemental Exam (R.L.):  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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**Board Information**

<b>Contact Information</b>	
<b>Maine State Board for Licensing Architects, Landscape Architects and Interior Designers</b>	
35 State House Station Augusta, ME 04333, USA Phone: 207-624-8603 Fax: 207-624-8637 Website: <a href="http://www.maine.gov/professionallicensing">http://www.maine.gov/professionallicensing</a> E-mail: <a href="mailto:kimberly.j.baker@maine.gov">kimberly.j.baker@maine.gov</a>	
<b>Board Type</b>	
Board Type: Joint Regulation Type: Both Total Licensees: 188	Resident Licensees: 95 Non-Resident Licensees: 93 Firm/Business Licenses Licensees: n/a
<b>Licensure Fees</b>	
Licensure Verification Fee: 25 Licensure Renewal Fee: 70	Initial Licensure Fee: 70 Reciprocal Licensure Fee: 70
<b>Examination Fees</b>	
Exam Application Fee: 71 Exam Score Verification: 25 Exam Fees (If different than CLARB Section C):	Exam Fees (If different than CLARB Section E): Administration Fee: Supplemental Exam Fee:
<b>Continuing Education Requirements</b>	
CE Required: No CE Hours Required: CE Renewal Cycle: Renewal Date (Indicate date or "Anniversary"): Hours Required - HSW: Hours Required - ADA: Hours Required - Sustainability: Hours Required - Ethics:	Recognizes CE Completed in other Jurisdiction: Requires CE Provider Preapproval: Requires CE Course Preapproval: Accepts LA CES Approval: % of Licensees Audited: Frequency of Audit: Requires Proof of CE Participation:
<b>Requirements to Take the L.A.R.E.</b>	
Application Format L.A.R.E: Paper Education Accepted LAAB Accredited BLA (L.A.R.E): Yes Education Accepted LAAB Accredited MLA (L.A.R.E): Yes Education Accepted Other LA Degree Plus Experience (L.A.R.E): Yes Education Accepted Other Degree Plus Experience (L.A.R.E): Yes	Require a Council Record (L.A.R.E): No Accept a Council Record (L.A.R.E): Yes Board App. Required with Council Record (L.A.R.E): Yes Professional References Required (L.A.R.E): No Pre-Approval Required for Graphic (L.A.R.E): No Pre-Approval Required for MC (L.A.R.E): No LA In Training Program (L.A.R.E): No

Experience Under a LA (L.A.R.E)(Years): VARIES  
Experience Under Another Licensed Pro (L.A.R.E)  
(Years):VARIES  
Experience Accepted For Teaching: VARIES  
Minimum Hours For Parttime Employment (L.A.R.E):  
PRO-RATED

June Graphic App Deadline (if App)(L.A.R.E):  
December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
Education Accepted LAAB Accredited BLA (I.L.): Yes  
Education Accepted LAAB Accredited MLA (I.L.): Yes  
Education Accepted Other LA Degree Plus Experience  
(I.L.): Yes  
Education Accepted Other Degree Plus Experience  
(I.L.): Yes  
Experience Under A LA (I.L) (years): VARIES  
Exp. Under Another Lic. Prof. (I.L.) (years): VARIES  
Exp. For Teaching (I.L.) (years): VARIES  
Min. Hours For Part-Time Employment (I.L.): PRO-  
RATED

Supplemental Exam Required (I.L.): No  
Format Of Supplemental Exam (I.L.):  
Require A Council Record (I.L.): No  
Accept A Council Record (I.L.): Yes  
Board App. Required with Council Record (I.L.): Yes  
No. of References Required (I.L.): 0  
No. of Other Pro. References Accepted (I.L.): 0  
No. of Certified Planner Ref. Accepted (I.L.): 0

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper  
Supplemental Exam Required (R.L.): No  
Format of Supplemental Exam (R.L.):  
Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
Board App. Required with Council Record (R.L.): Yes  
Require a Certified Council Record (R.L.): No  
Auto-approve a Certified Council Record (R.L.): Yes

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You are not signed in | [Login here](#)[Back](#) | [Close](#)**Board Information****Contact Information****New Hampshire Joint Board of Licensure & Certification**

57 Regional Drive  
 Concord, NH 03301-8518, USA  
 Phone: 603-271-2219  
 Fax: 603-271-7928  
 Website: <http://www.nh.gov/jtboard/lisa.htm>  
 E-mail: [dlobdell@nhsa.state.nh.us](mailto:dlobdell@nhsa.state.nh.us)

**Board Type**

Board Type: Independent  
 Regulation Type: Both  
 Total Licensees: 90

Resident Licensees: 34  
 Non-Resident Licensees: 57  
 Firm/Businesslicensees Licensees: N/A

**Licensure Fees**

Licensure Verification Fee: 25.00  
 Licensure Renewal Fee: 150.00

Initial Licensure Fee: 275.00  
 Reciprocal Licensure Fee: 225.00

**Examination Fees**

Exam Application Fee: 125.00  
 Exam Score Verification: 25.00  
 Exam Fees (If different than CLARB Section C): 325.00

Exam Fees (If different than CLARB Section E): 325.00  
 Administration Fee: n/a  
 Supplemental Exam Fee: n/a

**Continuing Education Requirements**

CE Required: Yes  
 CE Hours Required: 30  
 CE Renewal Cycle: Biennial  
 Renewal Date (Indicate date or "Anniversary"): birth month  
 Hours Required - HSW: n/a  
 Hours Required - ADA: n/a  
 Hours Required - Sustainability: n/a  
 Hours Required - Ethics: n/a

Recognizes CE Completed in other Jurisdiction: Yes  
 Requires CE Provider Preapproval: No  
 Requires CE Course Preapproval: No  
 Accepts LA CES Approval: Yes  
 % of Licensees Audited: 5%  
 Frequency of Audit: Annually  
 Requires Proof of CE Participation: Yes

**Requirements to Take the L.A.R.E.**

Application Format L.A.R.E: Paper  
 Education Accepted LAAB Accredited BLA (L.A.R.E): Yes  
 Education Accepted LAAB Accredited MLA (L.A.R.E): Yes  
 Education Accepted Other LA Degree Plus Experience (L.A.R.E): Yes  
 Education Accepted Other Degree Plus Experience

Require a Council Record (L.A.R.E): No  
 Accept a Council Record (L.A.R.E): Yes  
 Board App. Required with Council Record (L.A.R.E): Yes  
 Professional References Required (L.A.R.E): Yes  
 Pre-Approval Required for Graphic (L.A.R.E): Yes  
 Pre-Approval Required for MC (L.A.R.E): Yes  
 LA In Training Program (L.A.R.E): No

(L.A.R.E): Yes  
 Experience Under a LA (L.A.R.E)(Years): LAAB -3 Non  
 LAAB-5  
 Experience Under Another Licensed Pro (L.A.R.E)  
 (Years):n/a  
 Experience Accepted For Teaching: 3 or 5  
 Minimum Hours For Parttime Employment (L.A.R.E):  
 n/a

June Graphic App Deadline (if App)(L.A.R.E):  
 04/01/2009  
 December Graphic App Deadline (if App)(L.A.R.E):  
 10/01/2009

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience  
 (I.L.): Yes  
 Education Accepted Other Degree Plus Experience  
 (I.L.): Yes  
 Experience Under A LA (I.L) (years): 3 or 5  
 Exp. Under Another Lic. Prof. (I.L.) (years): n/a  
 Exp. For Teaching (I.L.) (years): 3 or 5  
 Min. Hours For Part-Time Employment (I.L.): n/a

Supplemental Exam Required (I.L.): No  
 Format Of Supplemental Exam (I.L.):  
 Require A Council Record (I.L.): No  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.): 5  
 No. of Other Pro. References Accepted (I.L.): 2 of the  
 5  
 No. of Certified Planner Ref. Accepted (I.L.): 2 of the 5

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.): Paper  
 Supplemental Exam Required (R.L.): No  
 Format of Supplemental Exam (R.L.):  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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## Board Information

<b>Contact Information</b>	
<b>New York State Board for Landscape Architecture</b>	
<p>Office of the Professions              89 Washington Avenue              Albany, NY 12234-1000, USA              Phone: 518-474-3817, x110              Fax: 518-486-2981              Website: <a href="http://www.op.nysed.gov/larch.htm">http://www.op.nysed.gov/larch.htm</a>              E-mail: <a href="mailto:larchbd@mail.nysed.gov">larchbd@mail.nysed.gov</a></p>	
<b>Board Type</b>	
<p>Board Type: Independent              Regulation Type: Both              Total Licensees: 1,185</p>	<p>Resident Licensees: 736              Non-Resident Licensees: 449              Firm/Businesslicensees Licensees: unknown</p>
<b>Licensure Fees</b>	
<p>Licensure Verification Fee: \$20              Licensure Renewal Fee: \$200</p>	<p>Initial Licensure Fee: \$270              Reciprocal Licensure Fee: \$270</p>
<b>Examination Fees</b>	
<p>Exam Application Fee: \$270              Exam Score Verification: \$20              Exam Fees (If different than CLARB Section C):</p>	<p>Exam Fees (If different than CLARB Section E):              Administration Fee:              Supplemental Exam Fee:</p>
<b>Continuing Education Requirements</b>	
<p>CE Required: Yes              CE Hours Required: 36              CE Renewal Cycle: Triennial              Renewal Date (Indicate date or "Anniversary"):              Anniversary              Hours Required - HSW: 24              Hours Required - ADA:              Hours Required - Sustainability:              Hours Required - Ethics:</p>	<p>Recognizes CE Completed in other Jurisdiction: No              Requires CE Provider Preapproval: Yes              Requires CE Course Preapproval: No              Accepts LA CES Approval: No              % of Licensees Audited:              Frequency of Audit:              Requires Proof of CE Participation: Yes</p>
<b>Requirements to Take the L.A.R.E.</b>	
<p>Application Format L.A.R.E: Through CLARB              Education Accepted LAAB Accredited BLA (L.A.R.E):              Yes              Education Accepted LAAB Accredited MLA (L.A.R.E):              Yes              Education Accepted Other LA Degree Plus Experience              (L.A.R.E): Yes</p>	<p>Require a Council Record (L.A.R.E): No              Accept a Council Record (L.A.R.E): Yes              Board App. Required with Council Record (L.A.R.E):              Yes              Professional References Required (L.A.R.E): No              Pre-Approval Required for Graphic (L.A.R.E): No              Pre-Approval Required for MC (L.A.R.E): No</p>

Education Accepted Other Degree Plus Experience (L.A.R.E): Yes  
 Experience Under a LA (L.A.R.E)(Years): 2 years minimum  
 Experience Under Another Licensed Pro (L.A.R.E) (Years): up to 2 years, maximum  
 Experience Accepted For Teaching: 1/2 credit; up to 2 years  
 Minimum Hours For Parttime Employment (L.A.R.E): N/A

LA In Training Program (L.A.R.E):  
 June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience (I.L.): Yes  
 Education Accepted Other Degree Plus Experience (I.L.): Yes  
 Experience Under A LA (I.L) (years): 2 years minimum  
 Exp. Under Another Lic. Prof. (I.L.) (years): up to 2 years maximum  
 Exp. For Teaching (I.L.) (years): 1/2 credit; up to 2 years  
 Min. Hours For Part-Time Employment (I.L.):

Supplemental Exam Required (I.L.): No  
 Format Of Supplemental Exam (I.L.):  
 Require A Council Record (I.L.): No  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.): 0  
 No. of Other Pro. References Accepted (I.L.): 0  
 No. of Certified Planner Ref. Accepted (I.L.): 0

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper  
 Supplemental Exam Required (R.L.): No  
 Format of Supplemental Exam (R.L.):  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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## Board Information

<b>Contact Information</b>	
<b>Ohio Board of Landscape Architect Examiners</b>	
<p>77 South High Street                  16th Floor                  Columbus, OH 43215, US                  Phone: 614-466-2316                  Fax: 614-644-9048                  Website: <a href="http://www.arc.ohio.gov/">http://www.arc.ohio.gov/</a>                  E-mail: <a href="mailto:amy.kobe@arla.state.oh.us">amy.kobe@arla.state.oh.us</a></p>	
<b>Board Type</b>	
<p>Board Type: Independent                  Regulation Type: Both                  Total Licensees:</p>	<p>Resident Licensees: 378                  Non-Resident Licensees: 226                  Firm/Businesslicensees Licensees: 111</p>
<b>Licensure Fees</b>	
<p>Licensure Verification Fee: n/a                  Licensure Renewal Fee: \$125 every two years</p>	<p>Initial Licensure Fee: n/a                  Reciprocal Licensure Fee: \$250</p>
<b>Examination Fees</b>	
<p>Exam Application Fee: \$50                  Exam Score Verification: n/a                  Exam Fees (If different than CLARB Section C):</p>	<p>Exam Fees (If different than CLARB Section E):                  Administration Fee:                  Supplemental Exam Fee:</p>
<b>Continuing Education Requirements</b>	
<p>CE Required: Yes                  CE Hours Required: 24                  CE Renewal Cycle: Biennial                  Renewal Date (Indicate date or "Anniversary"):                  10/31/2011                  Hours Required - HSW: 16                  Hours Required - ADA: n/a                  Hours Required - Sustainability: n/a                  Hours Required - Ethics: n/a</p>	<p>Recognizes CE Completed in other Jurisdiction: Yes                  Requires CE Provider Preapproval: No                  Requires CE Course Preapproval: No                  Accepts LA CES Approval: Yes                  % of Licensees Audited: 3%                  Frequency of Audit: Biennial                  Requires Proof of CE Participation: No</p>
<b>Requirements to Take the L.A.R.E.</b>	
<p>Application Format L.A.R.E: Through CLARB                  Education Accepted LAAB Accredited BLA (L.A.R.E):                  Yes                  Education Accepted LAAB Accredited MLA (L.A.R.E):                  Yes                  Education Accepted Other LA Degree Plus Experience                  (L.A.R.E): No</p>	<p>Require a Council Record (L.A.R.E): Yes                  Accept a Council Record (L.A.R.E): No                  Board App. Required with Council Record (L.A.R.E): No                  Professional References Required (L.A.R.E): No                  Pre-Approval Required for Graphic (L.A.R.E): No                  Pre-Approval Required for MC (L.A.R.E): No                  LA In Training Program (L.A.R.E): No</p>

Education Accepted Other Degree Plus Experience (L.A.R.E): No  
 Experience Under a LA (L.A.R.E)(Years): No  
 Experience Under Another Licensed Pro (L.A.R.E) (Years):No  
 Experience Accepted For Teaching: No  
 Minimum Hours For Parttime Employment (L.A.R.E): 20 hrs/wk for 8 weeks

June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience (I.L.): No  
 Education Accepted Other Degree Plus Experience (I.L.): No  
 Experience Under A LA (I.L) (years): 3  
 Exp. Under Another Lic. Prof. (I.L.) (years): 1  
 Exp. For Teaching (I.L.) (years): 1  
 Min. Hours For Part-Time Employment (I.L.): 20 hrs/wk for 8 wks.

Supplemental Exam Required (I.L.): No  
 Format Of Supplemental Exam (I.L.):  
 Require A Council Record (I.L.): Yes  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.):  
 No. of Other Pro. References Accepted (I.L.):  
 No. of Certified Planner Ref. Accepted (I.L.): n/a

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper  
 Supplemental Exam Required (R.L.): No  
 Format of Supplemental Exam (R.L.):  
 Require a Council Record (R.L.): Yes

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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## Board Information

<b>Contact Information</b>	
<b>Washington Board of Registration for Landscape Architects</b>	
P.O. Box 9045 Olympia, WA 98507-9045, USA Phone: 360-664-1497 Fax: 360-570-7098 Website: <a href="http://www.dol.wa.gov/business/landscapearchitects/">http://www.dol.wa.gov/business/landscapearchitects/</a> E-mail: <a href="mailto:landscape@dol.wa.gov">landscape@dol.wa.gov</a>	
<b>Board Type</b>	
Board Type: Joint Regulation Type: Practice Total Licensees: 1443 / 772 Active	Resident Licensees: 570 Non-Resident Licensees: 202 Firm/Businesslicensees Licensees:
<b>Licensure Fees</b>	
Licensure Verification Fee: None Licensure Renewal Fee: \$360 (Every two years)	Initial Licensure Fee: \$360 Reciprocal Licensure Fee: \$325
<b>Examination Fees</b>	
Exam Application Fee: \$225 Exam Score Verification: None Exam Fees (If different than CLARB Section C):	Exam Fees (If different than CLARB Section E): Administration Fee: Supplemental Exam Fee: None
<b>Continuing Education Requirements</b>	
CE Required: Yes CE Hours Required: 24 CE Renewal Cycle: Biennial Renewal Date (Indicate date or "Anniversary"): Birthday Hours Required - HSW: 18 Hours Required - ADA: Hours Required - Sustainability: Hours Required - Ethics:	Recognizes CE Completed in other Jurisdiction: Yes Requires CE Provider Preapproval: No Requires CE Course Preapproval: No Accepts LA CES Approval: Yes % of Licensees Audited: 5-15 Frequency of Audit: Biennial Requires Proof of CE Participation: Yes
<b>Requirements to Take the L.A.R.E.</b>	
Application Format L.A.R.E: Through CLARB Education Accepted LAAB Accredited BLA (L.A.R.E): Yes Education Accepted LAAB Accredited MLA (L.A.R.E): Yes Education Accepted Other LA Degree Plus Experience (L.A.R.E): Yes Education Accepted Other Degree Plus Experience	Require a Council Record (L.A.R.E): Accept a Council Record (L.A.R.E): Board App. Required with Council Record (L.A.R.E): Professional References Required (L.A.R.E): Pre-Approval Required for Graphic (L.A.R.E): No Pre-Approval Required for MC (L.A.R.E): No LA In Training Program (L.A.R.E): No

(L.A.R.E): Yes  
 Experience Under a LA (L.A.R.E)(Years):  
 Experience Under Another Licensed Pro (L.A.R.E)  
 (Years):  
 Experience Accepted For Teaching:  
 Minimum Hours For Parttime Employment (L.A.R.E):

June Graphic App Deadline (if App)(L.A.R.E):  
 December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
 Education Accepted LAAB Accredited BLA (I.L.): Yes  
 Education Accepted LAAB Accredited MLA (I.L.): Yes  
 Education Accepted Other LA Degree Plus Experience  
 (I.L.): Yes  
 Education Accepted Other Degree Plus Experience  
 (I.L.): Yes  
 Experience Under A LA (I.L) (years): 3  
 Exp. Under Another Lic. Prof. (I.L.) (years): 2  
 Exp. For Teaching (I.L.) (years): 1  
 Min. Hours For Part-Time Employment (I.L.): 20

Supplemental Exam Required (I.L.): Yes  
 Format Of Supplemental Exam (I.L.): Take-Home  
 Require A Council Record (I.L.): No  
 Accept A Council Record (I.L.): Yes  
 Board App. Required with Council Record (I.L.): Yes  
 No. of References Required (I.L.): None  
 No. of Other Pro. References Accepted (I.L.): None  
 No. of Certified Planner Ref. Accepted (I.L.): None

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper  
 Supplemental Exam Required (R.L.): Yes  
 Format of Supplemental Exam (R.L.): Take-Home  
 Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
 Board App. Required with Council Record (R.L.): Yes  
 Require a Certified Council Record (R.L.): No  
 Auto-approve a Certified Council Record (R.L.): No

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## Board Information

### Contact Information

#### Wyoming State Board of Architects and Landscape Architects

2800 Central Avenue  
Cheyenne, WY 82002, USA  
Phone: 307-777-7788  
Fax: 307-777-3508  
Website: <http://plboards.state.wy.us/architecture/>  
E-mail: [Michelle.Lamorie@wyo.gov](mailto:Michelle.Lamorie@wyo.gov)

### Board Type

Board Type: Joint	Resident Licensees: 25
Regulation Type: Both	Non-Resident Licensees: 135
Total Licensees: 160 LA	Firm/Business Licenses Licensees: 0

### Licensure Fees

Licensure Verification Fee: 0	Initial Licensure Fee: 175
Licensure Renewal Fee: 175	Reciprocal Licensure Fee: 375

### Examination Fees

Exam Application Fee:	Exam Fees (If different than CLARB Section E):
Exam Score Verification: 0	Administration Fee:
Exam Fees (If different than CLARB Section C):	Supplemental Exam Fee:

### Continuing Education Requirements

CE Required: Yes	Recognizes CE Completed in other Jurisdiction: Yes
CE Hours Required: 16	Requires CE Provider Preapproval: No
CE Renewal Cycle: Biennial	Requires CE Course Preapproval: No
Renewal Date (Indicate date or "Anniversary"): 12/31	Accepts LA CES Approval: Yes
Hours Required - HSW: 16	% of Licensees Audited: 20%
Hours Required - ADA:	Frequency of Audit: Biennial
Hours Required - Sustainability:	Requires Proof of CE Participation: Yes
Hours Required - Ethics:	

### Requirements to Take the L.A.R.E.

Application Format L.A.R.E: Through CLARB	Require a Council Record (L.A.R.E): Yes
Education Accepted LAAB Accredited BLA (L.A.R.E): Yes	Accept a Council Record (L.A.R.E):
Education Accepted LAAB Accredited MLA (L.A.R.E): Yes	Board App. Required with Council Record (L.A.R.E):
Education Accepted Other LA Degree Plus Experience (L.A.R.E): No	Professional References Required (L.A.R.E):
Education Accepted Other Degree Plus Experience (L.A.R.E): No	Pre-Approval Required for Graphic (L.A.R.E):
	Pre-Approval Required for MC (L.A.R.E):
	LA In Training Program (L.A.R.E):
	June Graphic App Deadline (if App)(L.A.R.E):
	December Graphic App Deadline (if App)(L.A.R.E):

Experience Under a LA (L.A.R.E)(Years): 1  
Experience Under Another Licensed Pro (L.A.R.E)  
(Years):2  
Experience Accepted For Teaching: 1  
Minimum Hours For Parttime Employment (L.A.R.E):  
20

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper  
Education Accepted LAAB Accredited BLA (I.L.): Yes  
Education Accepted LAAB Accredited MLA (I.L.): Yes  
Education Accepted Other LA Degree Plus Experience  
(I.L.): No  
Education Accepted Other Degree Plus Experience  
(I.L.): No  
Experience Under A LA (I.L) (years): 1  
Exp. Under Another Lic. Prof. (I.L.) (years): 2  
Exp. For Teaching (I.L.) (years): 1  
Min. Hours For Part-Time Employment (I.L.): 20

Supplemental Exam Required (I.L.): No  
Format Of Supplemental Exam (I.L.):  
Require A Council Record (I.L.): No  
Accept A Council Record (I.L.): Yes  
Board App. Required with Council Record (I.L.): No  
No. of References Required (I.L.): 3  
No. of Other Pro. References Accepted (I.L.):  
No. of Certified Planner Ref. Accepted (I.L.):

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.): Paper  
Supplemental Exam Required (R.L.): No  
Format of Supplemental Exam (R.L.):  
Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
Board App. Required with Council Record (R.L.): No  
Require a Certified Council Record (R.L.): No  
Auto-approve a Certified Council Record (R.L.): Yes

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P.O. Box 3469  
 Honolulu, HI 96801, US  
 Phone: 808-586-3000  
 Fax: 808-586-2689  
 Website: <http://hawaii.gov/dcca/areas/pvl/boards/engineer>  
 E-mail: [easla@dcca.hawaii.gov](mailto:easla@dcca.hawaii.gov)

**Board Type**

Board Type: Joint	Resident Licensees: 102
Regulation Type: Both	Non-Resident Licensees: 56
Total Licensees: 158	Firm/Business Licensees: N/A

**Licensure Fees**

Licensure Verification Fee: \$15	Initial Licensure Fee: \$160
Licensure Renewal Fee: \$150	Reciprocal Licensure Fee: \$160

**Examination Fees**

Exam Application Fee: \$75	Exam Fees (If different than CLARB Section E): N/A
Exam Score Verification: \$15	Administration Fee: \$10
Exam Fees (If different than CLARB Section C): N/A	Supplemental Exam Fee: \$30

**Continuing Education Requirements**

CE Required: No	Recognizes CE Completed in other Jurisdiction:
CE Hours Required: N/A	Requires CE Provider Preapproval:
CE Renewal Cycle: Biennial	Requires CE Course Preapproval:
Renewal Date (Indicate date or "Anniversary"):	Accepts LA CES Approval:
4/30/even-numbered years	% of Licensees Audited:
Hours Required - HSW: N/A	Frequency of Audit:
Hours Required - ADA: N/A	Requires Proof of CE Participation:
Hours Required - Sustainability: N/A	
Hours Required - Ethics: N/A	

**Requirements to Take the L.A.R.E.**

Application Format L.A.R.E: Paper	Require a Council Record (L.A.R.E): No
Education Accepted LAAB Accredited BLA (L.A.R.E):	Accept a Council Record (L.A.R.E): Yes
Yes	Board App. Required with Council Record (L.A.R.E):
Education Accepted LAAB Accredited MLA (L.A.R.E):	Yes
Yes	Professional References Required (L.A.R.E): Yes
Education Accepted Other LA Degree Plus Experience	Pre-Approval Required for Graphic (L.A.R.E): Yes
(L.A.R.E): Yes	Pre-Approval Required for MC (L.A.R.E): Yes
Education Accepted Other Degree Plus Experience	LA In Training Program (L.A.R.E): No

(L.A.R.E): Yes	June Graphic App Deadline (if App)(L.A.R.E):
Experience Under a LA (L.A.R.E)(Years): Check with Board	03/10/2011
Experience Under Another Licensed Pro (L.A.R.E) (Years):No	December Graphic App Deadline (if App)(L.A.R.E):
Experience Accepted For Teaching: Check with Board	09/10/2011
Minimum Hours For Parttime Employment (L.A.R.E): Check with Board	

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Paper	Supplemental Exam Required (I.L.): Yes
Education Accepted LAAB Accredited BLA (I.L.): Yes	Format Of Supplemental Exam (I.L.): Proctored
Education Accepted LAAB Accredited MLA (I.L.): Yes	Require A Council Record (I.L.): No
Education Accepted Other LA Degree Plus Experience (I.L.): Yes	Accept A Council Record (I.L.): Yes
Education Accepted Other Degree Plus Experience (I.L.): Yes	Board App. Required with Council Record (I.L.): Yes
Experience Under A LA (I.L) (years): Check with Board	No. of References Required (I.L.): Check with Board
Exp. Under Another Lic. Prof. (I.L.) (years): No	No. of Other Pro. References Accepted (I.L.): None
Exp. For Teaching (I.L.) (years): Check with Board	No. of Certified Planner Ref. Accepted (I.L.): None
Min. Hours For Part-Time Employment (I.L.): Check with Board	

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Paper	Accept a Council Record (R.L.): Yes
Supplemental Exam Required (R.L.): Yes	Board App. Required with Council Record (R.L.): Yes
Format of Supplemental Exam (R.L.): Proctored	Require a Certified Council Record (R.L.): No
Require a Council Record (R.L.): No	Auto-approve a Certified Council Record (R.L.): No

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## Board Information

### Contact Information

#### Texas Board of Architectural Examiners

333 Guadalupe St., #2-350  
Austin, TX 78701, USA  
Phone: 512-305-9000  
Fax: 512-305-8900  
Website: <http://www.tbae.state.tx.us/>  
E-mail: [customer.service@tbae.state.tx.us](mailto:customer.service@tbae.state.tx.us)

### Board Type

Board Type: Joint  
Regulation Type: Both  
Total Licensees: 1533

Resident Licensees: 1135  
Non-Resident Licensees: 398  
Firm/Business Licenses Licensees: 282

### Licensure Fees

Licensure Verification Fee: \$30/\$40  
Licensure Renewal Fee: \$305/\$400

Initial Licensure Fee: \$355/\$380  
Reciprocal Licensure Fee: \$400

### Examination Fees

Exam Application Fee: \$100  
Exam Score Verification: N/A  
Exam Fees (If different than CLARB Section C): N/A

Exam Fees (If different than CLARB Section E): N/A  
Administration Fee: N/A  
Supplemental Exam Fee: N/A

### Continuing Education Requirements

CE Required: Yes  
CE Hours Required: 12  
CE Renewal Cycle: Annual  
Renewal Date (Indicate date or "Anniversary"): Birth Month  
Hours Required - HSW: 12  
Hours Required - ADA: 1  
Hours Required - Sustainability: 1  
Hours Required - Ethics: 0

Recognizes CE Completed in other Jurisdiction: Yes  
Requires CE Provider Preapproval: No  
Requires CE Course Preapproval: No  
Accepts LA CES Approval: Yes  
% of Licensees Audited: 10  
Frequency of Audit: Monthly  
Requires Proof of CE Participation: Yes

### Requirements to Take the L.A.R.E.

Application Format L.A.R.E: Online  
Education Accepted LAAB Accredited BLA (L.A.R.E): Yes  
Education Accepted LAAB Accredited MLA (L.A.R.E): Yes  
Education Accepted Other LA Degree Plus Experience (L.A.R.E): No  
Education Accepted Other Degree Plus Experience

Require a Council Record (L.A.R.E): Yes  
Accept a Council Record (L.A.R.E): Yes  
Board App. Required with Council Record (L.A.R.E): Yes  
Professional References Required (L.A.R.E): No  
Pre-Approval Required for Graphic (L.A.R.E): Yes  
Pre-Approval Required for MC (L.A.R.E): Yes  
LA In Training Program (L.A.R.E): No

(L.A.R.E): No  
Experience Under a LA (L.A.R.E)(Years): 2  
Experience Under Another Licensed Pro (L.A.R.E)  
(Years):contact the Board  
Experience Accepted For Teaching: contact the Board  
Minimum Hours For Parttime Employment (L.A.R.E):  
20

June Graphic App Deadline (if App)(L.A.R.E):  
December Graphic App Deadline (if App)(L.A.R.E):

**Requirements for Initial Licensure I.L.**

Application Format (I.L.): Online  
Education Accepted LAAB Accredited BLA (I.L.): Yes  
Education Accepted LAAB Accredited MLA (I.L.): Yes  
Education Accepted Other LA Degree Plus Experience  
(I.L.): No  
Education Accepted Other Degree Plus Experience  
(I.L.): No  
Experience Under A LA (I.L) (years): 2  
Exp. Under Another Lic. Prof. (I.L.) (years):  
Exp. For Teaching (I.L.) (years):  
Min. Hours For Part-Time Employment (I.L.): 20

Supplemental Exam Required (I.L.): No  
Format Of Supplemental Exam (I.L.):  
Require A Council Record (I.L.): Yes  
Accept A Council Record (I.L.): Yes  
Board App. Required with Council Record (I.L.): Yes  
No. of References Required (I.L.): 0  
No. of Other Pro. References Accepted (I.L.): 0  
No. of Certified Planner Ref. Accepted (I.L.): 0

**Requirements For Reciprocal Licensure (R.L)**

Application Format (R.L.: Online  
Supplemental Exam Required (R.L.): No  
Format of Supplemental Exam (R.L.):  
Require a Council Record (R.L.): No

Accept a Council Record (R.L.): Yes  
Board App. Required with Council Record (R.L.): Yes  
Require a Certified Council Record (R.L.): No  
Auto-approve a Certified Council Record (R.L.): No

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## **Agenda Item G**

### **DISCUSS AND POSSIBLE ACTION FOR UNIVERSITY OF CALIFORNIA LOS ANGELES EXTENSION CERTIFICATE PROGRAM CURRICULUM CHANGE FROM FOUR TO THREE YEARS**

In 2012, the Landscape Architects Technical Committee (LATC) formed the University of California Extension Certificate Program Task Force, whose charge included conducting a site review of the University of California Extension Certificate Programs. Three Task Force members were appointed to the University of California, Los Angeles (UCLA) Visiting Team who conducted a site review of the program on April 22-24, 2013. During the review, the program informed the Visiting Team of a proposed goal to transition from a four-year curriculum to a three-year curriculum. The Visiting Team Report included two specific recommendations that addressed the program's proposal to transition to a three-year curriculum. The LATC members reviewed the UCLA Visiting Team Report at its May 22, 2013 meeting and granted a six-year approval of the UCLA Extension Certificate Program through December 2020.

On October 17, 2013, the LATC received a letter from the UCLA Extension Certificate Program Director requesting approval to implement a three-year curriculum in time for their upcoming fall quarter 2014. The letter provided an overview of the measures taken to address the related recommendations in the Visiting Team Report. It also notified the LATC that the program anticipates having a voluntary annual report prepared by January 2014 to formally address the measures taken to implement a three-year curriculum.

The Committee is asked to discuss the request of the UCLA Extension Certificate Program, and take possible action.

#### ATTACHMENTS:

1. Letter from UCLA Extension Certificate Program – October 17, 2013
2. UCLA Extension Certificate Program Approval Letter – July 5, 2013

**UCLA** Extension  
*Landscape Architecture*

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[uclaextension.edu](http://uclaextension.edu)

October 17, 2013

Ms. Trish Rodriguez, Program Manager  
Landscape Architects Technical Committee  
2420 Del Paso Road Suite 105  
Sacramento, CA 95834

RE: UCLA Extension Landscape Architecture Program Request to Reconvene the LATC Visiting Team, **Christine Anderson, Joseph Ragsdale and Jon Wreschinsky**, to review the UCLA Extension Program's Change to Curriculum from 4 year to 3 year and supporting material

Dear Ms. Rodriguez,

During the LATC Visiting Team's review of the UCLA Extension Landscape Architecture Program for Approval as an Extension Certificate Program, the Team reviewed our preliminary proposed 3 year curriculum.

The UCLA Extension Program has been studying condensing the program from a 4 year program to a 3 year program since July 2012. Our intent has been to strengthen the sequences in design and technology while maintaining all the learning objectives, core competencies, and skills, knowledge and abilities of the 4 year program.

In the Visiting Teams report recommending Approval, the Team was supportive of the 3 year curriculum effort but felt more work needed to be done. These recommendations and direction are specifically discussed in two sections, first in **Part II, D. Long Range Planning** under Team Comments:

The program is currently discussing moving to a 3-year program based on a number of issues as outlined in the SER. This proposal, although supported by the findings of the review team should, be assessed within the context of the long-range strategic plan as being in the best interest of the program's stated goals and objectives.

**Recommendation 1.2:**

The team recognizes the desire of the program to transition to a three-year program. This program should be addressed as part of a more cohesive, strategic look at the proposal to move to a three-year program upon completion of the written long-range plan as noted in recommendation 1.1. This proposal should seek guidance from a focus group that includes representatives from constituent groups such as alumni, current students, administration, instructors, the Guidance Committee, the professional

community, etc. and include several studies including a cohesive look at the overall curriculum, course learning outcomes and a transition plan to ensure that the quality of the program is maintained. **Upon completion of the work of the focus group, and prior to implementation, the program will need to document its findings for the LATC either in the annual update or as an "other [special] report" as outlined in the annual reporting procedures.**

Secondly, under *Section III. Professional Curriculum C. Syllabi*, the following direction was given by the Visiting Team in the Report

**C. SYLLABI. Syllabi are maintained for all required courses.**

Assessment 1: Do syllabi include educational objectives, learning outcomes, course content, and the criteria and methods that will be used to evaluate student performance?

**Team Comments:**

No. Current syllabi are maintained for all courses and reviewed among instructor, program director and fellow instructors. However, a consistent format is not followed for learning outcomes, course content and criteria and methods used for assessment. Syllabi do not exist for new courses included in the proposed three-year curriculum.

Recommendation 3.1: Revise syllabi to include specific, measurable learning outcomes and the method of assessment that reflect appropriate levels of learning and required skills, knowledge and abilities. **Generate syllabi for new courses listed under proposed three-year curriculum.**

Based upon these recommendations and comments, we have completed our strategic planning process, gathered survey results, and also are completing our focus groups, so that we will prepare a special report requesting approval to implement the 3 year curriculum. This report will also include our new syllabi format; have syllabi for all the courses in the 3 year curriculum; have a detailed transition plan; the sequence will clearly indicate all the required subject matter covered per class and year; and include the business plan that supports the requested changes.

This has been a huge effort on all fronts. The report is anticipated to be completed by the end of January 2014 for review and recommendation for approval to the LATC by the Visiting Team. We hope to implement the 3 year curriculum in Fall Quarter of 2014. To meet all of the catalogue and University timelines, we respectfully ask to have a decision by March 2014. We are already in the process for approval through our academic University process.

Our requested timeline may appear at first glance to be fast tracked, however we initiated this process in July 2012, created a curriculum committee in August 2012, presented an initial curriculum to the Instructor Core at our retreat in October 2012, and further refined the curriculum throughout 2013, included it in the SER and presented it during the SER Team visit. The curriculum committee has continued to revise and rework the sequences since May 2013, to respond to the direction in the Report. This has been a two year, thorough and thoughtful process, and our final report is based upon the Visiting Team's thoughts, directions, and concerns.

Thank you in advance for approving the request to reconvene the Visiting Team to review our Special Report. We request inclusion in the November 7, 2013, LATC meeting respectful of the time needed to secure the Visiting Team's schedule. We also request the cost to the program for this review.

It is the administration's and the majority of our instructor core's conviction that this change from 3 to 4 years is academically stronger, more cohesive in the sequencing, responsive to multiple questions and concerns raised by the Visiting Team, and more economically sustainable.

Change is both challenging and exciting. The outcome of our efforts will be the strengthening of the sequences of design and technology classes. The thorough process we have employed to come to this point has been inclusive, has majority support of all groups, but as all changes go, there are instructors, students, alumni and others who are hesitant or in opposition. We have heard these concerns and will address them appropriately in the Special Report.

Thank you again for the opportunity for the UCLA Extension Landscape Architecture Program to be an Approved Extension Certificate Program. Our students, our guidance committee, our alumni, our instructors, our administration and I continue to invest so much of our heart and soul in our Program and in preparing our graduates to become California's future licensed landscape architects.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie V. Landregan". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Stephanie V. Landregan, FASLA, LEED AP  
Program Director



Governor  
Edmund G. Brown Jr.

July 5, 2013

Stephanie Landregan, Director  
University of California, Los Angeles Extension Certificate Program  
Landscape Architecture Program  
10995 Le Conte Avenue #414  
Los Angeles, CA 90024

Dear Ms. Landregan:

The Landscape Architects Technical Committee (LATC) reviews and approves extension certificate programs that meet specific standards pursuant to Title 16, California Code of Regulations (CCR) section 2620.5 (Requirements for an Approved Extension Certificate Program). LATC has completed its review of the University of California, Los Angeles (UCLA) Extension Certificate Program in Landscape Architecture, and finds the program to be in compliance with CCR section 2620.5. At its meeting on May 22, 2013, the LATC approved the program for a period of six years, effective January 1, 2014. (The current approval expires on December 31, 2013.)

Additionally, please be aware that an amendment to CCR section 2620.5 is currently pending adoption. One of the new changes proposed in CCR section 2620.5 is the requirement of an annual report to allow LATC to monitor the program's continuing compliance with approval requirements. Further information for the amended language and annual report will be provided to your program when they are available.

On behalf of the LATC, thank you for your enthusiasm and dedication to the profession of landscape architecture.

Sincerely,

TRISH RODRIGUEZ  
Program Manager

## **Agenda Item H**

### **ELECTION OF LATC OFFICERS**

Members of the LATC will nominate and elect a chair and vice-chair for the remainder of fiscal year 2013/14 at today's meeting.

## Agenda Item I

### REVIEW TENTATIVE SCHEDULE AND CONFIRM FUTURE LATC MEETING DATES

#### November

11	<i>Veteran's Day</i>	<i>Office Closed</i>
15-18	American Society of Landscape Architects Annual Meeting	Boston, MA
28-29	<i>Thanksgiving Holiday</i>	<i>Office Closed</i>

#### December

2-14	Landscape Architect Registration Examination (LARE) Administration	Various
5-6	Board Meeting	Santa Barbara
25	<i>Christmas</i>	<i>Office Closed</i>

#### January 2014

1	<i>New Year's Day</i>	<i>Office Closed</i>
16	LATC Meeting	Sacramento
20	<i>Martin Luther King Jr. Holiday</i>	<i>Office Closed</i>

#### February

17	<i>President's Day</i>	<i>Office Closed</i>
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#### March

TBD	Board Meeting	TBD
31	LARE Administration	Various
31	<i>Cesar Chavez Day</i>	<i>Office Closed</i>

#### April

1-12	LARE Administration	Various
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#### May

26	<i>Memorial Day</i>	<i>Office Closed</i>
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## **Agenda Item J**

### **ADJOURNMENT**

Time: \_\_\_\_\_